

**Cedar Hill Independent School District
BOARD OF TRUSTEES**

Meeting Date: November 10, 2008

Presented by: Mr. Horace Williams, Superintendent of Schools

Subject: Consider Policy CW (Local) on First Reading

Information Item

BACKGROUND INFORMATION:

Policy CW (Local) – New Facilities – Procedure for Naming Facilities
The Cedar Hill ISD Education Foundation has indicated in interest in being able to recommend the name for a CHISD facility when a donor to the Foundation has made a gift of sufficient amount to warrant such a recommendation. The proposed Policy change will allow the Board to consider any such Foundation recommendations.

RECOMMENDATION:

It is recommended that the Board review the proposed Policy CW (Local) as attached. Additions/changes are in bold type and underlined.
This will constitute the first reading of the Policy.

BOARD ACTION REQUIRED:

Review only. No action required at this first reading

POLICY AUTHORIZATION:

BF (LOCAL) – Board Policies

CONTACT PERSON(S):

L. Kim Lewis, Chief Operating Officer

FUNDING SOURCE:

N/A.

ENCLOSURES:

Policy CW (Local) as proposed for consideration

NEW FACILITIES

CW
(LOCAL)

NAMING NEW
SCHOOLS

The Board shall name new schools according to the following:

1. Elementary schools shall be named in honor of a local citizen or in reference to the neighborhood in which the school is located.
2. Intermediate schools shall be named by geographic location.
3. Middle schools shall be named after local, state, or national citizens.
4. High schools shall be named to reflect the name of the city followed by a geographic demarcation.

NAMING SPECIAL
FACILITIES

The Board may name a portion of a building, such as the library, auditorium, gymnasium, or other special facility to honor an outstanding individual, such as but not limited to:

1. A local resident;
2. A state figure;
3. A national or international figure;
4. A former staff member; or
5. A former student.

PROCEDURE FOR
NAMING SPECIAL
FACILITIES

In making its decision, the Board may accept nominations from individuals or a campus advisory team. **The Board may also consider the recommendation of the Cedar Hill ISD Education Foundation. Nominations and / or CHISD Education Foundation recommendations** shall be in writing and include a brief statement with the following information:

1. Biographical sketch;
2. Significant contribution made by the individual; and
3. A compelling statement as to why a school or facility should be named after the person.

NAMES ON BUILDINGS

The Board shall have a plaque prepared bearing the names of the Board members, administrators, architects, and contractors directly connected with each project.

DEDICATION
CEREMONIES

A new school building shall be dedicated at an appropriate ceremony held as soon as possible after occupancy.