



memo

Date: January 12, 2026

To: Members of the Board of Education

From: Patrick Broncato, Superintendent, Woodridge School District 68

Subject: Superintendent's Evaluation Process

This memo outlines the timeline for the Superintendent's evaluation process. Please note the following key dates and responsibilities:

1. January 16, 2026
 - Pat to submit self-evaluation to Stuart
2. January 19, 2026
 - Stuart to distribute evaluation materials to Board members
3. January 28, 2026
 - Deadline for Board members to submit their evaluation comments
4. January 29, 2026
 - Stuart to compile all comments and forward to Kim
5. February 2, 2026
 - Closed session discussion at the February 2nd Curriculum Meeting
6. February 13, 2026
 - Stuart to conduct a feedback meeting with Pat to discuss compiled comments
7. February 23, 2026
 - Board to conduct final evaluation meeting with Pat

Please ensure all deadlines are met to maintain the evaluation schedule. All evaluation materials and discussions should be treated as confidential and handled accordingly.

Please contact me if you have any questions or concerns about this timeline.