



Statement on SSA Mid-Year Budget Review

Due to several unanticipated factors including a significant amount of staff turnover the SSAISD budget adoption process ended with a substantial amount of uncertainty. This unstable end to the process has caused confusion regarding precisely what was adopted. To further ensure the well-being of South San Antonio ISD the district's consultants Moak Casey and Associates (MCA) and Region XX Education Service Center jointly present the following recommendation:

- Undergo a Mid-year Budget Review Process beginning immediately and lasting through February 14, 2020.
- During this review process the following precautions will be observed:
 - All hires will be reviewed by MCA and approved by the Interim Superintendent.
 - Additional personnel will be considered only in the case of emergencies.
 - Purchasing of supplies, materials and other goods will continue through the normal means. The review must be conducted without impacting day to day operations of the district.
 - No additions to non-personnel items will be considered except in the case of emergencies.
- The Board of Trustees will be provided weekly written updates regarding the progress of the review.
- SSAISD staff will undertake a reverse engineering process to ensure that personnel are properly budgeted in accordance with the budget approval of August 21, 2019 and any subsequent related actions by the Board.
- Staff will produce a Mid-Year Budget Amendment to clarify any confusion surrounding all known factors, but largely focused on the general staffing allocations. The goal is for the amendment to be considered during the regular February meeting of the Board of Trustees.
- At the same time, SSAISD staff will finalize the budget process for FY21.
- The Board's Finance Committee should be re-established and should meet in mid-January and on February 13, 2020.

The district is in the midst of making significant progress on several fronts. This recommendation is intended to ensure that any confusion regarding the contents of this year's budget are clarified and to establish a coherent, orderly preparation and adoption of the FY 21 budget.