

Burkburnett ISD
Facility Master Plan Task Outline
September 2008
DRAFT

Task 1 Project Initiation - Board retreat October 2008

Objectives

- To identify goals and objectives of the FMP
- To establish a work plan and schedule

Task 2 Development and/or Update of District Educational Facility Standards October – December 2008

Objectives

- To develop district wide educational program standards policies/criteria (school organization, size, use of portables, etc.
- To develop educational program standards which define an “exemplary educational system for all students”
- To develop and define a set of simple and easily used facility program standards which reflect standards that reflect district needs

Task 3 Demographic Analysis and Trends October – December 2008

- To develop enrollment projections - TASA Study
- To analyze current attendance boundaries
- To verify the capacity of schools at each level
- To analyze current student retention

**Task 4 Site Needs Assessment /Educational Suitability of Each Site
TASA Study – October – December 2008**

- Site reviews and tours

**Task 5 Develop Standards, Goals, and Alternative Solutions -
November 2008-January 2009**

- **To provide a phased in framework for developing facility recommendations based on the District's mission, goals and objectives**
- **To review the current and proposed educational programs and relate them to facility implications**
- **To determine alternatives for meeting the program needs of the district**
- **To develop a site plan for each campus**

**Task 6 Financial Analysis and Implementation - November – december
2008**

- **To create a comprehensive set of funding options to accomplish the goals and objectives of the FMP**
- **To develop a phasing plan for renovations and replacement of all facilities**

Task 7 Prioritization and Implementation Plan - January & February 2009

- **To deliver a successful FMP process, a realistic implementation plan with goals and timelines**
- **To bring recommendations to the Board**

Task 8 Community Engagement - February & March 2009

- **To seek public input for the development of a framework for developing facility recommendations**
- **To identify the major issues to be included in public input sessions**
- **To actively involve and engage the public in a discussion of major facility issues facing BISD**

- Task 9 Board of Education Workshops – March 2009**
- **To provide board with the information to fully understand the master plan strategies**
 - **To provide the board with opportunity for input**
 - **To gauge the response of the community and stakeholders to the FMP**
 - **To develop strategies to address the public response to the FMP**
- Task 10 Final Report Approval – April 2009**