

FACILITIES, CAPITAL & STRATEGIC PLANNING COMMITTEE

DRAFT - MEETING MINUTES

Wednesday, September 21, 2022 – 9:00 a.m.

Howard Male Conference Room/Zoom Room

Commissioners Present: Don Gilmet, Chair
Brenda Fournier
Marty Thomson, (sitting in for Bill Peterson)
Bob Adrian, (sitting in for Kevin Osbourne)

Others Present: Kim MacArthur, Board Assistant
Erik Smith, Sheriff
Wes Wilder, County Maintenance Superintendent
Chuck LeFebvre, Liaison
Kim Ludlow, Treasurer (zoom)
Phil Heimerl, True North Radio (zoom)
Lynn Bunting, Board Assistant (zoom)
Steve Schulwitz, The Alpena News (zoom)

CALL TO ORDER

Chair Don Gilmet called the meeting to order at 9:00 a.m.

ROLL CALL

Commissioners Marty Thomson (sitting in for Commissioner Peterson), Fournier, Adrian (sitting in for Commissioner Osbourne), and Gilmet present. Commissioners Peterson and Osbourne, excused.

PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

APPROVE AGENDA

Chair Gilmet presented the agenda for approval as presented. Moved by Commissioner Thomson and supported by Commissioner Fournier to adopt the agenda with the amendment of DHHS Building Proposal to be moved into Closed Session. Motion carried.

INFORMATION ITEM: Sheriff Erik Smith presented a quote to construct a canopy over the main entrance of the jail. Last winter there were issues of snow and ice building up above the entrance sliding off the roof of the jail at the front and back entrances. The maintenance staff has fixed the back entrance by building an overhang. The estimate from Meridian Contracting for the front entrance project would be just under \$9,000 and they could possibly complete before winter. Treasurer Kim Ludlow suggested using some of the leftover funding from the Courthouse step project. The budgeted amount for the steps was \$35,000 and under \$5,000 was spent. Discussion was made on the design of the canopy and the Committee decided to table the action.

INFORMATION ITEM: Maintenance Superintendent Wes Wilder updated the Committee on the following projects:

1. Courthouse Sanitary Sewer: Contact has been made with the city engineering department on a time frame for the project. The City and contractor will get their schedules together to get it done.
2. Courthouse Boiler Repair: Parts have been ordered.

3. Fairgrounds shed/tools for caretaker: Maintenance Superintendent Wilder emailed the Department Heads to see if they would like any of the modular furniture from when the new jail was built. Cleaning of the truck barn is underway.
4. Fairgrounds Restrooms – We have received quotes for the repair of the fence along 11th Ave, all masonry work, and the replacement of fixtures for the bathrooms. The check that was mailed in was for an insufficient amount and we are currently waiting on the insurance company to begin project.
5. DHD Air Conditioning: Air conditioning is working in all areas of the building and waiting for parts to arrive.
6. Tower Project for 911: Project continues to move along.
7. Courthouse & Annex Roofs: Work was started on the Annex building on 9/13/22 and will continue on both buildings as court schedules allow.
8. Pool Water Flow Meter: The health department reported that it is acceptable to wait and replace the meter after the first of the year. We will include in next year's budget.
9. Annex Restroom Improvements: Stall panels have arrived and still waiting on other parts. A mini-split unit has been installed and is in use.
10. Front Steps on Courthouse: Project is complete.

INFORMATION ITEM: Chair Don Gilmet discussed the Huron Engineering report for the airport. Chair Gilmet spoke with Engineer Rebecca Rivard and they have provided a preliminary report for running the infrastructure. Rivard needs to contact the Township for water and the City for sewer. He will bring back to the Committee when there is more information.

INFORMATION ITEM: Chair Gilmet updated the Committee on MRF. There is a meeting tomorrow and Commissioner Adrian will be attending in Gilmet's place. They are at about the \$4.2 million mark assuming the spending from the federal government makes it through the final round of cuts before the end of October. So far it is, and everything looks good. At their regional meeting it was discussed that counties will be able to get grants to buy trucks, bins and fencing to be able to have recycling in their counties and then haul to our facility once it is up and running. NEMCOG is also very interested in having the Resource Recovery Board having an authority by the end of the year.

CLOSED SESSION: Moved by Commissioner Fournier and supported by Commissioner Thomson to go into closed session to discuss possible disposition of County owned property. Motion carried. Closed session at 9:20 a.m. and reopened session at 9:40 a.m.

Motion was amended by Commissioner Fournier and supported by Commissioner Thomson to recommend the below action item. Motion carried.

ACTION ITEM #1: The Committee recommends authorization for the County Administrator to assemble a request for proposal on any disposition of the DHHS Building including lease with/or without option to purchase and bring back to Committee for review as presented.

INFORMATION ITEM: Chair Gilmet reported County Administrator Hannah will present a CIP report from Munetrix at the next meeting.

PUBLIC COMMENT

None.

***Next Meeting: Wednesday, October 5, 2022 at 9:00 a.m. in Howard Male Conference Room/Zoom Room**

ADJOURNMENT

Moved by Commissioner Fournier and supported by Commissioner Adrian to adjourn the meeting. Motion carried. The meeting adjourned at 9:42 a.m.

Don Gilmet, Chairman

Kim MacArthur, Board Assistant

kvm