



TO: Board of Trustees

FROM: Dr. Matthew Spivy, Chief Human Capital Officer

**SUBJECT: POSSIBLE ACTION CONCERNING LEVEL III GRIEVANCE
HEARING - JENNIFER COOPER**

DATE: October 7, 2025

As stated in Board Policy DGBA (Local), Level Three: If the employee did not receive the relief requested at the Level Two or if the time for a response has expired, the employee may appeal the decision to the board.

Administrative Recommendation:

Possible action concerning Level III Grievance Hearing- Jennifer Cooper.