

BOARD AGENDA ITEM

Information/Discussion _____

Future Action _____

Action x

Item: Professional Staff July to August Calendar Adjustment (one-time correction)

Submitted by: Paul Dymowski

Paul Dymowski
04DD4FE49C1DB267DFB7FA484C0A2636 ready@sign

Date: July 6, 2023

Recommended by: Dave Rodgers

Dave Rodgers
BB95C31328D85C2E588A54F16AE55275 ready@sign

Board Meeting Date: July 17, 2023

RECOMMENDATION:

Additional Summer Days – one-time calendar adjustment for Center Program professional staff

BACKGROUND:

The professional staff listed below have been on a mid-July to mid-July calendar. In order to align their calendars with the rest of Kent ISD staff working less than 260 days, these staff will move to the standard mid-August to mid-August calendar. This calendar change will require a one-time adjustment of additional days in July and early August in order for these staff members to be ready for the start of the 2023-2024 school year. Below are the number of days required and the affected budget code for each staff member:

- Leah Farrell, KEC Beltline Program Coordinator – 8 days
 - Account number: 21-1-226-1165-081-0000-21310-2941-2130
- Debra Burkhardt, DHH Oral Deaf Program Coordinator – 8 days
 - Account number: 21-1-226-1160-081-21410-2905-2140
- John Kleff, Administrator Empower U North – 12 days
 - Account number: 21-1-226-1160-081-8013-21240-2930-2125
- Nic Bond, Administrator Empower U South – 12 days
 - Account number: 21-1-226-1165-081-8013-21270-2934-2125
- Kevin Zschak, Principal KEC Beltline – 12 days
 - Account number: 21-1-241-1150-081-8013-21310-2905-2130
- Brandi Czechowskyj, DHH Total Communication Teacher – 8 days
 - Account number: 21-1-122-1240-160-0000-21710-2971-2170

Listed below are the new center program professional staff that need to start before their August 14th contractual start date in order to be ready for the start of the 2023-2024 school year. Again, this is a one-time adjustment. Below are the number of days required and the affected budget code for each staff member:

- Ben Lowe, Behavior Coach – 8 days
 - Account number: 1-1-221-1490-000-0000-21000-2900-2100
- Joanne Platt, Supervisor of DHH and VI – 10 days
 - Account number: 21-1-226-1160-081-8013-21700-2905-2170
- David Breen, Assistant Principal Lincoln Campus – 9 days
 - Account number: 21-1-122-1240-193-0000-21210-2921-2120

For these additional days, each staff member listed above will complete and turn in a timesheet. Beginning August 14, these same staff members will begin using Kronos to record their time.