

MINUTES

REGULAR MEETING, TUESDAY, JULY 14, 2011

The Board of Education of the Brazosport Independent School District met in regular session at 5:00 p.m., Tuesday, July 14, 2011, at the Brazosport Independent School District Administration Building, 301 W. Brazoswood Drive, Clute, Texas, with the following members present:

Ruth Ann Few, President
Joel Welch, Vice-President
Bobby J. Sharp, Secretary
Ron Damian, Assistant Secretary
Jay Grable, Member
Mason Howard, Member
Jim Koch, Member

The following staff members were present:

Dr. Karin Holacka, Superintendent
Danny Massey, Assistant Superintendent of Administrative Services
Daniel Schaefer, Chief Financial Officer
Rebecca Kelley, Director of Business Support Services
Bobby Key, Director of Maintenance/Operations Services
Christy Koury, Director of Child Nutrition Services
Karla Christman, Coordinator of Fine Arts & Media Services
Nancy Gardner, Coordinator of Instructional Technology
Cyndy Pullen, Coordinator of Human Resources

The following individuals signed the register as visitors:

Tobey L Davenport	Ronnie Barnes	Shirley Ermis
William Caines	Jeff Gilbert	Sharyn Sharp
Chris Nabors	Steve Snell	Becky Orr
Blake Jones	Bobby Williams	Josh Cathcart
Zak Trevino	Dominikk Mottu-Branch	A. J. Angelone
David Cowley	Dina Lopez	James Cantu
Brandon Bergen	Tom Hundl	Eddie Esquivel
Evan Hundl	Fonda Hundl	Ronald Barnes
Bobby Caines	Charles Ermis	Mike Darlow
John Ermis	Robin Lapier	Beverly Widner
Mike Cressman	Terra Barclay	
Sharon Barnes	Steve Morris	

EXECUTIVE SESSION may be called for the purposes permitted by the Texas Open Meeting Act, Texas government Code Section 551.001 through 551.146, Section 551.071, Consultation with Attorney, Section 551.074, Personnel Matters (Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, Dismissal, Complaint)

The Chair declared the Board would adjourn into executive session at 5:03 p.m., as authorized by section 551.001 *et. seq.* of the Texas Government Code, the Texas Open Meetings Law.

The Board reconvened into open session at 6:07 p.m.

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AWARDS/ACHIEVEMENTS/RECOGNITIONS

Danny Massey, Assistant Superintendent of Administrative Services, recognized the following awards, achievements and recognitions:

2011 Brazoswood Baseball State Champions

PLAYERS

Colby Alexander	John Ermis	Scott Lapier	William Renner
AJ Angelone	Eddie Esquivel	Dominikk Mottu-	Ryan Rios
Brandon Bergen	Bobby Franklin	Branch	Ethan Stremmel
James Cantu	Jorge Gonzalez	Dalton Perry	Zak Trevino
Justin Dellinger	Evan Hundl	Michael Pyeatt	Trevor Valigura
Will Easter	Blake Jones	Jacob Reed	Josh Ward

MANAGERS/SCORE KEEPER

Bobby Jack Caines	Blake Lapier
William Caines	Kirk Newman

ATHLETIC TRAINER

Lauren De Latorre

COACHES

Mike Cressman	Chris Nabors
Josh Cathcart	Javier Solis
David Cowley	Bobby Williams (<i>Coach of the YEAR!</i>)

PERSONNEL ANNOUNCEMENTS

Danny Massey, Assistant Superintendent of Administrative Services, announced Terra Barclay as the new principal of A.P. Beutel Elementary and Ronnie Barnes as the new principal of Brazosport High School.

AUDIENCE WITH INDIVIDUALS

None

CONSENT AGENDA

By common consent, the Board agreed to consider as one action item the following items listed under items requiring Board action:

1. Consider Board Approval Of Minutes
2. Consider Board Approval Of The Monthly Financial Statement and Quarterly Investment Report
3. Consider Board Approval To Award Bid Contract(s)
4. Consider Board Approval Of Personnel-Related Items

On the recommendation of Dr. Holacka, a motion was made by Mr. Welch and was seconded by Mr. Sharp to approve consent agenda items, as follows:

Consider Board Approval Of Minutes

The minutes of the Regular Meeting of June 7, 2011, were approved.

Consider Board Approval Of The Monthly Financial Statement

The financial statements for May 2011 were approved, as follows:

(Information presented on pages 12 and 13 of the July 14, 2011, agenda exhibit will be typed into the official minute book.)

Consider Board Approval To Award Bid Contract(s)

A contract for yearbook services for Brazoswood High School was awarded, as follows:

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(Information presented on page 20 of the July 14, 2011, agenda exhibit will be typed into the official minute book.)

Consider Board Approval Of Personnel-Related Items

Personnel actions, as listed in a separate exhibit for new employment, resignation(s) and leaves of absence(s), were approved, as follows:

(Information presented as a separate exhibit at the July 14, 2011, Regular Meeting will be typed into the official minute book.)

Motion passed unanimously.

PREVIEW

Preliminary Budget 2011-2012

Chief Financial Officer, Daniel Schaefer, provided the Board with an overview of the 2011-2012 preliminary budget. Mr. Schaefer began by reviewing various bills passed during the special session impacting funding while also providing flexibility. Next, Mr. Schaefer reviewed funding concerns at the federal, state and local levels. Temporary federal funds are expiring June 30, 2011, along with reductions in regular federal fund allotments. On a positive note, the Education Jobs Grant totaling \$2,064,279 will be available for one year only. At the state level, \$4B was cut from public education. Mr. Schaefer expressed concern that the state did not address the structural funding deficit but rather used nearly \$8B in one time money or payment delays to avoid cutting more. This one time money will not be available in the next biennium, which will create a huge challenge for legislatures. Certified estimated local property tax values for 2011 are down roughly 3%. The majority of M&O tax losses will be made up by the state through target revenue calculations. Debt service revenues will decrease \$387K, however refunding efforts and surpluses in the fund will result in no change in the tax rate. Next, Mr. Schaefer explained the decreases in available resources for 2011-2012 along with "why it is worse" for 2012-2013. Mr. Schaefer explained that funding reductions escalate in year two of the biennium. Based on the preliminary budget, the District will essentially "break-even" over the biennium. General, Debt Service, Food Service and Special Revenue funds will all decrease by 6.19%, .63%, .3% and 27%, respectively. Next, Mr. Schaefer explained the major changes in the 2011-2012 budget including \$6M in personnel reductions totaling 148 positions, shared service arrangement (\$31K), summer school reductions (\$150K) along with 10% reductions in non-payroll campus and department budgets (\$562K). The preliminary budget assumes no change in the tax rate, which totals \$1.2435. Following further discussion, the Board thanked Mr. Schaefer for the presentation.

Changes To Board Election Timeline

Daniel Schaefer, Chief Financial Officer, reviewed the effects of Senate Bill 100 signed into law June 17, 2011. Changes in primary runoff dates would cause an overlap with local elections. The Brazoria County Elections Office indicated that there offices would not be able to handle both of the elections, due to insufficient number of voting machines and personnel. Next, Mr. Schaefer reviewed the three options for the Board to consider. Mr. Schaefer concluded the presentation by stating that no decision will be made this evening, as state law requires school districts to hold joint elections with either the county or a city in the jurisdiction.

ACTION

Reconsideration Of Employee Contracts

On the recommendation of Dr. Holacka, a motion was made by Mr. Welch and was seconded by Mr. Sharp to approve the continuation of providing probationary and 1 year term contracts for eligible employees.

Danny Massey, Assistant Superintendent of Administrative Services, provided the Board with an overview of employee contracts. Mr. Massey's presentation included information on the types of contracts, comparisons to area districts, reminders of the Board's decision in April along with differences between acting on one-year or two-year term contracts. In summary, one-year contracts provide the District with

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more flexibility in adjusting staffing needs along with reducing the costs associated with appeals. Board President Few believes two-year contracts provide employees a “pat on the back” and Mr. Cook felt it offers an advantage in recruiting. Other members agreed with administrations reasoning and were compelled to support the recommendation as presented.

Motion passed 4-3, with the following members voting "aye" - Mr. Welch, Mr. Sharp, Mr. Damian, and Mr. Howard; and the following members voting "nay" - Mrs. Few, Mr. Koch, and Mr. Grable.

Consider Board Approval Of Renovation To Media Annex

On the recommendation of Dr. Holacka, a motion was made by Mr. Welch and was seconded by Mr. Damian to approve the plans for the renovation to the Media Annex and award a bid to Warwick Construction in the amount of \$1,668,030.

Motion passed unanimously.

Review Updated Legal Policies And Consider Additions, Revisions, Or Deletions To Local Policies

On the recommendation of Dr. Holacka, a motion was made by Mr. Sharp and was seconded by Mr. Welch to approve to add, revise, or delete local policies, as included in *Localized Policy Manual Update 90*, and as recommended by the Texas Association of School Boards (TASB), *along with changes to CE, DIA, FB and FFH*, as recommended and reviewed by administration.

Motion passed unanimously.

Resolution Committing Fund Balance In Accordance With Gasb 54 Including Designations Thereto

On the recommendation of Dr. Holacka, a motion was made by Mr. Damian and was seconded by Mr. Koch to approve a resolution establishing a fund balance policy along with committing fund balances in accordance with GASB 54 regulation.

Daniel Schaefer, Chief Financial Officer, provided the Board with an overview of the changes related to Governmental Accounting Standards Board (“GASB”) 54. Mr. Schaefer explained that the new statement increases reporting requirements in the financial statements but intends to provide more clarity. The statement also requires the establishment of a Fund Balance Policy and Board designated commitments.

(Information presented on pages 70 and 71 of the July 14, 2011, agenda exhibit will be typed into the official minute book.)

Motion passed unanimously.

Consider Board Approval Of A Resolution Providing For A Early Turnover Of Personal Property

On the recommendation of Dr. Holacka, a motion was made by Mr. Welch and was seconded by Mr. Damian to adopt a *Resolution Providing for a Penalty to Defray Cost of Collecting Delinquent Personal Property Taxes Pursuant to Texas Tax Code Sections 33.11*,

Mike Darlow, Partner with the delinquent tax attorney firm of Perdue, Brandon, Fielder, Collins, & Mott, LLP provided the Board with information related to the early turnover of personal property. Section 33.11 was added to the Tax Code in 2005 regular session of the Legislature to provide for early turnover of delinquent personal property taxes (real property would still fall under §33.07). Under this section, a notice would go out in the first month of delinquency to those persons owing delinquent taxes on business personal property and the collection penalty would be imposed 60 days later. The delinquent personal property would then be turned over to the delinquent tax attorneys for collection. This would allow them, for most accounts, to start working on the District’s personal property accounts as early as April 2 of each year rather than waiting for July. Due to the mobility of personal property, the earlier turnover will potentially provide for a higher percentage of collections.

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(Information presented on page 75 of the July 14, 2011, agenda exhibit will be typed into the official minute book.)

Motion passed 6-1, with the following members voting "aye" - Mr. Welch, Mr. Sharp, Mr. Damian, Mrs. Few, Mr. Koch, and Mr. Grable; and the following member voting "nay" - Mr. Howard

Consideration Of Items Pulled From Consent Agenda (If Applicable)

None

REPORTS

Notification Of Employment Actions

The Board named Anne Booth as Director of Instructional Programs & Professional Development and Dr. Sandra McCoy-Jackson as Assistant Superintendent of Curriculum & Instruction.

Delinquent Tax Collection Report

Mike Darlow, Partner with the delinquent tax attorney firm of Perdue, Brandon, Fielder, Collins, & Mott, LLP provided the Board with a delinquent tax collection report, which showed the District does not have a tax collection problem. Following the presentation the Board thanked Mr. Darlow for the presentation.

WORK SESSION/DISCUSSION

Scheduling And Upcoming Events

Superintendent Holacka reminded Board members of the regularly scheduled August Board meeting on Tuesday, August 2, 2011.

BOARD MEMBER COMMENTS, REPORTS, AND DISCUSSION

Mrs. Few thanked the staff involved with organizing the parade along with thanking the community for the strong showing of support.

Mr. Damian reiterated Mrs. Few's comments and personally thanked Karla Christman and Debbie Vesling for all the hard work on the parade.

There being no further business, the Chair declared the meeting adjourned at 8:07 p.m.

Ruth Ann Few, President

Bobby Sharp, Secretary