

**TO:** Board of Directors  
Region One Education Service Center

**SUBJECT:** Child Nutrition Program-South Texas Cooperative Janitorial Supplies, Paper and Plastic Products RFP 16-04-16, Extension 2 of 3

**DATE:** June 19, 2018

**ITEM 22:** Action

**BACKGROUND AND SIGNIFICANT ISSUES:** This proposal allows Child Nutrition Program – South Texas Cooperative (CNP-STC) members the opportunity to purchase janitorial supplies, as well as paper and plastic products essential to the operation of School Nutrition Programs. This includes, but is not limited to: cleaning and sanitizing chemicals/supplies, hair nets, disposable gloves and aprons, trash can liners, trays, plates, cups, food containers, flatware, straws and napkins. CNP-STC members are responsible for the selection of products available to meet the menu needs, nutrition goals, storage capabilities, and student preferences.

On May 18, 2016 the Region One Education Service Center Purchasing Department, acting on behalf of its CNP-STC members, received twenty-three (23) responses to Janitorial Supplies, Paper and Plastic Products RFP 16-04-16.

On June 21, 2016 the Region One ESC Board of Directors met to review and approve the recommendation of the CNP-STC Janitorial Supplies, Paper and Plastic Products RFP 16-04-16, effective July 1, 2016 through July 31, 2017 with three (3) one-year extension options. Eleven (11) of the best qualified vendors were awarded based on cost analysis, cooperative member needs, and complete proposal submissions.

On August 25, 2016 the Region One ESC Board of Directors met to review written protests received from Interboro Packaging Corp - Montgomery, NY, and Valley Grocers, LLC - Brownsville, TX and acted to waive the technicalities, adding both vendors to the approved vendors list for Janitorial Supplies, Paper and Plastic Products RFP 16-04-16.

On June 20, 2017 Region One ESC board of directors met to review and approve the first of three (3) extension options for CNP-STC Janitorial Supplies, Paper and Plastic Products RFP 16-04-16, effective August 1, 2017 through July 31, 2018 with two (2) one-year extension options. All vendors agreed to the extension option.

On behalf of the CNP-STC membership, the current awarded vendors were offered, and accepted, the opportunity to utilize the second of three (3) extension options for CNP-STC Janitorial Supplies, Paper and Plastic Products RFP 16-04-16, effective August 1, 2018 through July 31, 2019.

**RELATED GOALS:** To assist Child Nutrition Program – South Texas Cooperative members in Region One and other school districts, charter schools, and governmental entities throughout the State operate more efficiently and economically (TEC §8.002).

**COST AND FUNDING SOURCES:** Cooperative members order products and services directly through the awarded vendor(s). A cost recovery fee is paid by members to join the CNP-STC. A flat fix service fee rate of \$0.0100 cents on each \$1.00 dollar of total sales made through this RFP will be paid to Region One ESC by the vendors.

**EXECUTIVE DIRECTOR'S RECOMMENDATION:** Recommend approval of the Child Nutrition Program – South Texas Cooperative Janitorial Supplies, Paper and Plastic Products RFP 16-04-16, Extension 2 of 3, to the vendors listed on the attachment.

Respectfully submitted,



Dr. Cornelio Gonzalez  
Executive Director

**Staff Person(s) Responsible:** Connie Lopez, Deputy Director  
Amanda Galvan, Finance Director  
Lori Atwood Ramos, Purchasing Coordinator  
Kristina Carrizales, Purchasing Cooperative Specialist

**Attachment**

**The following vendors are recommended for award of Child Nutrition Program – South Texas Cooperative Janitorial Supplies, Paper and Plastic Products RFP 16-04-16, Extension 2 of 3, effective August 1, 2018 through July 31, 2019:**

***Devin Distributing & Packaging Inc.*** – McAllen, TX

***Ecolab Inc.*** - St. Paul, MN

***Ekon O Pak , LLC*** – Gallatin, TN

***Gulf Coast Paper Co.*** – Brownsville, TX

***Interboro Packaging Corp*** - Montgomery, NY

***Labatt Institutional Supply Company dba Labatt Food Service, LLC*** - San Antonio, TX

***Medek, LLC*** - McAllen, TX

***Oliver Packaging & Equipment Company dba Oliver Products*** - Carol Stream, IL

***Serv-Pak Products, Inc.*** - Hollywood, FL

***Sycamore Sales Inc. dba Preferred Packaging Sales & Service*** - Norcross, GA

***Sysco USA I, Inc. dba Sysco Central Texas (Division of Sysco USA I, Inc.)*** – Houston, TX

***Unipak Corp*** - Brooklyn, NY

***Valley Grocers, LLC*** - Brownsville, TX

**Child Nutrition Program-South Texas Cooperative  
Janitorial Supplies, Paper and Plastic Products RFP 16-04-16, Extension 2 of 3**

**Action Taken**

\_\_\_\_\_ made a motion to approve the Child Nutrition Program – South Texas Cooperative Janitorial Supplies, Paper and Plastic Products RFP 16-04-16, Extension 2 of 3 to The following vendors: *Devin Distributing & Packaging Inc.* – McAllen, TX; *Ecolab Inc.* - St. Paul, MN; *Ekon O Pak , LLC* – Gallatin, TN; *Gulf Coast Paper Co.* – Brownsville, TX; *Interboro Packaging Corp* - Montgomery, NY; *Labatt Institutional Supply Company dba Labatt Food Service, LLC* - San Antonio, TX; *Medek, LLC* - McAllen, TX; *Oliver Packaging & Equipment Company dba Oliver Products* - Carol Stream, IL; *Serv-Pak Products, Inc.* – Hollywood, FL; *Sycamore Sales Inc. dba Preferred Packaging Sales & Service* - Norcross, GA; *Sysco USA I, Inc. dba Sysco Central Texas (Division of Sysco USA I, Inc.)* – Houston, TX; *Unipak Corp* - Brooklyn, NY; *Valley Grocers, LLC* - Brownsville, TX.

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**Seconded by:** \_\_\_\_\_

**Vote:** \_\_\_\_\_