

# Thorne Bay School

## ADVISORY SCHOOL COUNCIL Agenda

Date: 9/22/21

Join Zoom Meeting

<https://us02web.zoom.us/j/89765130240?pwd=UityMXN1SGt1bE8wcUxZdyswSk40dz09>

Meeting ID: 897 6513 0240

Passcode: 889880

- I. **Call to order:** @ 4:03
- II. **Pledge of Allegiance**
- III. **Attendance:** Heather, Loubeth, Jo, Amy J, Sherry, Laura C, Tony Lovell, Brandy, Aly, Terri, Sam, Amy McD.
- IV. **Approval of agenda:** Loubeth moves to approve the minutes of 8/23/2021 and Jo seconds.  
Motion passed
- V. **Approval of minutes from the 23 August 2021 meeting**
- VI. **People to be Heard:** Tony requested to put in gazebos for the students and parents to have a dry place to stand around the school. Communication needs to be better with canceled events.  
  
Brandy would like to be a board member, but not the secretary. We need to work on the technicalities to make a change in the board members. This would need to be done by ASC vote. A motion would need to be made and a vote would need to be taken.
- VII. **Student Council Report** (5min): N/A - Job posted but no applicants yet.
- VIII. **Communications** (5 min): None
- IX. **Individual/Committee Reports** (5 min):

- A. **Athletic Director:** Cross country is currently underway. High school Cross Country has been at it for a month. Three races left, Regionals is next weekend in Ketchikan. Elementary Cross Country has been going on for about a month. Thank you to parent helpers! First home race this weekend in Thorne Bay. Outer sites except Hollis are attending, they will attend virtually. Coach positions for mix-6 volleyball, and wrestling(elem, middle, high) are posted. Volleyball first tournament this weekend. Need a coach. All travel will need both a male and female chaperone. We can start Volleyball late, we will not be disqualified. Esports also needs a coach, the first match is in a couple of weeks. This is a district wide sport. All the computers and materials are here in Thorne Bay, we just need a coach. There are two seasons of Esports; Fall and Spring. Middle School basketball starts in October, need a coach and the position needs to be posted. We need to make sure that we are posting for coaches 3-4 weeks before the sport starts so we can get the background checks done in time. What do we do if we want to add a sport?-Talk with the principal or lead teacher of the site
- B. **Coaches:** Questions from Aly: If we have a stipend for a coaches based on the number of students, do we have a budget for an assistant coach when we have a large team? Stipend is determined by the Coaches handbook. Ask Joanna to take it to the Admin meeting. It would more than likely have to be additional money out of the school's activity budget - you just have to determine at the site level how the money in that budget will be spent throughout the year;
- C. **Extracurricular Activities/Non-Sports Related:** See later notes.
- D. **Testing Coordinator:** None.
- E. **Curriculum Coordinator:** None.

X. **Administrative Reports:**

A. **Superintendent's Report and Training (15 min.):**

a. **Wellness Policy Review**

- i. [Current Board Policy](#) -,
- ii. [Proposed Board Policy](#) wellness policy, needs stakeholder input/approval on an annual basis. Need to make sure that wording

allows us to sell food for fundraisers and as concessions. Current wording does not allow any food brought in and shared with students.

**iii. Make up Fridays (4 student days) - need to be approved by ASC**

We had to postpone school and the school elected to switch out teacher work days with student days to make up those student days. See notes below for further information.

**B. Principal's Report (15 min.):**

We've had an awesome start to the school year! It is wonderful to see students in the building. The Commons is being thoroughly enjoyed with its new facelift, including activities the students can enjoy together.

We had our first positive Covid case in the school! While that classroom has been out quarantining, their teacher has been making a concerted effort to meet with each one 1:1 in their homes. Parents have seemed appreciative of the extra time and effort.

Students' test scores were low across the board, with few proficient or above proficient. We spent some time on testing data in our last teacher's inservice. Across the state and country, testing scores are low. A large reason for this is believed to be Covid interference. We have different online tools (such as IReady) in place to fill in gaps and to support student growth.

We are struggling to hire cooks. If anyone knows anyone who would be interested in a part time job putting a smile on students' faces, send them our way!

1. **Advisory School Council Treasurer's Report:** No activity in our checking account. Everything is the same as last month. Last activity was 6/14. The Concession account currently has a balance of ~\$2700.

## **XI. Items for Advisory School Council Consideration:**

- A. Fundraisers for the school year should be planned in advance so we have time to plan and carry through

[From 3/3/21 ASC Notes:](#)

**Fundraising Update from committee work:**

*We are working hard with Aly to make sure that we have fundraisers this year to support our students and their athletic activities.*

- a. Laura Clark working with the Activities Director to develop a form outlining procedures and for parents and student athletes to acknowledge their responsibilities. Laura is also working on the development of a form to track student fundraising participation (to pay off their debt) and parent participation in assisting in paying off student debt.

*This form outlines what the ASC's role in Fundraising and monetarily supporting students. Students will need to fill out a Traveling Funding Commitment Form and the coaches will need to fill out The ASC Agreement form for any sports travel.*

- b. Activities Director is responsible for training coaches (the entire coaches handbook and the ASAA handbook) and this includes ensuring that coaches understand their responsibility for fundraising for their team and the process to follow to get fundraising activities approved.

*Aly is working to get everything in order for this year and to help coaches understand this process.*

- c. Students (and coaches) must approach and request an in practice appointment with two ASC members to complete the travel funding commitment form.

*Clarification: To request money for an activity you do not have to come to an ASC meeting, you just need to have a meeting with two ASC Board Members*

- d. ASC and Superintendent must approve fundraising activities prior to fundraising events occurring.

***We need a committee to update our board policy on fundraisers as students needing to attend a meeting and get ASC and Superintendent approval to hold a fundraiser.***



- e. Students need to attend the ASC meeting to request use of funds for an activity (sports related travel, equipment, uniform, etc.) End of Travel Report

*End of travel report was not common, but was just a short summary of what they did on their trip.*

Loubeth proposes to start a committee to review the ASC Handbook and Board policy to clarify and streamline our role and the process of fundraising. Amended: ...start a committee to review the Asc Handbook, Coaches handbook, and Board policy to clarify and streamline our role and the process of fundraising. Brandy seconds. Motion passes.  
Committee Volunteers: Aly, Tony, Heather, Loubeth, Brandy

## B. Old Business-

### Updated Links :

1.  ASC Board Policy
2.  ASC Handbook SISD FY21.ppt
3. [ASC Training Document PDF](#)
4. [Fundraising Contract \(SISD document\)](#) - also review student handbook info on fundraising

## F. New Business-

1. Make up Fridays: must decide and submit to the DEED
  - a. Move that the following dates be used as “makeup” for the late start:  
October 1 (Archaeological dig in Coffman Cove)  
November 12 (School and Community Cleanup / race car derby)  
April 15 - Swim Day in Craig  
May 20 - BBQ at Sandy Beach

Brandy makes a motion to approve these dates. Loubeth seconds. Motion Passes.

2. Fall Festival: ASC Fundraiser (Do instead of Back to School)
  - a. Need to communicate w/ businesses (AK 49: Nikki)
  - b. Theme: Kid Friendly - Teachers chose Clue (Kids pick up clues in each room, solve the mystery, and enter for a prize)

- c. Suggested cost (from teachers): \$5 per person or \$20 per family.  
Separate rate for meal purchase. We need ideas for food.
- d. Raffles ahead of time for sports? The final drawing could be at the end of the evening (outside)
- e. Teachers suggested doing a Fall Festival (or Family Fun Night) around the 11th because Clue is not a Halloween theme. (Veteran's Day, so the school may want to change the date.)
  - i. <https://www.orientaltrading.com/>
  - ii. Move to spend up to \$500 in activities and decor

Brandy motions to approve a fall festival with funds not to exceed \$500. Date to be determined.

Tony seconds. Motion Passes.

## 2. Friday Enrichments (some combined with fundraisers)

- i. <https://www.thinkoutsideboxes.com/>
- ii. <https://ivy-kids.com/>
- iii. Once-a-month gym movie night or another activity
  - a. Use concessions stand

Heather moves to table point 2 until next month. Loubeth seconds. Motion passes.

## 3. Use of building request

City of Thorne Bay requests to host the Prince of Wales Annual Art Extravaganza here at the school. The city is aware that the ability to host this will depend on the Covid situation at the time and CDC guidelines.

Brandy motions to approve this request. Tony seconds. Motion passes.

Aly would like to request a fundraiser for High School Cross Country for this Saturday, September 25 at 9:30am-12pm. In the gym foyer, using the concessions stand. Requesting funds not to exceed \$500.

Tony motions to approve a fundraiser this Saturday, September 25 at 9:30am-12pm in the gym foyer, using the concessions stand for the High School Cross Country requesting funds not to exceed \$500. Amy seconds. Motion passes.

**XII. Adjournment:** Heather motions to adjourn at 5:42pm. Tony Seconds. Motion passes.

(Next meeting will be held on October 27th at 4pm)

**XIII. “After Meeting Workshop” starts.** (Discussion topics can be forwarded to the next meeting agenda if more member input is needed.)

1. Power Student Findings (also from 3/3/21)

- a) [Power Student Guidelines](#) and [Power Student Letter](#)
- b) Change name to Wolverine Student (to prevent confusion)
- c) Still include middle school? (\$400)
- d) Keep the same money amounts? (\$800 for 9-12)
- e) What they are intended for
- f) Where does money come from