

**May 23, 2011**

## **PERSONNEL CONSENT AGENDA**

The Personnel Consent Agenda is a method designated to expedite handling of routine and official personnel business of the School Board. The entire agenda may be adopted by the Board in one unanimous vote of approval. By request of any individual board member, any item can be removed from the current agenda and placed upon the regular agenda for consideration and action.

APPOINTMENTS - All appointments are contingent upon satisfactory completion of a criminal background check. Approve the following appointments:

1. Barbara Swenson, short-term substitute FACS Teacher at Buffalo High School effective May 6, 2011 and ending June 10, 2011. This is a replacement for Julie Mundahl.
2. Charles Brown, Special Education ESP at Buffalo Community Middle School, effective May 4, 2011 and ending June 9, 2011. This is due to needs of a new student.
3. Samuel Okland, short-term substitute Spanish Teacher at Buffalo High School effective May 9, 2011 and ending June 10, 2011. This is a replacement for Nancy Eiyneck.
4. Deborah Scherber, .5 FTE Kindergarten Teacher at Discovery Elementary effective August 29, 2011. This is due to All Day Every Day Kindergarten Programming.
5. Jillian Heidebrink, ESP at Buffalo Community Middle School effective May 2, 2011 and ending June 9, 2011. This is due to needs of a new student.
6. Dana Henn, Counselor at Buffalo High School effective August 29, 2011. This is a replacement for Gloria Rose.
7. Ashley Kamphenkel, Counselor at Buffalo Community Middle School effective August 28, 2011. This is a replacement for Lori Tenney.
8. Lacy Schramm, part-time (.833 FTE) Social Studies Teacher at Buffalo High School effective August 29, 2011. This is a replacement for Gerry Bakke.

RESIGNATION/RETIREMENT/TERMINATION – Approve the following resignations/retirements/terminations:

1. Patricia Snyder, ECSE ESP, termination effective June 9, 2011.
2. Leanne Miller, Special Education ESP at Buffalo High School, termination effective June 9, 2011
3. Margaret Beck, Special Education ESP at Hanover Elementary, termination effective June 9, 2011.
4. Kathryn Nevela, Title I ESP at Montrose Elementary, termination effective June 9, 2011.
5. Jennifer Berg, Special Education ESP at Northwinds Elementary, termination effective June 9, 2011.
6. Ryan Hahn, Special Education ESP at Northwinds Elementary, termination effective June 9, 2011.
7. Jodi Lachermeier, Instructional ESP at Northwinds Elementary, termination effective June 9, 2011.
8. Dana Weber, Instructional ESP at Northwinds Elementary, termination effective June 9, 2011.
9. Ruth DeLacey, Special Education/Supervisory ESP at Parkside Elementary, termination effective June 9, 2011.
10. Lee Walker, Targeted Service ESP at Tatanka Elementary, termination effective June 9, 2011.
11. Megan Felleron, KidKare Assistant, resignation effective May 11, 2011.

12. Wynette Rodriguez, Special Education ESP at Tatanka Elementary, resignation effective June 9, 2011.

TRANSFER/CHANGE IN ASSIGNMENT – Many of the following staffing changes are due to the re-allocation of staff due to student/building needs for 2011-12. Approve the following transfers/changes in assignment:

1. Julia Lund, ECSE ESP, increase from 20.5 to 26 hours/week effective September 6, 2011.
2. Julie Prince, ECSE ESP, decrease from 28.5 to 23.5 hours/week effective September 6, 2011.
3. Julie Bertiaume, ECSE ESP, decrease from 23.5 to 22.75 hours/week effective September 6, 2011.
4. Mari Graves, ESCE ESP, increase from 26.5 to 27.5 hours/week effective September 6, 2011.
5. Gloria Siemers, ECSE ESP, decrease from 20 to 16 hours/week effective September 6, 2011.
6. Vicki Kobbe, ECSE ESP, increase from 21.25 to 21.5 hours/week effective September 6, 2011.
7. Amy Johnson, ECSE ESP, increase from 1.4 to 1.8 hours/day effective September 6, 2011.
8. Bev McConnon, ESP at PRIDE, decrease from 6.5 to 6 hours/day effective September 6, 2011.
9. Brandon Benzer, from Supervisory ESP at Buffalo High School for 7 hours per day to Special Education ESP at Northwinds Elementary for 6 hours per day effective September 6, 2011.
10. Lisa Lindman, Special Education ESP, from Buffalo High School to PRIDE Program effective September 6, 2011.
11. Susanne Glawe, Special Education ESP, from Buffalo Community Middle School to Tatanka Elementary effective September 6, 2011.
12. Carol Ingersoll, Special Education ESP, from Buffalo Community Middle School to Buffalo High School effective September 6, 2011.
13. Ann Hamann, decrease from 3 to 1.25 hours/day as Instructional ESP at Discovery Elementary effective September 8, 2011.
14. Ellen Halverson, Instructional ESP at Discovery Elementary, increase from 5 to 5.25 hours/day effective September 6, 2011.
15. Todd Owens, Special Education ESP at Hanover Elementary, decrease from 6.5 to 6.0 hours/day effective September 6, 2011.
16. Marsha Wolff, Hanover Elementary, from 6.5 hours/day as Special Education ESP to 6 hours/day as Special Education ESP and .5 hours/day as All Day Every Day Kindergarten ESP effective September 6, 2011.
17. Vicki Ebeling, Hanover Elementary, from 6.5 hours/day as Special Education ESP to 6 hours/day as Special Education ESP and .5 hours/day as All Day Every Day Kindergarten ESP effective September 6, 2011.
18. Kim Colebank, Hanover Elementary, from 6.5 hours/day as Special Education ESP to 6 hours/day as Special Education ESP and .5 hours/day as All Day Every Day Kindergarten ESP effective September 6, 2011.
19. Rebecca Braith, Special Education ESP at Montrose Elementary, decrease from 6.67 to 6 hours/day effective September 6, 2011.
20. Heidi Culshaw-Floer, Special Education ESP at Montrose Elementary, decrease from 6.5 to 6 hours/day effective September 6, 2011.
21. Roberta Kolasa, Special Education ESP at Montrose Elementary, decrease from 6.5 to 6 hours/day effective September 6, 2011.
22. Jan Rasset, ESP at Montrose Elementary, additional appointment of .75 hours/day for All Day Every Day Kindergarten effective September 6, 2011.
23. Deb Schoebel, Montrose Elementary, decrease from 2.5 to 2 hours/day as Supervisory ESP

and additional appointment of .75 hours/day as ESP for All Day Every Day Kindergarten effective September 6, 2011.

24. Melissa Wycoff, increase from 2 to 2.5 hours/day as Instructional ESP at Montrose Elementary effective September 6, 2011.
25. Wendy Haas, Special Education ESP at Northwinds Elementary, decrease from 6.5 to 6 hours/day effective September 6, 2011.
26. Joy Yonak, Northwinds Elementary, additional appointment of .5 hours/day as ESP for All Day Every Day Kindergarten effective September 6, 2011.
27. Patti Armstrong, Special Education ESP at Parkside Elementary, decrease from 6.5 to 6 hours/day effective September 6, 2011.
28. Tamara Aldrich, Special Education ESP at Parkside Elementary, decrease from 6.25 to 6 hours/day effective September 6, 2011.
29. Susan Kohn, Special Education ESP at Tatanka Elementary, decrease from 6.75 to 6 hours/day effective September 6, 2011.
30. Aimee Nowak, Special Education ESP at Tatanka Elementary, decrease from 3.5 to 3 hours/day effective September 6, 2011.
31. Colleen Manninen, Special Education Teacher, transfer from Discovery to Hanover Elementary effective August 29, 2011. This is a replacement for Jane Dorn.
32. Debra Volkenant, from 4<sup>th</sup> Grade to 5<sup>th</sup> Grade Teacher at Northwinds Elementary effective August 29, 2011.
33. Eric Carlson, from 4<sup>th</sup> Grade to 5<sup>th</sup> Grade Teacher at Northwinds Elementary effective August 29, 2011.
34. Jennifer Heebink, from .8 FTE DAPE Teacher (.4 at Buffalo High School and .4 at Buffalo Community Middle School) and .2 Physical Education Teacher at Buffalo High School to .6 FTE DAPE Teacher at Buffalo Community Middle School and .4 DAPE Teacher at Buffalo High School effective August 29, 2011.
35. Kailee Trogstad, from KidKare Assistant to Supervisor effective May 2, 2011.
36. Wendy Ely, Kindergarten Teacher, from Tatanka to Parkside Elementary effective August 29, 2011. This is a replacement for Kim Coil.
37. Diane Jones, 3<sup>rd</sup> Grade Teacher, transfer from Montrose to Tatanka Elementary effective August 29, 2011. This is a replacement for Melanie Olson.
38. Sharon Herzfeld, from 4<sup>th</sup> Grade to combination 4<sup>th</sup>/5<sup>th</sup> Grade Teacher at Parkside Elementary effective August 29, 2011. This is due to student enrollment.
39. Emily Greeley, from full-time Math Teacher at Buffalo High School to .8 FTE at Buffalo High School and .2 FTE Math Teacher at Buffalo Community Middle School effective August 29, 2011. This is due to student enrollment.
40. Micah Morris, from Science Teacher at Buffalo High School to Science/Math Teacher at Phoenix Learning Center effective August 29, 2011. This is a replacement for Katherine Nelson.
41. Angie Kath, from 3<sup>rd</sup> Grade to Kindergarten Teacher at Montrose Elementary effective August 29, 2011. This is due to All Day Every Day Kindergarten programming.
42. Katie Swendra, from 1<sup>st</sup> Grade to 3<sup>rd</sup> Grade Teacher at Montrose Elementary effective August 29, 2011. This is a replacement for Angie Kath.
43. Andrea Doom, Special Education Teacher, from Montrose Elementary to Buffalo Community Middle School effective August 29, 2011. This is due to student needs.
44. Mike Quady, from 1.0 FTE Media Teacher at Parkside and Discovery Elementary Schools to .8 FTE Media at Parkside, .1 FTE Media at Northwinds and .1 FTE at Tatanka Elementary effective August 29, 2011. This is due to All Day Every Day Kindergarten programming.
45. Marci Wills, Physical Education Teacher, from .6 FTE at Parkside and .4 FTE at Discovery Elementary Schools, to .867 FTE at Parkside, .067 FTE at Tatanka and .066 FTE at Northwinds Elementary Schools effective August 29, 2011. This is due to All Day Every Day Kindergarten programming.

46. Vicki Cary, from TOSA Administrative Assistant/Diversity Coordinator to English Teacher at Buffalo High School effective August 29, 2011. This is a replacement for Judy Jacobson and Jennifer Koch.
47. Nick Guida, from 1.0 FTE Physical Education Teacher to .5 FTE Physical Education Teacher and .5 TOSA Administrative Assistant effective August 29, 2011. This is a replacement for Vicki Cary.
48. Donna Williams, Music Teacher, from .6 FTE at Parkside and .4 FTE at Discovery Elementary Schools to .867 FTE at Parkside, .067 FTE at Tatanka and .066 FTE at Northwinds Elementary Schools effective August 29, 2011. This is due to All Day Every Day Kindergarten programming.
49. Kristin Rakke, from .5 FTE Music Teacher at Parkside Elementary and .5 FTE Music Teacher at Discovery Elementary to .8366 FTE Music Teacher and .1634 FTE Math Teacher at Discovery Elementary effective August 29, 2011. This is due to All Day Every Day Kindergarten programming.
50. Vicki Kobbe, ECSE ESP, increase from 21.25 to 24 hours/week effective September 7, 2010 and ending May 19, 2011. This is due to student needs.
51. Caroline Zachman, from Special Education Teacher to Special Education Assessment Team Teacher at Buffalo Community Middle School effective August 29, 2011. This is due to a restructuring of positions.
52. Ryan Rutten, Industrial Technology Teacher, from 1.0 FTE at Buffalo Community Middle School, to .75 FTE at Buffalo Community Middle School and .25 FTE at Wright Technical Center effective August 29, 2011.
53. Jen Nichols, from .8 FTE Physical Education Teacher and .2 FTE DAPE Teacher to 1.0 Physical Education Teacher at Buffalo Community Middle School effective August 29, 2011.

LEAVE OF ABSENCE – Approve the following requests for leave of absence:

1. Erin Gutwasser, 4<sup>th</sup> Grade Teacher at Northwinds Elementary, leave of absence effective on or about September 6, 2011 and ending January 3, 2012.
2. Bill Bartlett, Painter/Warehouse Custodian, extension of leave of absence to end January 3, 2012.
3. Laura Steabner, Quest Teacher at Tatanka Elementary, leave of absence effective May 16, 2011 and ending June 10, 2011.

CONTRACT – Approve the following:

1. Acknowledgement of expiration of fixed term contract for the cultural liaison position at Montrose Elementary and Buffalo Community Middle School.
2. Acknowledgement of expiration of fixed term contract for the Senior Technician position at Buffalo High School.