

#### January

- Issue Order of Election of Trustees
- Appoint Voting Clerk, Deputy Early Voting Clerk, Election Judges and Early Ballot Board
- Approve Polling Places
- Canvas Results
- School Board Goal Setting Workshop
- Superintendent Contract

#### February

- Administrator Contracts

#### March

- Approve School Calendar
- Property & Casualty Insurance
- Teacher Contracts

#### April

#### May

- Administer Oath of Office
- Elect Board Officers
- Superintendent Hiring Authority of Contract Employees
- Superintendent Evaluation Instrument

#### June

- Audit Proposal
- Student & Athletic Insurance
- Bank Depository Contract (every other year)

#### July

- Advertising for Fuel Bids
- Advertising Custodial Supplies

#### August

- Public Hearing Proposed Budget and Proposed Tax Rate
- Approve Budget and Tax Rate
- PDAS Calendar
- Student Code of Conduct

#### September

- Public Hearing FIRST Rating (depending on receipt of results)
- Substitute List
- Superintendent Evaluation Instrument

#### October

- Purchase of District Computers/Hardware from Inter-Local Gov't Contracts
- Adjunct Faculty Agreement
- Technology Plan
- District Cafeteria Plan and Employee Life Insurance

#### November

- Grayson Appraisal District Board of Directors
- Annual Review of Investment Policy and Strategies
- Supplemental Retention Stipend

#### December

- Audit
- AEIS, CIP, & DIP
- Tax Roll Value
- Interlocal Agreement with ESC VIII