

**UNIT 40 EDUCATION FOUNDATION MEETING**  
**February 8, 2021 @ 5:30pm**  
**AGENDA**

- I. Call to Order
  - @ 5:30 p.m. by president Kim Stanfield
- II. Financial Report
  - Tabled until next month due to necessary changes.
- III. Minutes from October 2020 Meeting
  - K. Koester moved to accept as presented, 2<sup>nd</sup> by Blacker, motion carried.
- IV. Standing Committee Reports
  - a. Teacher Grants
    - Grant applications are open to EHS teachers from Feb. 12<sup>th</sup> to March 1<sup>st</sup>.
    - Grant proposals will be heard on March 8<sup>th</sup>.
  - b. Scholarship
    - Scholarship committee met recently.
    - Changes to the application were made that will provide additional information.
    - Space for additional information was also added.
    - Scoring guide changes include: employment, major or minor activities involved in.
    - Selection committee may include 7 people.
    - The hope is to be able to meet face to face in April to review the applications.
    - There are a few new scholarships. New Hope Church, Lustig Cabinets, and Washington Savings Bank, and possibly memorial scholarships from Sacred Heart Church and Centenary United Methodist Church.
    - Waiting to here from some of our usual donors.
    - Scholarships will remain at \$500.
    - The committee will meet again soon to review the scholarships. Kim will organize with Laurie.
    - Applications are open on Feb 15<sup>th</sup> and close on March 30<sup>th</sup>.
  - c. Fundraising
    - Nothing new to share.
  - d. Publicity
    - Discuss possibly publicizing Teacher Grants at EHS.
    - Discussed publicizing Washington Savings bank for their donations to all of the Unit #40 schools.
    - Discussed advertising the students that earned scholarships 4 years ago to entice this year's seniors to apply for a Foundation scholarship.

## V. Old Business

- Teacher Appreciation Project – Kohl’s Cares
- Bushue shared an idea of pretzel bags for all teachers with a message of appreciation. Cost is about \$150.00
- Blaker shared an idea of Extra gum for teachers for going the extra mile. Cost is about \$
- Shared another idea of adopt-a-teacher. A balloon message sent from Party Works. Individuals can order online and pay through Paypal.
- 375 includes all staff in district. Discussed doing something for all staff, and another for individuals.
- Klosterman moved to spend up to \$500 for teacher appreciation items, 2<sup>nd</sup> by K. Koester. Motion carried.
- Directors volunteered to help organize.
- Kohl’s Cares will help to put everything together.

## VI. New Business

### a. Quickbooks Purchase Renewal

- Online version is a benefit to the Foundation.
- Basic version is \$90.00 per year, and does everything we need it to do. It includes one sign-in that we can share.
- Discussed only 2 or 3 directors using the sign-in.
- Can upgrade if needed.
- Bushue moved to purchase Quickbooks online version for \$90 per year, 2<sup>nd</sup> by Klosterman, motion carried.

### b. Teacher Grants

- Grant proposals (EHS staff only) will be heard at the March 8<sup>th</sup> meeting.

### c. Scholarships

- Covered earlier in the meeting.

### d. Annual Report

- Klosterman is working on.
- There are a few things left to complete.
- Report should be completed by Feb. 15<sup>th</sup>, and will be posted on the Foundation’s website.

## VII. Announcements

- None

## VIII. Adjournment

- Klosterman moved to adjourn, 2<sup>nd</sup> by Cisna, motion carried.

## Upcoming Events

Scholarship Application Opens

## Teacher Grants