

MINUTES
BOARD OF EDUCATION
LIVONIA PUBLIC SCHOOLS
Regular Meeting
July 15, 2024

President Bradford convened the meeting at 7:33 p.m.

Members Present	Acosta, Bonifield, Bradford, Burton, Frank, Jarvis, Johnson
Members Absent	None
Written Communications	None
Response to Prior Audience Communications	None
Audience Communications	Two of the Livonia Figure Skating Team Captains shared thanks with the Board and Mr. Etue for working to revise and approve Board Policy JN allowing their team sport to earn Varsity letters. The entire figure skating team, student Captains, Coaches and Supporters introduced themselves to the Board.

Teachers for Approval It was moved by Mrs. Frank and supported by Mrs. Jarvis that the Board of Education of the Livonia Public Schools School District accept the recommendation of the Superintendent and offer employment to the following teachers for the 2024-2025 school year:

Nicholas Anderson	1.0	LCTC
Erin Bender	1.0	Grant
Megan Brennan	1.0	Randolph
Marino DiPonio	1.0	Emerson
Curry Franklin	1.0	Grant
Melissa Gluck	1.0	Grant (RCR)
Jon Haupt	1.0	LCTC
Briana Hickey	1.0	Student Services (VI)
Joseph Hollinger	1.0	LCTC
Laura King	1.0	Frost/Emerson
Rebecca Lee	1.0	Riley
Sara McCoy	1.0	Student Services (ASD)
Charlene Philips	1.0	Frost (MoCI)
Isabella Tracy	1.0	Student Services (Speech)

Ayes: Acosta, Bonifield, Bradford, Burton, Frank, Jarvis, Johnson
Nays: None

Adoption of 2024-2025 Bylaws to Establish It was moved by Mrs. Acosta and supported by Mrs. Burton that the Board of Education of the Livonia Pubic Schools School District adopt the bylaws to establish 2024-2025 Board meeting dates, procedures for the calling and

Meeting Dates and Other Procedures	<p>posting of Board meetings, and authorization to sign contracts and legal documents for the Board.</p> <p>Ayes: Acosta, Bonifield, Bradford, Burton, Frank, Jarvis, Johnson Nays: None</p>
Designation of 2024-2025 Bank Depositories	<p>It was moved by Mrs. Bonifield and supported by Mr. Johnson that the Board of Education of the Livonia Public Schools School District designate JP Morgan Chase Bank and Michigan Liquid Asset Fund Plus as depositories for the School District during the 2024-2025 school year.</p> <p>Ayes: Acosta, Bonifield, Bradford, Burton, Frank, Jarvis, Johnson Nays: None</p>
Appointment of Investment Officer	<p>It was moved by Mrs. Burton and supported by Mrs. Jarvis that the Board of Education of the Livonia Public Schools School District appoint the Treasurer, Alison Smith, as the Investment Officer in conjunction with the District's Investment Policy for the 2024-2025 school year.</p> <p>Ayes: Acosta, Bonifield, Bradford, Burton, Frank, Jarvis, Johnson Nays: None</p>
Appointment of Staff Member to be in Charge of Elections	<p>It was moved by Mrs. Frank and supported by Mrs. Bonifield that the Board of Education of the Livonia Public Schools School District appoint Phillip Francis as the staff member in charge of school elections for the 2024-2025 school year.</p> <p>Ayes: Acosta, Bonifield, Bradford, Burton, Frank, Jarvis, Johnson Nays: None</p>
Appointment of Staff Member to be Responsible for Posting Board Meeting Notices	<p>It was moved by Mr. Johnson and supported by Mrs. Burton that the Board of Education of the Livonia Public Schools School District appoint the Superintendent as the administrator in charge of posting meeting notices for the 2024-2025 school year.</p> <p>Ayes: Acosta, Bonifield, Bradford, Burton, Frank, Jarvis, Johnson Nays: None</p>
Consent Agenda	<p>It was moved by Mrs. Jarvis and supported by Mr. Johnson that the Board of Education of the Livonia Public Schools School District approve the following consent agenda items as recommended by the Superintendent:</p> <p>VI.A. *Minutes of the Public Hearing of June 17, 2024 VI.B. *Minutes of the Regular Meeting of June 17, 2024</p> <p>Ayes: Acosta, Bonifield, Bradford, Burton, Frank, Jarvis, Johnson</p>

Nays: None

Approval of
Pizza Bid for
School Meal
Program 2024-
2027

It was moved by Mrs. Acosta and supported by Mrs. Jarvis that the Board of Education of the Livonia Public Schools School District approve the submitted bid by Domino's Pizza for delivery of pizza in the amount of \$8.00 per pizza for the District's School Lunch Program through the 2024-2027 school years.

Ayes: Acosta, Bonifield, Bradford, Burton, Frank, Jarvis, Johnson
Nays: None

Establishment of
Tuition Rate for
2024-2025

It was moved by Mrs. Bonifield and supported by Mr. Johnson that the Board of Education of the Livonia Public Schools School District establish the tuition rate for the 2024-2025 school year at \$14,673.00 for non-resident students per Board Policy JBCB Non-Resident Students

Ayes: Acosta, Bonifield, Bradford, Burton, Frank, Jarvis, Johnson
Nays: None

Updated U.S.
History and
World History
Purchases

It was moved by Mrs. Burton and supported by Mrs. Bonifield that the Board of Education of the Livonia Public Schools School District approve the purchase of additional classroom sets of History Alive! Pursuing American Ideals and History Alive! World Connections by TCI Publishing located in Mountain View, CA digital and physical textbooks for the Global Education courses in the total amount of \$15,487.00.

Ayes: Acosta, Bonifield, Bradford, Burton, Frank, Jarvis, Johnson
Nays: None

Leaves of
Absence

It was moved by Mr. Johnson and supported by Mrs. Frank that the Board of Education of the Livonia Public Schools School District accept the recommendation of the Superintendent and approve the request for a leave of absence as listed below:

Megan Norcia
Alexandria Sergison

Effective August 21, 2024
Effective November 15, 2024

Ayes: Acosta, Bonifield, Bradford, Burton, Frank, Jarvis, Johnson
Nays: None

Retirements

It was moved by Mrs. Jarvis and supported by Mr. Johnson that the Board of Education of the Livonia Public Schools School District adopt a resolution of appreciation for:

Kevin Hafner

WHEREAS, It has been brought to the attention of the Board of Education of the Livonia Public Schools School District that Kevin Hafner has retired from the district on June 30, 2024; and,

WHEREAS, Kevin Hafner has devoted 24 years of dedicated, loyal, and outstanding service to the students of Franklin High School as a teacher; and, WHEREAS, He has made many contributions to the educational profession and has touched the lives of countless students during his tenure with the Livonia Public Schools; NOW, THEREFORE, BE IT RESOLVED That the Board of Education does hereby congratulate Kevin Hafner on his years of service to the educational profession and expresses publicly its sincere appreciation and offers its best wishes for his retirement.

Ayes: Acosta, Bonifield, Bradford, Burton, Frank, Jarvis, Johnson
Nays: None

Second Reading
and Adoption of
Board Policy –
Bylaws of the
Board – Board
Operations

It was moved by Mrs. Acosta and supported by Mrs. Frank that the Board of Education of the Livonia Public Schools School Board accept the recommendation of the Policy Committee and adopt Board Policy language for BBBC:

BYLAWS OF THE BOARD **BBBC**
BOARD OPERATIONS **April 27, 2020**
BOARD MEMBER EXPENSES AND DEVELOPMENT OPPORTUNITIES **JULY 15, 2024**

BBBC – Board
Member
Expenses and
Development
Opportunities

The District may pay (through reimbursement or otherwise) the actual and necessary expenses incurred by its Board members in the discharge of their official duties or in the performance of functions authorized by the Board.

Board members are encouraged to attend educational, leadership, and developmental classes, workshops, conferences, and seminars that may assist them in the performance of their duties. Members may be reimbursed for their actual and necessary expenses, which include registration fees, costs of travel, lodging, and meals (not including alcoholic beverages).

The approval of Board expenses and reimbursements shall be conducted according to the following stipulations:

- Direct District expenditures must be approved by the Board at a voting Board meeting prior to the expenses being incurred.
- Individual Board member reimbursements must be approved at a voting Board meeting prior to payment of the reimbursement to the Board member.
- In order to facilitate the aforementioned approvals, the Board will bring forth an annual request for approval at the start of each school year with the intent of preapproving anticipated professional development expenditures.
- Any Board expenditures associated with out-of-state events, travel, etc., or any Board expense that totals \$750 or above must be brought to a voting Board meeting, separate from the annual preapproval request, for approval prior to the expense being incurred.

Members shall be subject to the same per diem and mileage rates as employees of the District. The District's standard expense reporting procedure will be followed.

LEGAL REF: MCL 380.1254

Ayes: Acosta, Bonifield, Bradford, Burton, Frank, Jarvis, Johnson
Nays: None

Second Reading
and Adoption of
Board Policy –
Instructional
Program

It was moved by Mrs. Bonifield and supported by Mrs. Frank that the Board of Education of the Livonia Public Schools School District accept the recommendation of the Policy Committee and adopt Board Policy language for IHAA:

BOARD POLICY **IHAA**
INSTRUCTIONAL PROGRAM **MAY 7, 2012**
COMMON SUMMATIVE ASSESSMENTS **JULY 15, 2024**

IHAA –
Common

Summative Assessments

Time shall be allocated for Common Summative Assessments (CSA) in all secondary schools at the end of each quarter. Students are expected to be in attendance during these periods.

Common Summative Assessments may not be considered more than 20 percent of the marking period grade. Every student shall be permitted to see his/her corrected assessment, including the questions, within a reasonable time after quarter grades are recorded.

It is recognized that Common Summative Assessments may not be required of every student in every course. Courses who do not give a CSA must have approval from Academic Services and the Director of Secondary Programs.

Ayes: Acosta, Bonifield, Bradford, Burton, Frank, Jarvis, Johnson
Nays: None

Second Reading and Adoption of Board Policy – Instructional Program

It was moved by Mrs. Burton and supported by Mrs. Bonifield that the Board of Education of the Livonia Public Schools School District accept the recommendation of the Policy Committee and adopt Board Policy language for IHAB:

**BOARD POLICY
INSTRUCTIONAL PROGRAM
REPORTING TO PARENTS/GUARDIANS**

**IHAB
MARCH 16, 2015
JULY 15, 2024**

IHAB – Reporting to Parents and Guardians

The superintendent or their designee shall have the authority to determine the promotion of students in accordance with the general school laws of the State of Michigan.

Reporting to parents is an integral part of the school program and is requisite to assuring a sharing of responsibility by parents and teachers for the learning and growth of the student child.

The progress of each student shall be measured periodically, and reports of such progress shall be communicated to his/her parents or guardian. These reports, both oral and written, are intended to assist both the student and the parent and to promote cooperation in furthering the student's continued growth.

The responsibility of devising various reporting forms and practices shall be that of the superintendent or designee and the staff.

Ayes: Acosta, Bonifield, Bradford, Burton, Frank, Jarvis, Johnson
Nays: None

Second Reading and Adoption of Board Policy – Instructional Program

It was moved by Mrs. Frank and supported by Mrs. Bonifield that the Board of Education of the Livonia Public Schools School District accept the recommendation of the Policy Committee and adopt Board Policy language for IHF:

**BOARD POLICY
CTIONAL PROGRAMS
GRADUATION REQUIREMENTS**

**IHF
December 8, 2023
July 15, 2024**

INSTRU

IHF – Graduation Requirements

The Board of Education will delegate to the Superintendent or his/her designee to ensure that graduates of Livonia Public Schools minimally meet the state graduation requirements. The school district will review new state graduation requirements and determine how they will be implemented.

Ayes: Acosta, Bonifield, Bradford, Burton, Frank, Jarvis, Johnson
Nays: None

Second Reading and Adoption of Board Policy – Business Management

It was moved by Mr. Johnson and supported by Mrs. Jarvis that the Board of Education of the Livonia Public Schools School District accept the recommendation of the Policy Committee and adopt Board Policy language for EG:

BOARD POLICY
BUSINESS MANAGEMENT
INSURANCE MANAGEMENT

EG
JUNE 20, 1988
Reviewed 2/2014
JULY 15, 2024

EG – Insurance Management

The District will purchase insurance (such as property and casualty insurance) as required by law. The District may purchase other insurance or participate in pools and other forms of risk management as the Board deems appropriate to provide indemnity and defense for the District, Board members, employees, and volunteers. The superintendent or designee shall be responsible for the management of all school insurance programs and the safekeeping of insurance policies.

LEGAL REF.: MCL 380.1269; 380.1332; ~~380.1333~~; 691.1406; 691.1409

Ayes: Acosta, Bonifield, Bradford, Burton, Frank, Jarvis, Johnson
Nays: None

Second Reading and Adoption of Board Policy – Business Management

It was moved by Mrs. Jarvis and supported by Mr. Johnson that the Board of Education of the Livonia Public Schools School District accept the recommendation of the Policy Committee and adopt Board Policy language for EGAE:

BOARD POLICY
BUSINESS MANAGEMENT
ANNUITIES

EGAE
MAY 19, 2014
JULY 15, 2024

EGAE - Annuities

Public school employees are automatically enrolled in the Michigan Public School Employees' Retirement System (MPSERS). In addition to retirement savings through MPSERS, the district will provide employees the additional option to have payroll deductions taken for 403(b) and 457(b) retirement savings plans outside of MPSERS.

For additional information, see individual Master Agreements:

- AFSCME (American Federation of State, County & Municipal Employees)
- LEA (Livonia Education Association)
- LEADS (Livonia Educational Administrators)
- LPA (Livonia Paraprofessionals' Association)
- LSA (Livonia Secretarial Association)
- SEALS (Supervisory Employees' Association)
-

Ayes: Acosta, Bonifield, Bradford, Burton, Frank, Jarvis, Johnson
Nays: None

Second Reading and Adoption of Board Policy – Insurance Program

It was moved by Mrs. Acosta and supported by Mr. Johnson that the Board of Education of the Livonia Public Schools School District accept the recommendation of the Policy Committee and adopt Board Policy language for EGB:

BOARD POLICY
INSURANCE PROGRAM
STUDENT INSURANCE

EGB
JUNE 20, 1988
Reviewed 2/2014
JULY 15, 2024

EGB – Student Insurance

As the District is not a guarantor or insurer as it relates to coverage for student health or safety, parents/guardians are encouraged to secure insurance for their students' healthcare needs, including coverage for injuries that may occur while at school and while participating in athletics and other school activities.

The District, in its sole discretion, may provide information about insurance policies available for purchase by parents/guardians for their students from third-party vendors. Providing that information does not imply District endorsement of any insurance policy, nor is it a guarantee or warranty that coverage will be provided by the vendor in any specific instance.

LEGAL REF.: [MCL 380.1332\(3\)](#); 691.1405

Ayes: Acosta, Bonifield, Bradford, Burton, Frank, Jarvis, Johnson
Nays: None

Hearing from
Board Members

Mrs. Frank expressed gratitude to the community and tax payers for their support of the new Livonia Early Childhood Center. Mrs. Frank shared that the Livonia Early Childhood Center Open House which occurred just before the Board meeting, was a wonderful success with a crowd nearing 1,000 visitors throughout the day. Mrs. Jarvis encouraged community members and interested parties to call LPS Central Office with any questions about the Livonia Early Childhood Center. President Bradford thanked the community for passing Bonds so that the visions and projects may come to light enhancing and strengthening the school district. Mrs. Acosta encouraged anyone interested in employment opportunities at the Livonia Early Childhood Center or any other building in the district to visit the LPS website and search the Careers tab.

Adjournment

President Bradford Adjourned the meeting at 8:50 p.m.

Off/Supt/tg