

BOARD OF EDUCATION, NEW FAIRFIELD, CT
Business Operations/Resource Management Subcommittee Meeting

Name of Subcommittee: BO/RM
Date of Meeting: 12/21/17
Minutes submitted by: Alicia Roy
Members present: Kathy Baker, Doug DeRito, Ed Sbordone
Members absent: Dominic Cipollone
Other attendees: Alicia Roy, Craig McClain, Greg Flanagan

Meeting type: Regular
Place of Meeting: NF Community Room

Meeting called to order: at 6:00 p.m.
Greg Flanagan was elevated to voting status.

II. Approval of Minutes

A. October 19, 2017 - Regular

Motion: To approve minutes of the October 19, 2017, regular meeting as presented

Made by: Doug DeRito

Seconded by: Greg Flanagan

Recording of vote: All in favor

III. Action Items

A. Early Learning Center Tuition Delinquencies – Craig McClain reviewed the status of some families who have not paid their tuition dollars for the Early Learning Center program. The Tuition Agreement states that “delinquency in payment of tuition for more than 10 days may result in dismissal from the program.” Craig McClain will send a certified letter to delinquent families giving them until February 1 to pay. The letter will also state that lack of payment will result in the child no longer participating in the program. An update on the collection of delinquent payments will be given at the next Business Operations meeting.

Motion: To recommend that action on this item be postponed indefinitely.

Made by: Ed Sbordone

Seconded by: Doug DeRito

Recording of vote: All in favor

IV. Information Items

A. Summary of Budget vs. Actual Expenditure/Encumbrances Report for FY 2017-18 at November 30, 2017 - The current expenditures overall fall within the budget allotment. Payroll funds will be transferred to cover the cost of unanticipated special education outplacements.

B. Staff Requests 2018-19 – The requests for staffing were reviewed and will be discussed during the budget process. A new position is requested, a second life skills teacher for the secondary schools. Other positions to be requested for the 2018-2019 school year that did not survive the budget process in past years are a math teacher/instructional coach for Consolidated School, two STEM coaches (one for the middle school and one for the high school), and two school safety advocates.

V. Other

Motion to adjourn: Made by: Ed Sbordone

Recording of vote: Aye – Unanimous

Seconded by: Greg Flanagan

Meeting adjourned at: 6:35 p.m.