

Facilities Management & Capital Project Status Report August 2018

Facilities Management – Maintenance and Operations - General

- In the past month, the Facilities maintenance crews have completed 277 work orders, and are currently working on 663 open work orders.
- Facilities maintenance trade crews are currently scheduled for a DW open period.
- MDE School Safety Grant submissions were completed on time and submitted the first day they were accepted.
- The effort to eradicate rodents at Congdon Elementary is ongoing and appears to be effective. This process will continue for some time. Proper notification as per statute to Congdon families has occurred, and school started in a normal manner.
- The AutoCAD Technician has been re-posted.
- The Hartley land sale to the City of Duluth is proceeding well and should be concluded in the next few months.
- The Rockridge lease with “The Hills” is moving forward and should be completed shortly.

Capital Construction:

- LTFM scheduled work at Lakewood, OEMS, and Lowell is for the most part complete.
- Denfeld plaster repair work was completed and next summer’s LTFM project is being designed.
- The FY20 LTFM - PSS Track Renovation project is in the initial stages of discussion.

Building Operations

- Operations worked hard to reach the finish line to get all of the schools ready for the school year. Many staff were challenged with ongoing activities and programs as they worked to thoroughly deep clean the school. Others were faced with a transition of a new principal or engineer. These challenges can many times distract us from our goal of having a safe and clean school for students and staff to return to. However, our hard work and dedication was evident as we overcame many of these challenges and prepared clean, safe, and secure schools for the return of the school year.
- Operations has filled Denfeld High School’s Engineer IV vacancy with an internal employee. As a result an additional Engineer III position is open at Lincoln Park Middle School. Operations is seeking to fill both Engineer III positions at Lincoln Park Middle School and Ordean East Middle School the first week of school. This will likely produce additional Engineer vacancies at an undetermined classification if filled internally.

Health, Safety & Environmental Management

Environmental/Health/Safety

- The Acid Neutralization Tanks for the science classrooms at Denfeld and East were cleaned and the limestone was replaced.
- East science storage room was investigated for water damage/mildew odors and was found to have a leak in the ductwork, which was repaired.
- Basketball hoist repairs were completed districtwide.

Emergency Response Crisis Management

- ALICE implementation and training has started. All staff was assigned an online training as the first step in learning response options to an active threat.

Workers’ Compensation Activities

- OSHA Recordables for the month: 0
- First report of injuries: 2