

Browning Public Schools
Board Agenda Request
Meeting to Be Held: 3/29/23



Recognition: ☐ Students ☐ Staff ☐ Parents
Information: ☐ Building Report ☐ Old Business ☐ Superintendent's Report
Action: ☐ Resignation ☐ Hiring ☐ Contract Service Agreements
 ☐ Travel Out-of-State ☐ Travel In State ☒ Approvals
 ☐ Termination ☐ Legal Matters ☐ Other:
 This action request pertains to ☐ Elementary (only) ☒ High School/District Wide

Date: 3/20/23

To: Corrina Guardipee-Hall
 Superintendent

From: Crystal Tailfeathers
Title: Director of Finance

Subject: Purchases Over \$10,000.00

Justification (District Goals): Board of Trustees Policy #7320 calls for board approval of any purchases over \$10,000.

Financial Impact: See below

Funding Source (Budget/grant, etc.): Identified below

Attachment(s): Purchases orders and quotes

PO#52385 Zearn, Inc. \$47,250.00 Curriculum

Comments: _____

Board Action: ☐ N/A (Info) ☐ Approved ☐ Denied ☐ Tabled to: _____

Bill To:**BROWNING PUBLIC SCHOOLS**PO Box 610
Browning, MT 59417-0610

To:	
Vendor	8762
PHONE	(212)967-6070
FAX	(646)365-7815
ZEARN, INC.	
261 W 35TH STREET, 15 FL	
NEW YORK, NY 10001	

PURCHASE ORDER**PO #:** 52385

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Date Issued 03/31/23

Ship To:
Browning School Curriculum Dep
ATTN: Jocko/Rebecca
129 1st Ave SE Browning MT 594
406-338-2715

Ship Via STANDARD
Requested by JOCKO/REBE
Approved by TERI
Orgn. Curriculum Department**Notes**

Agreement-0022325-1

School Years: 2023-2024, 2024-2025, 2025-2026

Requisition #:58122

Approved by: TERI, REBECCA, BOARD

Item #	Description	Quantity	UOM	Unit Cost	Total Cost
ZEARN SCHOOL	Acct. On Demand Svc	1.000		47250.0000	47250.00
115- 90-787-2210-610-634					
		0.000		0.0000	0.00
BABB ELEMENTARY	Sch.Account Curr Stdy	0.000		0.0000	0.00
BROWNING ELEM	Sch.Account Curr Stdy	0.000		0.0000	0.00
K.W./VINA CHATT	School Account	0.000		0.0000	0.00
NAPI ELEMENTARY	Sch.Account Curr.Stdy	0.000		0.0000	0.00
Total					47250.00

INSTRUCTIONS TO SUPPLIER

1. Please furnish above order less any educational discounts.
2. This P.O. will be voided if not shipped within 60 days of order date.
3. Purchase order number must appear on all documents and packages.
4. Ship all merchandise F.O.B. "Ship To" address. Prepay and bill shipping charges.
5. Do not mail invoices to "Ship To" address.
6. Do not attach invoice to carton containing merchandise.