

## **W-E-M BOARD OF EDUCATION MINUTES ORGANIZATIONAL MEETING**

Monday, January 9, 2023, 5:30 p.m.

The WEM Board of Education met in special session on Monday, January 9, 2023 at the Waterville Building. The meeting was called to order by Board Chairman Gary Michael at 5:30 p.m.

Board Members Michael, June Rezac, Jon Bakken, Jeff Stangler, and Jay Schneider, attended the meeting. Also present at the meeting was Superintendent Ryan Jensen.

First order of business was administering the Oath of Office to new board members Brenda Heuss and Troy Tolzman by Chairperson Gary Michael.

Motion by Schneider and seconded by Bakken to approve the agenda. Seven members voted in favor - motion declared passed.

Election of officers was held. Bakken nominated and was seconded by Heuss to name Gary Michael Board Chair. Motion by Rezac and seconded by Bakken to cease nominations. Seven members voted in favor of this motion - motion declared passed. The original motion for Michael as Chair was also passed by unanimous vote.

Schneider nominated and was seconded by Bakken to name June Rezac Vice Chair. Motion by Bakken and seconded by Stangler to cease nominations. Seven members voted in favor of this motion - motion declared passed. The original motion for Rezac as Vice Chair was also passed by unanimous vote.

Bakken nominated and was seconded by Rezac to name Jay Schneider Board Clerk. Motion by Bakken and seconded by Rezac to cease nominations. Seven members voted in favor of this motion - motion declared passed. The original motion for Schneider as Board Clerk was also passed by unanimous vote.

Motion by Stangler and second by Schneider to name Jon Bakken Board Treasurer. Motion by Schneider and seconded by Stangler to cease nominations. Seven members voted in favor of this motion - motion declared passed. The original motion for Bakken as Board Treasurer was also passed by unanimous vote.

Motion by Rezac and seconded by Stangler to set the meeting dates and times. Currently the fourth Monday of month with the third Monday as alternate if fourth Monday is a holiday. Meeting time is 6:30 p.m.. The December meeting is on the third Monday. 2023 regular meeting dates are Jan. 23, Feb. 27, March 27, Apr. 24, May 22, June 26, July 24, Aug. 28, Sept. 25, Oct. 23, Nov. 27, Dec. 18, and January 22, 2024 is tentatively set for the regular and organizational meeting. Seven members vote in favor - motion declared passed.

Motion by Bakken and seconded by Schneider to designate official bank(s) depository: It is necessary to designate an official bank(s) depository for school district funds. Currently the Frandsen Bank in Waterville, The Elysian Bank, Lake Country Community Bank of Morristown, and Minnesota School District Liquid Asset Fund are named depositories, with Frandsen Bank processing the checking accounts. The Superintendent and Business Manager have the discretion to distribute the funds, electronically as needed, and invest in short term CDs on the Board's behalf. Seven members voted in favor - motion declared passed.

Motion by Rezac and seconded by Heuss to authorize the chairperson and clerk to issue order upon the treasurer in payment of salaries when they come due. Seven members voted in favor - motion declared passed.

Motion by Bakken and seconded by Tolzman to designate the LifeEnterprise as the official district newspaper. Seven members voted in favor - motion declared passed.

Motion by Schneider and seconded by Stangler to set board member compensation. Compensation was set at \$60 per month, \$60 each special meeting, study session, or committee meeting, \$100 for meetings which exceed four hours, \$100 per day for workshops, officers receive an additional \$200 a year (except clerk receives \$400 additional a year), and IRS approved rate for the school district approved mileage at a rate of 65.5 cents per mile. Seven members voted in favor - motion declared passed.

Motion by Stangler and seconded by Rezac to set the compensation for the negotiation team at a rate of \$60 per meeting, \$100 per day for mediation/arbitration, \$100 for meetings that exceed four hours, and the chief negotiator receives an additional \$500 in addition to other compensation. Seven members voted in favor - motion declared passed.

Motion by Schneider and seconded by Rezac to designate the legal counsel and who may contact legal counsel. Rupp, Anderson, Squires, and Waldspurger, P.A. will be the legal counsel and the board chair, superintendent, and business manager may contact legal counsel.

Seven members voted in favor - motion declared passed.

School Board member committee assignments were approved. The committees and the board members representing these committees are as follows:

MN State High School League/Athletic Council - Schneider and Tolzman; Negotiations/Chief Negotiator - Stangler (Chief), Rezac, and Bakken; Meet and Confer - Bakken, Community Service - Schneider; Ag Education - Stangler; Students Attendance and Truancy Issues - Michael and Stangler; Impartial Hearer for Student Expulsions - Michael and Tolzman; Legislation - Michael and Heuss; Finance - Bakken and Michael; World's Best Workforce - Heuss; Facilities/Strategic Planning - Tolzman, Bakken, and Schneider; Calendar - Michael and Schneider; Policy - Heuss, Tolzman, and Rezac; Personnel - Schneider; Communications Committee - Rezac and Schneider; Grievance Committee - All seven board members.

Motion by Schneider and seconded by Bakken to adjourn the meeting at 6:13 p.m.

Seven members voted in favor - motion declared passed.

Gary Michael, Attest

Jay Schneider, Attest