

Prairie Grove Consolidated School District 46
3223 IL Route 176
Crystal Lake, IL 60014

Regular Board Meeting Minutes
July 15, 2025
6:00 p.m.

Our **MISSION:** "We aspire to foster a community where every child excels academically, socially, and emotionally through innovative teaching, inclusivity, and strong partnerships."

Our **VISION:** "Fostering a mindset that aims for continuous improvement and innovation to create a better tomorrow."

This meeting was conducted in person in the Jr. High Cafeteria with viewing available via remote technology.

1. Call to Order

Board President Shattuck called the July 15, 2025, Regular Board of Education meeting to order at 6:00 p.m.

2. Roll Call

Present: David Costa, Stephanie Housh, Jennifer Rogulic, Josie Shattuck - Quorum present

Audio Conference: Rebecca Jenkins and Nicole Segura

Absent: Kristin Thakkar

Also present: Dr. John Bute, Superintendent; Joan McAvoy, Recording Secretary, and members of the community.

3. Executive Session

4.1. Motion to go into Executive Session for the consideration of matters exempted under the Illinois Open Meetings Act as specified below:

1) For the purposes of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees. [5 ILCS 120/2(c)(1)]

MOTION: Jennifer Rogulic moved, seconded by David Costa to go into Executive Session at 6:00 p.m. for the consideration of matters exempted under the Illinois Open Meetings Act as specified on the agenda.

Board Discussion: None			
Vote Type: Roll	Ayes: Jennifer Rogulic, Nicole Segura, David Costa, Stephanie Housh, Rebecca Jenkins, and Josie Shattuck	Nays: None	Absent: Kristin Thakkar

Motion Status: Carried

4. Return to Open Session

MOTION: Jennifer Rogulic moved, seconded by David Costa to close Executive Session at 7:00 p.m. and return to open session.

Board Discussion: None			
Vote Type: Roll	Ayes: Nicole Segura, David Costa, Stephanie Housh, Rebecca Jenkins, Jennifer Rogulic, and Josie Shattuck	Nays: None	Absent: Kristin Thakkar
Motion Status: Carried			

5. Pledge of Allegiance

The Pledge was said by all.

6. Public Participation

There was no public participation.

7. **Administrative Reports** (*Information Only - No Action Required*)

7.1. Building Level

- None

7.2. District Level

- Carmen Ayala, IASB attended the meeting to discuss and answer any questions the Board had in regards to the Superintendent Search
 - By law, the salary range needs to be posted
 - Board decided on \$165,000 - \$205,000
 - Posting also needs to include benefits
 - IASB has a wide network for candidates
 - IASB will make sure the qualifications align with the announcement
 - Need to choose a point person for Dr. Ayala to work with
- Construction Finance
 - New line item added to the report for the abatement
 - Abatement is complete
 - Project is progressing

8. **Old Business** (*Board Action Recommended*)

8.1. Motion to consider approval of student lunch rate for 2025-26 school year

MOTION: David Costa moved, seconded by Stephanie Housh to approve the student lunch rate for the 2025-26 school year.

<p>Dr. Bute: The Board generally sets the following year fees in February. Lunch fees were not approved at that time based on timing of the food service bid. The District needed to complete the calculation for the Paid Lunch Equity before setting the lunch price. The 2025-2026 paid student lunch fee will be \$3.45, reduced lunches remain at \$0.40 and students eligible for the National School Lunch Program will pay \$0.00. This increase is up \$0.10 from last year.</p> <p>Board discussion: The Board reviewed the overdue lunch balances and the consensus was no child should be hungry.</p>			
Vote Type: Roll	Ayes: David Costa, Stephanie Housh, Rebecca Jenkins, Jennifer Rogulic, Nicole Segura, and Josie Shattuck	Nays: None	Absent: Kristin Thakkar
Motion Status: Carried			

8.2. Motion to consider the approval of parking lot cameras

MOTION: Stephanie Housh moved, seconded by Jennifer Rogulic to approve the parking lot camera contract for the Valley View Lot and the Route 176 Lot.

<p>Dr Bute: Last month the Board discussed the parking lot cameras, based on their directive, a motion is presented this month to purchase the cameras and install what can be installed at this time and to install the remainder of the cameras upon completion of the parking lot.</p> <p>Board discussion: Timeline is to install as soon as possible.</p>			
Vote Type: Roll	Ayes: David Costa, Stephanie Housh, Rebecca Jenkins, Jennifer Rogulic, Nicole Segura, and Josie Shattuck	Nays: None	Absent: Kristin Thakkar
Motion Status: Carried			

9. **New Business** (*Board Action Recommended*)

9.1. Motion to consider approving the Consent Agenda

MOTION: Nicole Segura moved, seconded by David Costa to approve the consent agenda which includes: regular and executive session minutes from June 17, 2025, Bills Payable, Treasurer's report, IASB Membership Dues, Personnel Action Report, PLS 3rd Learning SuperEval agreement, Superintendent Goals, Job Descriptions and Board Committees.

Board Discussion: None

Vote Type: Roll	Ayes: Stephanie Housh, Rebecca Jenkins, Jennifer Rogulic, Nicole Segura, David Costa, and Josie Shattuck	Nays: None	Absent: Kristin Thakkar
Motion Status: Carried			

9.2. Motion to consider approving Resolution (2025-10) Reauthorizing Declaration of IL Route 176 as Hazardous Route due to Serious Safety Hazards

MOTION: Stephanie Housh moved, seconded by Jennifer Rogulic to approve Resolution (2025-10) Reauthorizing Declaration of IL Route 176 as Hazardous Route due to Serious Safety Hazards.

Board Discussion: This is an annual resolution.			
Vote Type: Roll	Ayes: Rebecca Jenkins, Jennifer Rogulic, Nicole Segura, David Costa, Stephanie Housh, and Josie Shattuck	Nays: None	Absent: Kristin Thakkar
Motion Status: Carried			

9.3. Motion to consider approving Resolution (2025-11) authorizing a Public Notice for the FY26 Budget

MOTION: David Costa moved, seconded by Jennifer Rogulic to approve Resolution (2025-11) authorizing a Public Notice for the FY26 Tentative Budget.

Dr. Bute reviewed the FY26 budget. The final budget will be approved in August. The budget serves as a plan of action for the Board. Forecasted days cash on hand is 111 days more than 60 days as policy requires. New law to disclose cash balances on page 14. The full budget is enclosed for review. Board discussion: None			
Vote Type: Roll	Ayes: Jennifer Rogulic, Nicole Segura, David Costa, Stephanie Housh, Rebecca Jenkins, and Josie Shattuck	Nays: None	Absent: Kristin Thakkar
Motion Status: Carried			

9.4. Motion to consider approval of Resolution (2025-12) to transfer funds from Operations & Maintenance Fund 20 to Debt Service Fund

MOTION: Jennifer Rogulic moved, seconded by Stephanie Housh to approve Resolution (2025-12) to transfer funds from Operations & Maintenance Fund 20 to Debt Service Fund.

Dr. Bute: Annual July transfer to be paid in August. Board Discussion: None			
Vote Type: Roll	Ayes: Nicole Segura, David Costa, Stephanie Housh, Rebecca Jenkins, Jennifer Rogulic, and Josie Shattuck	Nays: None	Absent: Kristin Thakkar
Motion Status: Carried			

9.5. Motion to consider approving the first reading of Board Policy PRESS 119 additions/deletions/changes

MOTION: David Costa moved, seconded by Stephanie Housh to approve the first reading of Board Policy PRESS 119 additions/deletions/changes.

Dr. Bute: Policy 2.80 Oath and Conduct has a question for consideration. The default answer is No, if the Board would like to add language they are able. Board discussion: Board decided to leave as is.			
Vote Type: Voice	Ayes: All	Nays: None	Absent: Kristin Thakkar
Motion Status: Carried			

10. Adjournment

MOTION: David Costa moved, seconded by Jennifer Rogulic to adjourn at 7:25 p.m.

Board discussion: None			
Vote Type: Voice	Ayes: All	Nays: None	Absent: Kristin Thakkar
Motion Status: Carried			

Board President

Board Secretary