

**Vicksburg Community Schools**  
**Board of Education Minutes**  
**August 13, 2018**  
**7:00 pm – Admin Bldg.**

Members Present: Wil Emmert, David Schriemer, Rudy Callen, Tina Forsyth, Carol Lohman, and Virgil Knowles

Members Absent: Deborah Harsha

Board Secretary: Amy Manchester

Administrators Present: Keevin O'Neill, Stephen Goss, Gail Van Daff, Matt VanDussen, Dennis Kirby, Matt Hawkins, Don Puckett, Rick Place, Karen McKinstry, Maureen Ouvry, Nancy Spicketts, Rick Place, Alyssa Thompson, Adam Brush

Guests Present: Liz Ratashak, Steve Thomas, Ben Fritz, Kip & Tamara Young, Mike & Jeffery Hoagg, Amy Moberley, Shane Rhyner, Christy & Mike Trepanier, Bill Zemler, Andrew Pratt, Tyler Sands, Sue Moore

**I. SUPERINTENDENT'S REPORT**

**A. Recognitions - Bulldog Clay Target Team**

Kip Young, head coach for the team, introduced the other coaches and 5 team members that went to Nationals this year. He gave the Board background information on the formation of the team and their vision going forward. He invited all board members to come to a practice and watch and talk to the student athletes.

**B. Update on BK/Kindergarten Enrollments**

Supt. O'Neill shared the current numbers and reported that Kindergarten enrollment is almost the same as it was last year.

**C. Status of Open Positions**

Supt. O'Neill gave an update on which positions are still open for the upcoming school year. He reported there are approximately 5 positions to fill.

**D. Legislative Update**

There are many campaigns happening at this time.

**II. REPORTS AND PUBLIC INQUIRY**

**A. Financial Report - Steve Goss**

**1. Budget Progress Report for Month Ending July 31, 2018**

Asst. Supt. Goss presented the budget progress report for July 2018 showing total revenues of \$60,648; total expenditures of \$292,646 and deficiency of revenues over expenditures of \$(231,998).

Asst. Supt. Goss reported the Business Office is preparing for the upcoming audit.

**2. Update on Bond Project**

All things are on track with the budget and things are looking good.

Contractors anticipate all projects will be complete depending on the weather by Thursday, August 30th which is the Community Tailgate.

Skyward Update – Don Puckett reported that building trainers will be trained

on August 22 along with the building administrative assistants. A letter to parents will go out shortly after that. Teachers will be trained on August 30. There will be informational articles in the R&W and in the South County newspaper.

3. State Aid Note Update

Eastern Michigan Bank was the lowest bid at 2.15%. The bid was for a one year note, which may be prepaid with no penalty.

B. Instructional Report - Keevin O'Neill

1. Opening of the 2018-19 School Year

Supt. O'Neill invited all to attend the breakfast and opening ceremony on August 29th. This year's theme is All means ALL.

2. HGDV Biennial Report - Dennis Kirby

Asst. Principal Kirby presented the Human Growth and Development report. The district is in compliance with the state requirements.

C. Audience -

Before turning it over to the audience, President Knowles recognized Supt. O'Neill for completing the Navigate Leadership through MASAs Horizon Leadership

Steve Thomas asked about the Allen Edwin neighborhood expansion and students going to Tobey Elementary.

III. BOARD ACTION REQUIRED

A. Approval of the following Meeting Minutes: A motion for approval was made by Callen and supported by Lohman.

Motion carried unanimously.

1. Regular Meeting Minutes dated July 9, 2018

2. Special Meeting Minutes dated July 19, 2018

B. Approval of the following General Fund Invoices from July, 2018 Totaling \$212,553.57 - ROLL CALL VOTE: A motion for approval was made by Forsyth and supported by Lohman.

Ayes: Emmert, Schriemer, Callen, Forsyth, Lohman, and Knowles

Nays: None

Absent: Harsha

Abstain: None

Motion carried unanimously.

C. Approval of Purchase Card Disbursements Totaling \$93,989.30 - ROLL CALL VOTE: A motion for approval was made by Emmert and supported by Lohman.

Ayes: Emmert, Schriemer, Callen, Forsyth, Lohman, and Knowles

Nays: None

Absent: Harsha

Abstain: None

Motion carried unanimously.

D. Approval of State Aid Note Amending Resolution - ROLL CALL VOTE: A motion for approval was made by Forsyth and supported by Schriemer.

Ayes: Emmert, Schriemer, Callen, Forsyth, Lohman, and Knowles

Nays: None

Absent: Harsha

Abstain: None

Motion carried unanimously.

- E. Approval of the Following Teacher Contracts Upon Stated and Federal Record and Unprofessional Record Checks: A motion for approval was made by Emmert and supported by Callen.

Motion carried unanimously.

1. Amy Lawrence - VMS Math Intervention - MA Step 6
2. Samantha Moran - VMS English - BA Step 2
3. Kristen Roberts - IL 5th grade - BA Step 1
4. Chelsie Schimp - SL 1st Grade - BA Step 5
5. Beth Schmid - IL 4th Grade - BA+20 Step 10
6. Callie Baker - IL 5th Grade – MA Step 1

- F. 1st Reading Approval of the Following Revised or New

Bylaws/Policies/Guidelines - ROLL CALL VOTE: A motion for approval was made by Lohman and supported by Forsyth.

Ayes: Emmert, Schriemer, Callen, Forsyth, Lohman, and Knowles

Nays: None

Absent: Harsha

Abstain: None

Motion carried unanimously.

1. P4162 - Controlled Substance and Alcohol Policy
2. P5111 - Eligibility of Resident/Nonresident Students
3. P7540.02 - District Web Page
4. P8321 - Criminal Justice Information Security

- G. Approval of Resignation of HS Ag Teacher, Brian Butchbaker effective immediately: A motion for approval was made by Forsyth and supported by Lohman.

Motion carried unanimously.

- H. Approval of Resignation of MS Math Teacher, Lauren Noyes effective immediately: A motion for approval was made by Emmert and supported by Forsyth.

Motion carried unanimously.

- I. Approval to go into Closed Session at the request of administration to discuss an Attorney-Client Privileged communication, which is in accordance with Public Act #267, Section 8(h) of the Open Meetings Act of 1976, as amended – ROLL CALL VOTE: A motion for approval was made by Forsyth and supported by Emmert.

Ayes: Emmert, Schriemer, Callen, Forsyth, Lohman, and Knowles

Nays: None

Absent: Harsha

Abstain: None

Motion carried unanimously.

The Board recessed at 8:35 p.m., at which time the Board met in closed session until 8:55 p.m. The Board reconvened in open session at 8:55 p.m.

J. Approval of Layoff Resolution - ROLL CALL VOTE: A motion for approval was made by Schriemer and supported by Callen.

Ayes: Emmert, Schriemer, Callen, Forsyth, Lohman, and Knowles

Nays: None

Absent: Harsha

Abstain: None

Motion carried unanimously.

There being no further business to come before the Board, President Knowles adjourned the meeting at 9:00 pm.

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President Virgil Knowles  
September 10, 2018

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Secretary Amy Manchester