



**GOVERNING BOARD AGENDA ITEM  
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

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**DATE OF MEETING:**      **March 10, 2026**

**TITLE:**            **Approval of Out of State Travel**

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**BACKGROUND:**

**STAFF**

Todd Jaeger, Matt Munger, Jason Weaver, Erica Fox, Albert Malis, and Chris Gutierrez request permission to attend Grading From the Inside Out Workshop on March 31-April 2, 2026 in Franklin, Tennessee. Approximate cost of travel is \$14,652.00 and will be paid using Title II funds. Three school days will be missed, and no substitutes required.

Tiffany Bucciarelli-Fay requests permission to attend National Community Schools and Family Engagement Conference on May 26-29, 2026 in Long Beach, California. Approximate cost of travel is \$3,101.00 and will be paid using Preschool funds. No school days will be missed, and no substitutes required.

<b>BUDGET CODE KEY</b>		
140.26.100.2579.6360.510.0000	Title II	Training Non-Instructional, Employee Training, Office of Learning and Instruction
140.26.100.2579.6582.510.0000	Title II	Training Non-Instructional, Employee Travel, Office of Learning and Instruction
955.00.900.3320.6360.510.0000	IGA – PC	Community Schools, Employee Training, Office of Learning and Instruction
955.00.900.3320.6582.510.0000	IGA – PC	Community Schools, Employee Travel, Office of Learning and Instruction

**RECOMMENDATION:**

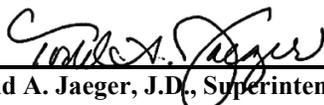
It is the recommendation of the administration that the above travel be approved.

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**INITIATED BY:**

  
**Matthew Munger**  
Associate Superintendent for Secondary Education

**Date: March 1, 2026**

  
**Todd A. Jaeger, J.D., Superintendent**

**AMPHITHEATER PUBLIC SCHOOLS  
STAFF TRAVEL/CONFERENCE REQUEST**

**THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL.**

EMPLOYEE(S): Todd Jaeger Matt Munger

SCHOOL: School / Site

Elizabeth Jacome Jason Weaver Erica Fox

Department (opt.): \_\_\_\_\_

Rebecca Green AJ Malis Chris Gutierrez

DATE(S): March 31 – April 2, 2026

ACTIVITY/EVENT: Grading From the Inside Out Workshop

LOCATION: Franklin, Tennessee

ABSENCE: # Days 3 Sub Required:  Yes  No

# of School Days Missed 3

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

APPROXIMATE COST

BUDGET CODE/DESCRIPTION

(Note: Tax credit contributions are District funds and require a budget code.)

Registration	<u>\$ 6,152.00</u>		<u>140.26.100.2579.6360.510.0000</u>
Transportation	<u>\$ 4,280.00</u>	Mode <u>air</u>	<u>140.26.100.2579.6582.510.0000</u>
Meals	<u>\$ 1,520.00</u>		<u>140.26.100.2579.6582.510.0000</u>
Lodging	<u>\$ 2,700.00</u>		<u>140.26.100.2579.6582.510.0000</u>
Substitutes	<u>\$ 840.00</u>		<u>140.26.100.2579.6105.510.0000</u>
TOTAL	<u>\$14,652.00</u>		

The District will  (or) will not  receive reimbursement from outside sources.

\* PO must be submitted and approved *prior* to travel to qualify for reimbursement.

Purpose of travel: Solution Tree's Grading from the Inside Out will support secondary leaders (teachers, administrators, and CISS) understanding and utilization of proficiency scales, developing formative/summative assessments, and the alignment between assessment types and student learning/grading.

Outcomes and academic benefits to students and staff: The conference will support staff's understanding of the purpose of assessment as a reflection of student learning/comprehension and grading. Student benefit will occur through the alignment of assessments and proficiency and a deeper understanding of their own learning.

Identify which characteristics of the Portrait of Graduate are specifically related to this request.

- |   |   |   |
|---|---|---|
| <input type="checkbox"/> Caring                     | <input type="checkbox"/> Citizenship            | <input checked="" type="checkbox"/> Collaboration     |
| <input checked="" type="checkbox"/> Communication   | <input type="checkbox"/> Creative Thinking      | <input checked="" type="checkbox"/> Critical Thinking |
| <input checked="" type="checkbox"/> Problem-Solving | <input checked="" type="checkbox"/> Scholarship |   |

The travel is necessary for the implementation of the project funding the travel.

Submitted by:

Mary Thatcher  
Signature

2/18/26  
Date

\_\_\_\_\_  
Principal/Supervisor

\_\_\_\_\_  
Date

[Signature]  
Associate Superintendent/Supervisor

2/18/26  
Date

**AMPHITHEATER PUBLIC SCHOOLS  
STAFF TRAVEL/CONFERENCE REQUEST**

**THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL.**

EMPLOYEE(S): Tiffany Bucciarelli-Fay \_\_\_\_\_ SCHOOL: School / Site  
 \_\_\_\_\_ Department (opt.): Preschool  
 \_\_\_\_\_ DATE(S): May 26-29, 2026

ACTIVITY/EVENT: National Community Schools and Family Engagement Conference

LOCATION: Long Beach Convention Center, 300 E. Ocean Blvd, Long Beach, CA 90802

ABSENCE: # Days 4 Sub Required:  Yes  No # of School Days Missed 0

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

	<u>APPROXIMATE COST</u>		<u>BUDGET CODE/DESCRIPTION</u>
		<small>(Note: Tax credit contributions are District funds and require a budget code.)</small>	
Registration	<u>\$ 885.00</u>		<u>955.00.900.3320.6360.510.0000</u>
Transportation	<u>\$ 750.00</u>	Mode <u>air</u>	<u>955.00.900.3320.6582.510.0000</u>
Meals	<u>\$ 266.00</u>		<u>955.00.900.3320.6582.510.0000</u>
Lodging	<u>\$1,200.00</u>		<u>955.00.900.3320.6582.510.0000</u>
TOTAL	<u>\$3,101.00</u>		

The District will  (or) will not  receive reimbursement from outside sources.

\* PO must be submitted and approved *prior* to travel to qualify for reimbursement.

Purpose of travel: To learn evidence-based strategies, sharing innovative practices to build, sustain, and scale the community school model to improve student outcomes in Amphitheater School District with ECHO and ECHO Family Resource Center programs.

Outcomes and academic benefits to students and staff: Decreasing non-academic barriers for our students, staff and families will lead to better educational and academic outcomes for our students.

Identify which characteristics of the Portrait of Graduate are specifically related to this request.

- |   |   |   |
|---|---|---|
| <input type="checkbox"/> Caring                     | <input checked="" type="checkbox"/> Citizenship       | <input checked="" type="checkbox"/> Collaboration     |
| <input checked="" type="checkbox"/> Communication   | <input checked="" type="checkbox"/> Creative Thinking | <input checked="" type="checkbox"/> Critical Thinking |
| <input checked="" type="checkbox"/> Problem-Solving | <input type="checkbox"/> Scholarship                  |   |

The travel is necessary for the implementation of the project funding the travel.

Submitted by: TMF \_\_\_\_\_ Date 2/25/26  
 Signature \_\_\_\_\_

Principal/Supervisor \_\_\_\_\_ Date \_\_\_\_\_  
[Signature] \_\_\_\_\_  
 Associate Superintendent/Superintendent \_\_\_\_\_ Date 2/25/26