

Browning Public Schools
Board Agenda Request
Meeting To Be Held: 1/14/2025



Recognition: ☐ Students ☐ Staff ☐ Parents
Information: ☐ Building Report ☐ Old Business ☐ Superintendent's Report
Action: ☐ Resignation ☐ Hiring ☐ Contract Service Agreements
 ☒ Travel Out-of-State ☐ Travel In State ☐ Approvals
 ☐ Termination ☐ Legal Matters ☐ Other:
 This action request pertains to ☐ Elementary (only) ☒ High School/District Wide

Date: 1/2/20/24

To: Board of Trustees
 Browning Public Schools

From: Rebecca Rappold
Title: Superintendent

Subject: Out of State Travel: NAFIS Spring Conference 2024-2025

Description: The Board of Trustees and Rebecca Rappold, Irene Augare, and 2 Senior HS Students to attend the 2025 Spring NAFIS Conference in Washington, DC, 3/9/25 through 3/11/25, travel on 3/6/25 to attend Hill visits with Congress.

Financial Impact: \$4,775.68 ea (Approximate Costs)

Funding Source (Budget/grant, etc.): designated to appropriate Board travel budget

Attachment(s): Travel Request/Conference Agenda

Approval: Superintendent's Office/Finance/Personnel as applicable (Initial) _____

Comments: _____

Board Action: ☐ N/A (Info) ☐ Approved ☐ Denied ☐ Tabled to: _____



NAFIS Spring Conference

SUNDAY, MARCH 09

Registration Area Open

Sun 8 AM - 5 PM • Regency Foyer

New to NAFIS

Sun 9 AM - 9:30 AM

Conference Orientation & The Basics of Impact Aid

Sun 9:30 AM - 10:20 AM • Regency A

Policy & Advocacy 101

Sun 10:20 AM - 10:45 AM • Regency A

FLISA Subgroup Meeting

Sun 10:45 AM - 11:45 AM

LO~ISA Subgroup Meeting & Breakfast

Sun 10:45 AM - 11:45 AM

State Chair Luncheon

Sun 12 PM - 12:45 PM

First General Session and Keynote

Sun 1 PM - 3 PM • Regency A

Breakout 1: TBD

Sun 3:15 PM - 4:15 PM • Regency A

Breakout 2: TBD

Sun 3:15 PM - 4:15 PM

Breakout 3: TBD

Sun 3:15 PM - 4:15 PM

School Board Members Meeting

Sun 4:15 PM - 5 PM

School Business Officials Meeting

Sun 4:15 PM - 5 PM

Meet and Greet Reception

Sun 5 PM - 6 PM • Columbia ABC

MONDAY, MARCH 10

Registration Area Open

Mon 7:45 AM - 4:30 PM • Regency Foyer

MISA Breakfast & Meeting

Mon 8 AM - 10 AM

NIISA Breakfast & Meeting

Mon 8 AM - 10 AM • Regency A/Corridor

FLISA Subgroup Meeting

Mon 8:30 AM - 10 AM

Breakout 4: TBD

Mon 10:30 AM - 11:30 AM • Regency A

Breakout 5: TBD

Mon 10:30 AM - 11:30 AM

Breakout 6: TBD

Mon 10:30 AM - 11:30 AM

U.S. Department of Education Office Hours

Mon 11:30 AM - 12:30 PM • Regency Foyer

Power Session A: TBD

Mon 11:45 AM - 12:15 PM

Power Session B: TBD

Mon 11:45 AM - 12:15 PM

Power Session C: TBD

Mon 11:45 AM - 12:15 PM

Seated Luncheon

Mon 12:30 PM - 1:30 PM • Regency A

Networking Break

Mon 1:30 PM - 2 PM • Regency Foyer

Second General Session

Mon 2 PM - 4 PM • Regency A

TUESDAY, MARCH 11

Hill Day Debrief

Tue 4:30 PM - 5 PM

March Madness Ending Reception

Tue 6:30 PM - 9:30 PM • Columbia ABC

Browning Public Schools
Board of Trustees
Travel Request

Trustee Name: sample request

Type of Travel: ☐ Travel to Posted Meetings (MCA 2-18-503)
☒ Travel Out of District

Date Approved by Board 1/14/25

Out of District Travel

Conference/Workshop NAFIS Spring Conference 2024 (Attach Brochure/Agenda)

Location Washington, D.C.

Departure Date 3/5/25

Return Date 3/12/25

Departure Time 4:00 p.m.

Return Time 4:30 p.m.

Transportation: ☒ Personal Vehicle

Mileage 198 @ .655 = 132.66

☐ District Vehicle


Per Diem 6 dys@105+\$23OB+\$35OL+\$40IS= 728.00

☐ Other _____

Registration PO# = 700.00

Hotel PO# = 2,295.81

Other PO# Airfare = 919.21

 Submit Receipts on return from travel: Taxi/Shuttle/Parking/Luggage

Sub Total \$4,775.68

Budget 126.90.160.2310.0582.8 (75%) \$645.50

226.90.160.2310.0582.8 (25%) \$215.16

Check Total \$860.66

Trustee Signature _____ Date _____

Chairman Signature _____ Date _____

Superintendent Signature _____ Date _____

Please attach receipts for hotel, taxi, shuttle, parking, luggage. All over payments will be rectified by adjusting the next per diem allowance.