



Date: February 3, 2025  
To: Dr. Jennifer Norrell, Superintendent of Schools  
East Aurora School District 131 Board of Education  
From: Steven Megazzini, Interim Assistant Superintendent of Operations  
Subject: 2024 Waldo Gym Renovations

**Update:**

Attached are pictures of the work completed with the gymnasium at Waldo, along with an updated schedule.

**Justification:**

While the contractor demolished the Waldo gymnasium floor, the sub flooring underneath is rotted and must be replaced. The subfloor sleepers are used in to protect Harwood flooring. Prior to drawing up the bid documents for the floor replacement, a portion of the floor along the wall was opened and the sleepers appeared to be in good condition. However, in pulling up the main flooring in the gym, the sleepers are decayed and are ripping out with the gym floor. In order to proceed with the project in a timely manner, the recommendation would be to have an emergency replacement of the subflooring.

**Costs:**

Demolition of sleeper:	\$8,000.00
New Sleepers:	\$79,490.00 + 2 weeks
<u>OH&amp;P 5%</u>	<u>\$4,374.5</u>
Total:	\$91,864.00 + 14 days

**Board Policy and Past Practices:**

Pursuant to Board Policy 4:60, Supplies, materials, or work involving an expenditure in excess of \$25,000 must comply with the State law bidding procedure, 105 ILCS 5/10-20.21, unless specifically exempted.

**Strategic Plan:**

This recommendation supports Strategic Goal #2, Operational Excellence that states the following: *East Aurora School District 131 will align and utilize systems and resources that promote operational excellence, efficiency, and fiscal accountability.*

**Supporting Data:**

See attached.

**Recommendation:**

It is recommended that the Board of Education to accept the Motion to approve the emergency replacement of the Waldo Gymnasium Sub Flooring by Construction Inc. in the amount not to exceed \$95,000.00.









Form detail

# #11: (Sample) Daily Report



## Forms

**Location**

**Form date** Jan 28, 2025

**Template** (Sample) Daily Report

**Description** Waldo Gym Replacement Construction Report 06.28.25

**Due date** Jan 28, 2025

**Submitted by** Luca Muench

**Status** Closed

**Last update** Jan 28, 2025, 3:02 PM CST

**Last updated by** Luca Muench

**Included references** [Assets](#) | [Files](#) | [Forms](#) | [Issues](#) | [Photos](#) | [File Packages](#) | [Sheets](#) | [Markups on Sheets](#) | [Submittals](#) | [RFIs](#) | [PCOs](#) | [Schedule Activities](#)

### 1. Work Log

Crew	# Workers	# Total hours	Work performed
Construction Inc.			Gym Floor plank installation ongoing
Totals	0	0	

### 2. Materials

Material	Quantity	Unit	Comment
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### 3. Equipment

Equipment	Quantity	Hours used	Comment
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### 4. Signature

Foreman Signature

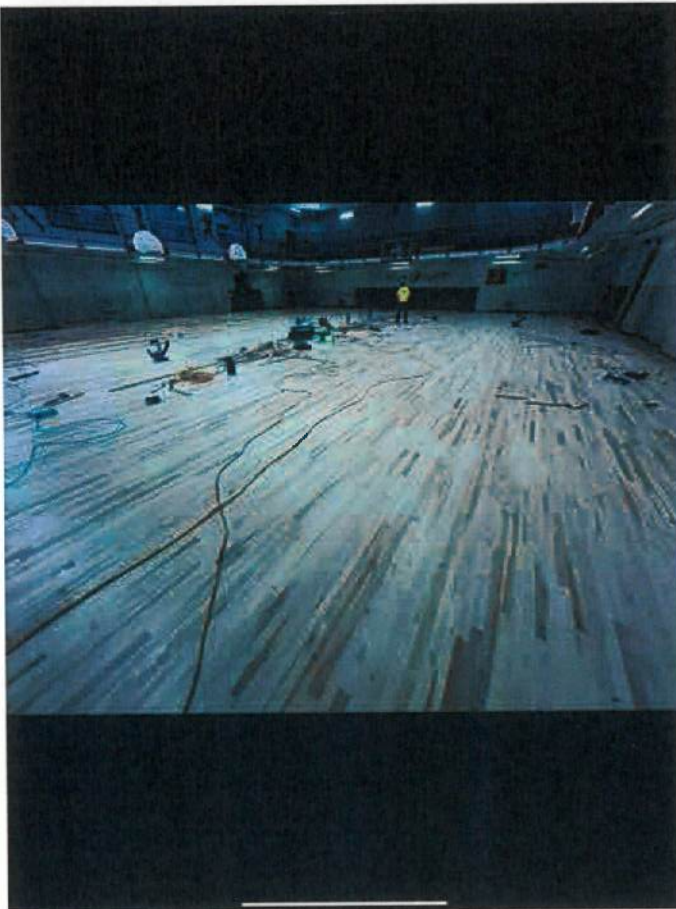


**Name**  
Luca Muench

**Date and time**  
Jan 28, 2025 at 3:02 PM CST

## References and Attachments

### Photos (3)

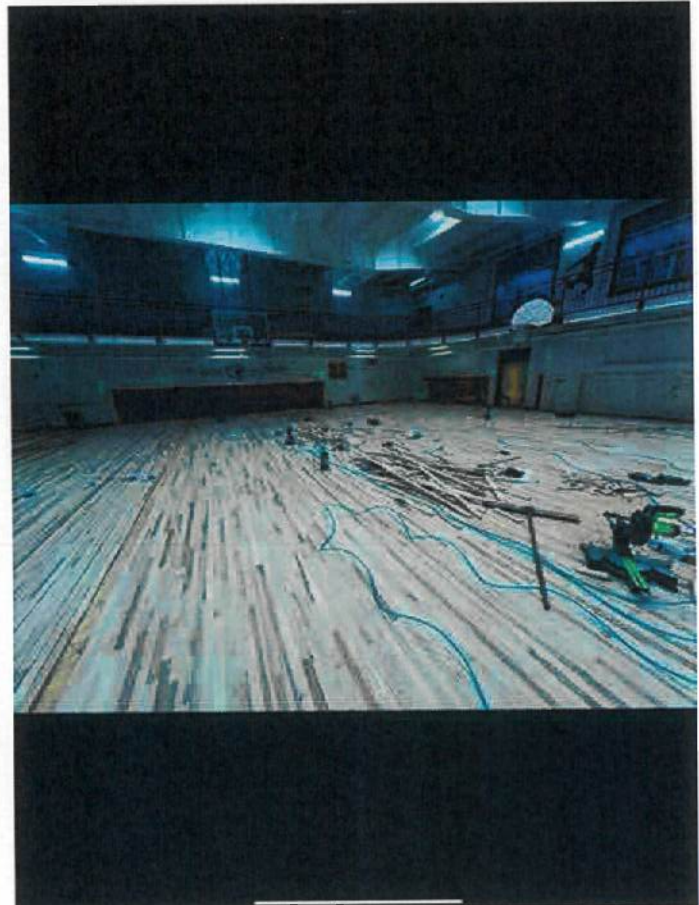


Installation of planks

Taken on Jan 28, 2025, 3:01 PM CST

Added on Jan 28, 2025, 3:01 PM CST

Added by Luca Muench



Installation of planks

Taken on Jan 28, 2025, 3:01 PM CST

Added on Jan 28, 2025, 3:01 PM CST

Added by Luca Muench



Installation of planks over sheathing  
Taken on Jan 28, 2025, 3:01 PM CST  
Added on Jan 28, 2025, 3:02 PM CST  
Added by Luca Muench