

Buffalo-Hanover-Montrose Public Schools
Optional Field Trip/Overnight or Out-of-State Trip Form

School Buffalo High School Group Making Request French
Principal Mark Mischke Person in Charge Jason Swanson

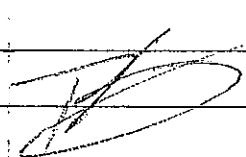
1. Destination: Bergerac, France / Paris, France

2. Dates of Trip: Thurs., March 21st - Sat. March 30th Number of School Days Missed: 1/2

3. Number of Students: Male 1 Female 21

4. Grade Levels Included: 11-12

5. Supervision requirements: one adult for every 12 students. Same gender chaperone must be included for each gender participating.

a. Staff Accompanying: Unknown at this time (
Will see to report.) 

b. Other Adults Accompanying: Brian Dixon (Jean Ilstrup?)

7. Describe the purpose and objectives of the trip:

Please see attached

8. Cost Factors:

a. Trip funded by:

1. School Account

2. Individual student

b. Cost per person ~\$2,500

c. What provision has been made for students with financial difficulties? Fund raising activities conducted?

Grants and financial aid is available through ISE

www

d. What efforts have been made to acquire the most cost effective price?

The program is through a non-profit that works to provide services from students of all backgrounds

1. Faculty members may not receive any salary remuneration relating to field trips from outside agencies or arrange trips for financial gain. Is a portion of the funds provided by students paying for or reducing chaperone costs? YES **(NO)**

2. Insurance Issues

a. Will students need additional medical insurance coverage? YES NO

b. Is group tour insurance being purchase? If so, what is the coverage and cost?

Yes, included in cost

9. Transportation Information: How will students be transported?

a. Bus Name of Company Vision / Alance Voyage

b. Plane Name of Airline Delta

c. School District van/s NA

d. Private vehicle driven by responsible adult _____

e. Other TGV (train, SNCF), metro line

f. School District not responsible for transportation _____

10. Communication - Please attach a copy of the trip itinerary. Include parental and student input in the planning process and all parent meetings conducted to ensure full disclosure of the trip and associated topics to include but not limited to: purpose of the trip, cost (to include spending money), fund raising, adult chaperones, emergency telephone numbers, medical insurance needs, procedure for sending a student home in case of an emergency (medical, disciplinary, etc.) and itinerary.

Person in Charge Signature [Signature]

Date 9/5/12

Activities Director Signature [Signature]

Date 9/7/12
9/7/12

Superintendent Signature _____

Date _____

Accompanying Staff
needs approval [Signature]