

Unadopted Minutes  
REGULAR BOARD MEETING  
Albany Area Schools – ISD #745  
District Office Board Room  
October 9, 2024

1. Call to Order

The meeting was called to order by Chair Kreuzer at 6 p.m.

2. Roll Call

Present: Kreuzer, Sand, Henkelman, Sands, Hansen, Rueter, Dirkes

Late:

Absent:

3. Public Forum

None

4. Agenda – Additions and Deletions

Add 8.7 Approve Bids for Early Learning Center Playground

5. Approvals

5.1 Previous Meeting Minutes

Motion by Sands, seconded by Dirkes, to approve the September 11, 2024, Regular Meeting minutes and September 25, 2024, Work Session meeting minutes as presented. Supported by all present.

5.2 Cash Flow Reports – August 2024

Motion by Rueter, seconded by Hansen, to approve the August 2024 Cash Flow Reports as presented. Supported by all present.

5.3 Acceptance of Gifts and Donations

Member Dirkes introduced the Resolution Accepting Donations and moved for its adoption. The School Board of Albany Area Schools, ISD 745, gratefully accepts the following donations as identified below:

<u>Donor</u>	<u>Item</u>	<u>Designated Purpose (if any)</u>
Al and Dana Amdahl	\$150.00	24-25 BEAT Performing Arts Series
Albany Ready Mix	\$1,500.00	Athletics
A&K Custom Cabinetry	\$1,645.00	Boys' Basketball
Tim and Melanie Wege	\$1,000.00	24-25 BEAT Performing Arts Series
Steve Eveslage Trucking	\$1,004.25	Football Donation
Ramler Trucking	\$1964.62	Football Donation
Freeport Trucking	\$1964.64	Football Donation

Member Rueter seconded the resolution and upon vote being taken thereon,

The following voted in favor of: All

And the following voted against: None

Absent: None

Whereupon said the resolution was declared duly passed and adopted.

## 6. Consent Agenda

### AFT Staff Transfers:

Emily Pratt-Blonigen - ALE/ELC Full-time Substitute Teacher to ALE 5th Grade Teacher

Aaron Schwenzfeier - AVE/AMS Physical Education Teacher to AHS/AMS Physical Education Teacher

### AFT Lane Change Request:

Leanne Stephens - MA+15 Step 10 to MA+30 Step 10

### AFT Payroll Change Requests:

Mindy Arnzen - ELC EC Teacher, 0.5006 FTE to 0.8465 FTE

Megan Kampa - ELC EC Teacher, 0.8705 FTE to 1.0 FTE

Julie Kost - AVE ECSE Teacher, 0.6487 FTE to 0.6055 FTE

Nancy Trehey - ECFE Parent Educator, 0.2065 FTE to 0.1923 FTE

Kristy Yurczyk - AVE EC Teacher, 0.4089 FTE to 0.3947 FTE

### AESP:

Darcey Hayes - Secondary Food Service Aide

### AESP Payroll Change Request:

Rita Buermann - ELC EC Paraprofessional, 7 hours/week to 2.5 hours/week

Audrey Dingmann - AVE EC Paraprofessional, 7 hours/week to 8.5 hours/week

Kelly Welle - ELC EC Paraprofessional, additional 46 hours per year due to holiday pay

Arlene Feldewerd - Secondary Food Service Aide, 5.75 hours/day to 6.25 hours/day

Linda Hartung - Secondary Food Service Aide, 6 hours/day to 6.5 hours/day

Kristine Hoppe - Secondary Food Service Aide, 6.5 hours/day to 7 hours/day

Kristina Kunstleben - Secondary Food Service Aide, 4 hours/day to 4.5 hours/day

Mitchell Bartell - Kids Company, Lane IX Step 1 to Lane X Step 1

Ashlee Brang - Kids Company, Lane IX Step 2 to Lane IV Step 2

Sara Eiyneck - Kids Company, Lane IX Step 1 to Lane X Step 1

Nora Mergen - Kids Company, Lane IX Step 2 to Lane X Step 2

Lauren Nett - Kids Company, Lane IX Step 3 to Lane X Step 3

Charles Sundet - Kids Company, Lane IX Step 1 to Lane X Step 1

### AESP SpEd Differential Pay:

Carla Bauer, Tiffany Bjork, Melissa Bueckers, Kyle Bushaw, Molly Carlson, Tami Christen, Christina Fleege, Robin Garding, Tami Goehring, Ashley Lange, Emma Mizeur, Marlene Ramacher, Marci Rich, Amber Sand, Julie Stich, Hailey Stommies, Laura Vogel, Kelly Welle

### At Will:

Paul Conrad - LTS Middle School Principal

### Director Contracts:

Matthew Abraham - Director of Building Maintenance

Susan Clemen - Director of Business Services

Sandra Gruber - Food Service Director

Cassandra Novak - Director of Community Education

Laura Roelike - Director of Teaching & Learning and Principal

Craig Waldvogel - Director of Operations

### LOA request:

Four

Coaching/Advisors:

Joel Bauer - Assistant Boys' Basketball Coach  
Brittany Brinkman - Yearbook Advisor  
Kyle Bushaw - Assistant Girls' Basketball Coach  
Erin Giosta - Math Team Advisor  
John Kleppe - Drama Technical Director  
Julia Olson - ALE Student Council Advisor

Kids Company:

Kyle Bushaw - Kids Company Assistant  
Lainey Hansen - Kids Company Aide  
Hannah Knakmuhs - Kids Company Assistant  
Kendra Schwalbe - Kids Company Aide  
Hannah Wolf - Kids Company Aide

Community Education:

Aaron Schwenzfeier - HSP/Fundamentals

Resignations:

Peyton Dirkes - AVE Paraprofessional, effective September 11, 2024  
Sandra Gruber - Food Service Director, effective December 31, 2024  
Elisha Molitor - Secondary Food Service Aide, effective September 19, 2024  
Barbara Palzewicz - ALE Food Service Aide, effective October 11, 2024

The following checks were issued in paying claims: Wire transfers and checks 108705 - 108971

Expenditures:

01 General Fund	\$1,290,995.58
02 Food Services	\$148,428.55
04 Community Services	\$62,033.90
06 Building Construction	\$434,986.97

Motion by Sands, seconded by Rueter to approve the October Consent Agenda as presented. Supported by all present.

7. Reports

7.1 Purple Pride

8. Business

8.1 Enrollment Report

The actual number of PSEO students is lower than the projections shared with the Board earlier based on students who had reported an intent to enroll in PSEO.

8.2 Snow Removal Contracts

Ehlinger Lawn Service submitted a bid for snow removal for Albany Elementary, Albany Secondary School, and the Early Learning Center. The bid includes pretreatments, sidewalks and salting. Motion to approve the contract with Ehlinger Lawn Service by Hansen, seconded by Sands. Supported by all present.

8.3 Memorandum of Understanding Regarding LETRS

Motion by Hansen, seconded by Henkelman to approve the MOU as presented. Supported by all present.

#### 8.4 Memorandum of Agreement Regarding Albany Federation of Teachers E-Learning Days

Motion by Hansen, seconded by Dirkes to approve the MOU as presented. Supported by all present.

#### 8.5 Recap of Closed Meeting for Superintendent Performance Review and AESP Negotiations

A few months ago, the board conducted a questionnaire covering multiple areas we feel are important to address the performance of our superintendent, Travis Okerlund. At our last Regular Board Meeting the Board had a closed session to discuss and analyze the survey as well as feedback.

The board has appreciated Mr. Okerlund's leadership over the last school year.

Although Mr. Okerlund is a newer superintendent, he has helped the district manage through some pretty large undertakings -

- Transitioning the transportation/bussing and managing through many staffing challenges
- The ELC construction project – a very smooth process, on time and under budget – providing the community with an amazing facility for the youngest learners.

The board feels that Mr. Okerlund has held district employees accountable to the levels of service/performance the district would expect.

The board has appreciated his promptness in addressing issues or concerns that have arisen throughout the last academic year.

The board feels Mr. Okerlund has empowered other administrative team members, and we have witnessed very strong professional growth within the administrative team.

The board feels like he has strong ethics, and we feel well informed through superintendent updates both at meetings and periodic electronic communications.

Continuing to enhance his soft skills, active listening, and making time to improve his community presence would be areas for growth that the board sees.

Again, we have appreciated Mr. Okerlund's leadership and look forward to another successful year for the district.

The Board also discussed the AESP negotiations. The focus of the closed meeting was to evaluate a range of compensation that the Board would identify as appropriate for the Negotiations Committee to work within while negotiating.

#### 8.6 AESP Negotiations Update

##### 8.6.1 Close the Meeting

Motion by Hansen, seconded by Dirkes to close the meeting at 6:40 p.m.

##### 8.6.2 Reopen the Meeting

Motion by Hansen, seconded by Dirkes, to reopen the meeting at 7:18 p.m.

#### 8.7 Approve Bids for Early Learning Center Playground

Craig Waldvogel and Cassie Novak presented a proposal for the addition of a playground at the ELC building. The whole project is estimated to cost less than \$100,000. Much of the work can be completed by local contractors. The purchase of the playground equipment is time-sensitive due to a 40% discount being offered for the next two weeks. This additional project will fit within the ELC budget. After this project is approved, there would still be over \$250,000 in remaining contingency funds.

Motion by Hansen, seconded by Henkelman to approve the bids for the ELC playground. Supported by all present.

9. Committee Reports

9.1 Fifth Monday Meeting

10. Superintendent Report

11. Adjournment

Agenda completed at 7:29 p.m., a motion to adjourn was made by Member Sand, seconded by Member Henkelman. Supported by all present.

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Amy Sand, Clerk