

April 24, 2023

PERSONNEL CONSENT AGENDA

The Personnel Consent Agenda is a method designated to expedite handling of routine and official personnel business of the School Board. The entire agenda may be adopted by the Board in one unanimous vote of approval. By request of any individual board member, any item can be removed from the current agenda and placed upon the regular agenda for consideration and action.

APPOINTMENT – All appointments are contingent upon satisfactory completion of a criminal background check. Approve the following appointment.

1. Caleb Quernemoen, Special Education Teacher at Buffalo Community Middle School, effective August 21, 2023. This appointment is contingent upon receipt of appropriate licensure.
2. Ashley Buermann, Math Teacher at Buffalo Community Middle School, effective August 21, 2023. This is a replacement for Teresa Weise.
3. Nadine Broeffle Two-Rivers, Social Studies Teacher at Buffalo Community Middle School, effective August 21, 2023. This is a replacement for Natalie Polachek/Tyler Bruder and is contingent upon receipt of appropriate licensure.
4. Christine Steinbach, Business Education Teacher at Buffalo High School, effective August 21, 2023. This is a replacement for Nadine Broeffle Two-Rivers.
5. Judy Emerick, Special Education Teacher at Buffalo High School, effective August 21, 2023. This is a replacement for Leslie Anderson and is a re-hire. This appointment is contingent upon receipt of appropriate licensure.
6. Keith Enstad, Special Education Teacher at Buffalo High School, effective August 21, 2023.
7. Megan Fletcher, Social Worker at Buffalo High School, effective August 21, 2023. This is a transfer from current assignment as ESP at Northwinds Elementary.
8. Reese Wishart, Math Teacher at Buffalo High School, effective August 21, 2023. This is a replacement for Thomas Savoy and is contingent upon receipt of appropriate licensure.
9. Kelsey Leonard, Math Teacher at Buffalo High School, effective August 21, 2023. This is a replacement for Carlton Urdahl.
10. Lori Moen, Music Teacher at Northwinds Elementary, effective August 21, 2023. This is a replacement for Dana Fortier.
11. Catherine Funk, 5th Grade Teacher at Tatanka Elementary STEM School, effective August 21, 2023.
12. Jamie-Sue Peterson, Social Worker at Buffalo Community Middle School and Discovery Elementary, effective August 21, 2023.
13. Crystal Halverson, Music Teacher at Parkside Elementary, effective August 21, 2023. This is a replacement for Joanne Jarvis.
14. Kari DeClerk, Special Education Teacher at Parkside Elementary, effective August 21, 2023. This is replacement for Amanda Schmidt and is contingent upon receipt of appropriate licensure.
15. Holly Paczkowski, Special Education Teacher at Montrose Elementary School of Innovation, effective August 21, 2023.
16. Amy Ringquist, 4th Grade Teacher at Montrose Elementary School of Innovation, effective August 21, 2023.

17. Caitlin Hutchcraft, ESP at Buffalo High School, effective April 10, 2023. This is a replacement for James Lansing.
18. Jacob Braun, Special Education ESP at Buffalo High School, effective April 10, 2023. This is a replacement for Ryan Kluver.
19. Rebecca Horstmann, ECFE Assistant, effective March 28, 2023. This is a replacement for Kari Heine.
20. Dena Peavey, 2nd Shift Custodian at Discovery Elementary, effective March 28, 2023. This is a replacement for Tammy Voigt.
21. Marley Stuart, KidKare Assistant, effective April 17, 2023.

RESIGNATION/RETIREMENT/TERMINATION – Approve the following resignation/retirement/termination:

1. Laura Hauer, English Teacher at Buffalo High School, retirement effective June 9, 2023.
2. Sarah Krolak, ESP at Tatanka Elementary STEM School, retirement effective June 8, 2023.
3. Nancy Kolasa, ESP at Hanover Elementary, retirement effective June 8, 2023.
4. Marsha Wolff, ESP at Hanover Elementary, retirement effective June 8, 2023.
5. Lucinda McCoy, ECFE Classroom Assistant, retirement effective May 30, 2023.
6. Kristi Clouthier, Social Worker at Buffalo High School, resignation effective June 9, 2023.
7. Amanda Schmidt, Special Education Teacher at Parkside Elementary, resignation effective June 9, 2023.
8. Natasha Marsh, Special Education ESP at Tatanka Elementary STEM School, resignation effective March 24, 2023.
9. James Lansing, ESP at Buffalo High School, change of resignation date from March 30, 2023 to March 29, 2023.
10. Anya Hutchcraft, KidKare Assistant, resignation effective April 14, 2023.
11. Halle Willman, KidKare Assistant, resignation effective April 17, 2023.
12. Sharon Myers, part-time Custodian at Northwinds Elementary, resignation effective June 2, 2023.
13. John Heltunen, Director of Buildings and Grounds, resignation effective June 30, 2023.

TRANSFER/CHANGE IN ASSIGNMENT - Approve the following transfers/changes in assignment:

1. Troy Holland, Physical Education Teacher at Buffalo High School, teach one additional section during Term 4, effective April 10, 2023 and ending June 9, 2023.
2. Aaron Johnson, Physical Education/Health Teacher at Buffalo High School, teach one additional section, effective April 21, 2023 and ending June 9, 2023.
3. Mary Celest Trosvig, FACS Teacher at Buffalo High School, teach one additional section effective April 20, 2023 and ending June 9, 2023.
4. Michael Knutson, Orchestra/Band Teacher at Buffalo High School, transfer to Band Teacher at Buffalo Community Middle School, effective August 28, 2023. This is a replacement for Terri Svec.
5. Kristine Wiese, Orchestra Teacher at Buffalo High School, increase from .688 to 1.0 FTE, effective August 28, 2023. This is a replacement for Michael Knutson.

6. Jessica Nickelsen, transfer from Spanish Teacher to AVID Coordinator and Library Learning Commons Advisor, effective August 28, 2023. This is a replacement for Melissa Bertsch and Erika Clifton.
7. Jennifer Lindstrom, transfer from 3rd Grade Teacher at Parkside Elementary to English Teacher at Buffalo Community Middle School, effective August 28, 2023. This is a replacement for Megan Martin.
8. Linda Robeck, transfer from Kindergarten Teacher at Parkside Elementary to 1st Grade Looping Teacher at Hanover Elementary, effective August 28, 2023.
9. Sheila Simonson, transfer from 3rd Grade to 5th Grade Teacher at Parkside Elementary, effective August 28, 2023.
10. Emily Nelson, transfer from 1st Grade to Kindergarten Teacher at Parkside Elementary, effective August 28, 2023.
11. Hayley Butler, transfer from 2nd Grade to 1st Grade Teacher at Parkside Elementary, effective August 28, 2023.
12. Carla Turner, transfer from 5th Grade Teacher at Tatanka Elementary STEM School to 4th Grade Teacher at Hanover Elementary, effective August 28, 2023.
13. Elissa Anderson, transfer from 1st Grade Teacher at Tatanka Elementary STEM School to 3rd Grade Teacher at Hanover Elementary, effective August 28, 2023. This is a replacement for Cynthia Gilchrist.
14. Nicole Yost, Speech Language Pathologist, transfer from ECSE to Tatanka Elementary STEM School, effective August 28, 2023.
15. Nancy Anderson, Looping Teacher at Hanover Elementary, transfer from 1st Grade to 2nd Grade, effective August 28, 2023.
16. Cassandra Parish, Looping Teacher at Hanover Elementary, transfer from 1st Grade to 2nd Grade, effective August 28, 2023.
17. Rebecca Hanson, Looping Teacher at Hanover Elementary, transfer from 1st Grade to 2nd Grade, effective August 28, 2023.
18. Nicole Meints, Looping Teacher at Hanover Elementary, transfer from 2nd Grade to 1st Grade, effective August 28, 2023.
19. Andrea Carlson, Looping Teacher at Hanover Elementary, transfer from 2nd Grade to 1st Grade, effective August 28, 2023.
20. Kristen Rausch, transfer from full-time Art Teacher at Parkside Elementary to part-time (.794 FTE) Arts Integration Specialist at Hanover Elementary, effective August 28, 2023.
21. Breanna Adelman, Speech/Language Pathologist, transfer from Northwinds Elementary to ECSE, effective August 28, 2023. This is a replacement for Nicole Yost.
22. Teague Shaw, Speech/Language Pathologist, transfer from Northwinds and Montrose Elementary School of Innovation to Northwinds Elementary, effective August 21, 2023. This is a replacement for Breanna Adelman.
23. Courtney Hinz, transfer from 4th Grade Teacher to Special Education Teacher at Northwinds Elementary, effective August 28, 2023. This is a replacement for Kallie Statema and is contingent upon receipt of appropriate licensure.
24. Vicki Davidson, Activities Scheduling Secretary at Buffalo High School, increase from 200 to 205 days/year, effective July 1, 2023.
25. Tonya Russell, Special Education ESP at Tatanka Elementary STEM School, increase from 25 to 27.5 hours/day, effective March 1, 2023.
26. Taina Santiago, Special Education ESP at Buffalo High School, increase from 30 to 31.25 hours/week, effective April 17, 2023.
27. Jennifer Raisanen, Special Education ESP at Parkside Elementary, decrease from 32.5 to 15 hours/week, effective April 10, 2023.

28. Bette Koepsell, KidKare Supervisor, increase from 1.5 to 1.75 hours/day, effective March 30, 2023.
29. Lisa Stender, KidKare Supervisor, decrease from 2 to 1.5 hours/day, effective March 30, 2023.
30. Zoey Manthei, KidKare Assistant, decrease from 21.25 to 4 hours/week, effective February 8, 2023.
31. Emily Thurn, KidKare Assistant, increase from 12.5 to 20 hours/week, effective April 10, 2023.
32. Halle Willman, KidKare Assistant, decrease from 10 to 4.5 hours/week, effective March 30, 2023.
33. Samantha Whitworth, KidKare Assistant, decrease from 22.5 to 12.5 hours/week, effective March 30, 2023.
34. Madison, DeMarais, KidKare Supervisor, decrease from 7.5 to 5 hours/week, effective March 30, 2023.
35. Lacie Blackowiak, KidKare Assistant, decrease from 20 to 10 hours/week, effective March 20, 2023.

LEAVE OF ABSENCE – Approve the following requests for leave of absence:

1. Kenneth Beise, Custodian at Northwinds Elementary, request for leave of absence, effective March 15, 2023 and ending April 21, 2023.
2. Sandra Meyer, Nutrition Services Assistant at Buffalo High School, request for leave of absence effective December 22, 2022 and ending April 9, 2023.
3. Kaitlin White, 1st Grade Teacher at Parkside Elementary, request for leave of absence effective August 28, 2023 and ending June 7, 2024.
4. Kendra Durgin, ESP at Northwinds Elementary, request for leave of absence effective March 13, 2023 and ending June 8, 2023.
5. Sarah Haas, 4th Grade Teacher at Parkside Elementary, date adjustment to effective April 10, 2023.
6. Kaia Grant, Secondary Curriculum Coordinator TOSA, date adjustment to effective March 27, 2023 and ending June 9, 2023.
7. Theresa Schultz, ESP at Montrose Elementary School of Innovation, date adjustment to ending April 7, 2023.
8. Ashley Lostetter, FACS Teacher at Buffalo High School, request for leave of absence effective April 17, 2023 and ending June 9, 2023.

CONTRACTS – Approve the 2022-2025 Master Agreement between Independent School District #877 and Education Minnesota – Buffalo, Educational Support Professionals, Local 7334, Affiliated with Education Minnesota, AFT, NEA, AFL-CIO.