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**To:** CANIDATES FOR SCHOOL BOARD ELECTION  
**From:** James A. Monaco, Superintendent  
**Date:** 01/31/2012  
**Re:** Legal Requirements Associated with the School Board Election

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Texas election laws require candidates to meet certain requirements and deadlines. It is the Candidate's responsibility to become aware of these requirements and comply with them. Specific questions may be addressed to the Secretary of State's Office (1-800-252-VOTE) or 512-463-5650.

The major requirements and responsibilities are listed below:

- (1) To be eligible to run for a place on the Aubrey ISD Board of trustees you must:
  - (a) Be a qualified voter (registered to vote and 18 years of age);
  - (b) Have lived in Texas for one year; and
  - (c) Have lived in the School District for six (6) months.
- (2) To file for a place on the ballot, you must complete the enclosed forms and return them to the Superintendent's office located at 415 Tisdell Lane, Aubrey, Texas, before 5:00 p.m. on Monday, March 1, 2013.
- (3) The candidates may wish to be present on March 4, 2013 at 9:00 a.m. at the Superintendent's office to observe the draw for places on the ballot. If you cannot attend, you may send a representative.
- (4) All candidates are required to name a campaign treasurer. You may name yourself as a campaign treasurer. You must complete the attached form (Designation of Campaign Treasurer).
- (5) All candidates are required to file three (3) separate statements of campaign contributions and expenditures unless the candidate completes a declaration of intent NOT to exceed \$500.00 in the election. If the candidate chooses this option, only the third statement will be required. The declaration for the latter option is on the back of the Designation of Candidate's Campaign form.

GENERAL INFORMATION:

- (1) The school Board Election is Saturday, May 11, 2013. Polls will be open from 7:00 a.m. to 7:00 p.m.
- (2) The votes will be canvassed at the May 15, 2013 school board meeting.
- (3) Election of candidates is by place. A candidate must run for a specific place. The candidate receiving the highest number of votes for each respective position voted on is entitled to serve as trustee.

***GOOD LUCK AND THANK YOU FOR YOUR INTEREST IN THE AUBREY I.S.D.***

- (A) Application for Place on Ballot for School Trustee Election
- (B) Designation for Campaign Treasurer
- (C) Candidate/Office Holder Sworn Statement of Contributions and Expenditures
- (D) "2013 Guide for School Board Candidates" printed by Texas Association of School Boards is enclosed in this packet.

If you have any questions, please call 940-668-0060 extension 1800

## 2013 SCHOOL BOARD ELECTION

**FILING PROCEDURES:** January 30, 2013 is the first day to file. March 1, 2013 is the deadline to file application for place on the ballot.

**BALLOT POSITION:** March 4, 2013, 9:00 a.m., the drawing will be held in the Administration Office for places on the ballot.

**DATE OF ELECTION:** May 11, 2013, poles open from 7:00 a.m. until 7:00 p.m.

**ELECTION VACANCIES:** PLACE 4– Marcus Pierce (3-year term)

PLACE 5 – Jim Milacek (3-year term)

**EARLY VOTING BEGINS:** April 29, 2013

**EARLY VOTING ENDS:** May 7, 2013

Packets will be available in the Administration Office with complete instructions, supplies, and dates needed to file as a candidate for the school board.