



Office of the Superintendent
Madison Public Schools
Madison, CT 06443

RECEIVED

Donation (Cash / Property) to the Madison Public Schools

OCT 04 2024

Completion of this form is required prior to the district's consideration of a proposed donation to the Madison Public Schools. This form is to be completed in its entirety and submitted to the building principal / **SUPERINTENDENT** Director, or Superintendent prior to receipt of any donated goods, services, or funds. Donations valued in excess of \$1,000 must be approved by the Board of Education. (Reference Policy #3281)

Date Form Completed: 9/30/24

Organization / Individual Making Donation: The Madison Foundation

Address: P.O. Box 446 Madison, CT 06443
(Street) (City, State, Zip)

Daytime Phone # _____

Description of Donation / Gift: Grant Approximate Value: \$3,000

Explain how this gift will be used? 3D Printer

Monetary Gift: Explain how the funds will be used: _____

Recipient(s) of Donation (school, athletics program, etc.): _____

Acknowledgments: (optional)

In honor of: _____

In memory of: _____

Acknowledgement Contact: _____

Acknowledgement Address: _____

This request cannot be acted upon before the building Principal / Assistant Principal, Athletic Director, or Superintendent has been consulted concerning this gift. Please provide the name of the person with whom you consulted.

Signature of Person Consulted: [Signature]

Are there conditions of use attached to the gift: Yes _____ No X

If yes, please explain conditions: _____

Are there installation costs, site preparation costs, labor costs, or equipment need for installation, etc? Yes

If yes, who will be responsible for the costs? Multon Maintenance

What is the annual maintenance cost of the donation if any? (be specific) N/A

Are there additional costs to the school district not indicated above? (be specific) Supplies for the 3D printer

(Signature of Donor) _____

Accepted by Superintendent: [Signature]
Signature

10/4/24
Date

Accepted by Board of Education on: _____
Date