



SOUTH SAN ANTONIO INDEPENDENT SCHOOL DISTRICT

Agenda Item Summary

Meeting Date: January 22, 2025

Agenda Section: Consent

Agenda Item Title: LOTE Credit by Exam Approval

From/Presenters: Millicent Marcha, Chief Academic Officer

Description: South San Antonio ISD has created Credit by Exam assessments for Languages other than English (L.O.T.E) These locally created assessments meet all the requirements in TEC §28.023 and TAC §74.24(b)(2), including thoroughly testing the TEKS for the applicable subject and grade level.

Historical Data: Students have successfully earned credit by exam for Languages other than English.

Recommendation: Approve the locally created Credit by Exam for LOTE exams

Purchasing Director and Approval Date:

Funding Budget Code and Amount: N/A

Goal: Goal 1-SSAISD will increase academic achievement for all students and thus close the gap between student populations in pursuit of advanced performance and post-secondary educational or career paths.



SOUTH SAN ANTONIO ISD

5622 Ray Ellison Blvd. | San Antonio, TX 78242 | 210-977-7000

Languages Other Than English (LOTE) Credit by Exam

FORM LOTE-A (English)

The purpose of the Credit by Exam is to allow students to earn credit for courses in which they have NOT had prior instruction. Students are allowed a maximum of two tests per administration.

This service is offered free of charge to students without prior instruction. If you need further assistance, contact your campus counselor.

(Please Print)

StudentName: _____
LAST Name FIRST Name MiddleInitial

Date of Birth: ____/____/____ **Age:** ____

Student ID: _____

Campus: _____ ☐ MS ☐ HS

This application is for: ☐ CREDIT BY EXAM FOR ACCELERATION
☐ CREDIT BY EXAM WITH PRIOR INSTRUCTION

I wish to take the following exam(s):

Exam #1: _____

Exam #2: _____

Student Signature: _____

Parent Signature: _____

Counselor Signature: _____

Application Window:

Window 1 (Insert Window)

Window 2 (Insert Window)

Window 3 (Insert Window)

Test Date: **Campus Insert Test Date**

Date RCVD: _____ (Counselor Use Only)

Credentialing of Lower Level Language Courses

Student completed and earned credit for a lower level course(s) by successfully completing an upper level Language Other Than English course through the Credentialing for LOTE Procedure.

Date of Course Completion	Level of Course	Semester 1 Grade	Semester 2 Grade

Principal Signature _____ Date _____
Counselor Signature (once credit awarded/grades posted) _____ Date _____

This form must be maintained in the student's permanent record and transferred to the receiving school. Once Credentialing of Lower Level Language Courses and Verification of Credit sections have been completed, forms must remain in the student's permanent record to verify awarding of credit.



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Languages Other Than English (LOTE) Credit by Exam

FORM LOTE- (Español)

El propósito del Crédito por Examen es permitir que los estudiantes obtengan crédito por cursos en los que NO han tenido instrucción previa. A los estudiantes se les permite un máximo de dos pruebas por administración.

Este servicio se ofrece de forma gratuita a estudiantes sin instrucción previa. Si necesita más ayuda, comuníquese con el consejero de su campus.

(Por favor imprima)

Nombre del estudiante: _____
Apellido Nombre

Fecha de nacimiento: ____/____/____ **Edad:** _____

Identificación de estudiante: _____

Campus: _____ ☐ MS ☐ HS

Esta aplicación es para: ☐ CRÉDITO POR EXAMEN PARA ACELERACIÓN

☐ CRÉDITO POR EXAMEN CON INSTRUCCIÓN PREVIA

Deseo realizar los siguientes exámenes:

Examen #1: _____

Examen #2: _____

Firma del estudiante: _____

Firma del padre: _____

Firma del consejero: _____

Ventana de la aplicación: (Insert Window)

Ventana 1 (Insert Window)

Ventana 2 (Insert Window)

Ventana 3 (Insert Window)

Fecha de la prueba: **Campus Insert Test Date**

La fecha recibida: _____ **(Solo para uso del consejero)**

Credentialing of Lower Level Language Courses

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Date of Course Completion	Level of Course	Semester 1 Grade	Semester 2 Grade

Principal Signature _____ Date _____
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