



**1. CALL MEETING TO ORDER & DETERMINATION OF QUORUM**

Quorum established and meeting called to order at 6:00 pm.

**2. COMMISSION MEMBERS ATTENDANCE:  
COMMISSIONERS EXCUSED AND UNEXCUSED:**

- 3. OPEN FORUM:** NOTE: The Planning & Zoning Commission encourages public comment on all matters of interest listed on this agenda. Speakers from the audience will be given an opportunity to discuss each item in the order in which it appears on the agenda, prior to the Commission discussing the item unless otherwise approved by the Chairman. A "Speaker Request" form is available for those who wish to sign up on the day of the meeting. This form is also available in advance by downloading the attached form. Please submit the "Speaker Request" form completely filled out to the Board Secretary prior to the meeting. The Commission retains the option to set reasonable limits on the number, frequency, and length of presentations. Please contact the Board Secretary at (915) 852-1046 Ext. 404 with any additional questions.

No one signed up for Open Forum.

**4. PUBLIC HEARINGS**

**NOTICE TO THE PUBLIC AND APPLICANTS** The staff report for an agenda item may include conditions, exceptions or modifications. The Commission's motion to approve an item in accordance with the staff report or with all staff comments means that any modification, waivers, exceptions requested by the applicant and recommended for approval by staff and any staff recommended conditions, have been approved, without necessitating that the Commission restate the modifications, exceptions, waivers, or conditions as part of the motion to approve and that any findings required to be made by the Commission, have been made. If the Commission does not wish to approve an exception or modification, or require a condition, then the Commission's motion will state which have not been approved, otherwise, the staff report, with all modifications, exceptions and conditions, is approved and the applicant shall comply with all provisions of the staff report.

**A. DISCUSSION AND RECOMMENDATION:**

Planner

On a **Rezoning** application request (**Case No. RZ-002503-2022**) to approve a change in zone for a portion of a tract of land from A-1 (Apartments) to R-2 (Residential), legally described as *a portion of Section 32, Block 78, Township 3, Texas and Pacific Railroad Surveys, Town of Horizon City, El Paso County, Texas, and can be further identified as Parcel Identification No.(PID No.) X57800033203000*. Containing 13.27-acres. Application submitted by H2O Terra, LLC, representative for the owner.

**ACTION:** Motion made by **MELENDEZ**, 2<sup>nd</sup> by **GARDEA** to recommend approval of rezoning request.

**AYES: BERRY, MELENDEZ, AVILA, GARDEA, and JOLLEY.**

**MOTION CARRIED**

**B. DISCUSSION AND RECOMMENDATION:**

Planner

On a **Rezoning** application request (**Case No. RZ-002520-2023**) to approve a change in zone for a parcel located at 1538 Pawling Dr., Horizon City, Texas 79928, from C-1 (General Commercial) to C-2 (Heavy Commercial) zoning district. This parcel is legally described as Lot 3, Block 2, Horizon Manor Unit One, Horizon City, El Paso County, Texas, and can be further identified as Parcel Identification No. (PID No.) H791-00100200030. Containing 6.17 -acres. Application submitted by Doyle B. Harden, property owner.

**ACTION:** Motion made by **GARDEA**, 2<sup>nd</sup> by **BERRY** to postpone item until April 17th Planning & Zoning meeting.

**AYES: BERRY, MELENDEZ, AVILA, GARDEA, and JOLLEY.**



**MOTION CARRIED**

**C. DISCUSSION AND RECOMMENDATION:**

Planner

On the resubmitted replat application (#RP-002460-2020) for **Horizon Manor Unit Three Replat "A"**, legally described as a *portion of Lot 19, Block 9, Horizon Manor Unit Three, Town of Horizon City, El Paso County, Texas. Containing 7.9365 ± acres.* Application submitted by CAD Consulting Co.

**ACTION:** Motion made by **GARDEA**, 2<sup>nd</sup> by **JOLLEY** to postpone item until April 17th Planning & Zoning meeting.  
**AYES: BERRY, MELENDEZ, AVILA, GARDEA, and JOLLEY.**

**MOTION CARRIED**

**5. OTHER BUSINESS**

**A. DISCUSSION AND ACTION:**

On the Planning and Zoning meeting minutes for the meeting held on Monday, November 21, 2022.

**ACTION:** Motion made by **GARDEA**, 2<sup>nd</sup> by **JOLLEY** to approve meeting minutes.

**AYES: BERRY, MELENDEZ, AVILA, GARDEA, and JOLLEY.**

**MOTION CARRIED**

General discussion on possible future agenda item for Short Term Rentals.

**6. ANNOUNCEMENTS**

A. The next regular scheduled meeting: **Monday, April 17, 2023 at 6pm.**

**EXECUTIVE SESSION**

The Planning and Zoning Commission of the Town of Horizon City may recess into Executive Session pursuant to the Texas Government Code, Chapter 551, Subchapter D, under Article 551.071 – Consultation with Attorney; 551.072 – Deliberation regarding Real Property; and 551.087 – Deliberation regarding Economic Development Negotiations.

**ADJOURNMENT:** The meeting adjourned at 6:36 pm.

\_\_\_\_\_  
Roberto Avila – Chair

\_\_\_\_\_  
(Date)

**ATTEST:**

\_\_\_\_\_  
Kathleen Rodriguez  
Secretary to the Boards

**DISTRIBUTION OF MINUTES:**

- Original: Horizon City Administrative File
- Copy: Planning and Zoning Commission
- Posted: Internet Website: [www.horizoncity.org](http://www.horizoncity.org)