



# Board of Trustees

## Agenda Item Information Form

Date Submitted: January 12, 2026

**Meeting Type**

Regular Meeting  
 Special Meeting/Workshop

Meeting Date: January 26, 2026

**Agenda Placement**

Public Hearing  
 Executive Session  
 Recognition  
 Program Spotlight  
 Community Input

**Code**

PH  
ES  
R  
PS  
CI

**Agenda Placement**

Administrative Report  
 Consent Agenda  
 Action Item  
 Information/Discussion

**Code**

AR  
CA  
AI  
ID

**District Strategies (Check all that apply):**

Students and staff will thrive in a secure environment, build connections and community, and become resilient leaders.  
 Each student will engage in world-class learning experiences that foster curiosity, develop talents, guide exploration, and fuel achievement.  
 We will cultivate innovation through strategic collaboration and responsive organizational stewardship.

**Subject:**

Consider Approval of Renewal of Contract 2021.507 Environmental Preventative Maintenance

**Background:**

In January 2025, the Board approved the renewal of Contract 2021.507 Environmental Preventative Maintenance with Bud Griffin Customer Support in the amount of \$145,000. This contract provides equipment, quarterly inspections, and preventative maintenance of the Liebret A/C units located in the server rooms throughout the district. To date, \$120,469 of the approved contract value has been encumbered with anticipated additional expenses prior to the expiration date of this contract. The vendor has requested a contract date change to coincide with the District's fiscal year. Therefore, additional funds will be added to the contract renewal to allow for the six-month extension. It is the recommendation of the Chief Technology Officer and the Director of Purchasing to renew this contract with Bud Griffin Customer Service, Inc. beginning March 1, 2026, through August 31, 2027, in the amount of \$200,000.

**Fiscal Impact Statement**

**Cost:** \$200,000.00

Recurring  
 One-Time

**Funding Source:**

General Fund  
 Grant Fund  
 Other Funds (specify)

Fiscal Year: 2025 / 2026

Amendment Required: N/A

Bond Funds (program year): N/A

**Superintendent's Recommendation:**

It is the recommendation of the Superintendent that the Board of Trustees approve the renewal of Contract 2021.507 Environmental Preventative Maintenance with Bud Griffin Customer Service, Inc. beginning March 1, 2026, through August 31, 2027 for an estimated annual contract value of \$200,000.

**Department Submitting Form:** Technology

**Cabinet Member's Approval:** Susan Silva