

Browning Public Schools
Board Agenda Request
Meeting To Be Held: November 11, 2016



Recognition: Students Staff Parents
Information: Building Report Old Business Superintendent's Report
Action: Resignation Hiring Contract Service Agreements
 Travel Out-of-State Travel In State Approvals
 Termination Legal Matters Other:
This action request pertains to Elementary (only) High School/District Wide

Date: November 1, 2016

To: **John Rouse**
 Superintendent of Schools

From: Jason Andreas
Title: HR Director

Subject: Hiring Middle School Volleyball Coach 2016-2017 Year

Description: Tony Wagner, Activities Director, recommends the following hire:

🚩 Katie McDonald, Volleyball Coach, Middle School, Exp: 0, \$860.00

Financial Impact: Per Extra-Curricular Salary Schedule

Attachment(s): Hiring Selection Report

Superintendent Action: Approved Denied Deferred Initial & date: _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to: _____



Browning Public Schools Hiring Selection Report

Position Volleyball Coach		Applicant Recommended Katie McDonald	
Department/Location Middle School		Supervisor Everett Armstrong	
Type of Position Extra-Curricular	Starting Date 12/12/2016	Term 2016-2017 School Year	

Recruiting	Date Posted: 06/08/2016	Closing Date: Open Until Filled
Comments: Interviewed for both Napi and BMS volleyball positions		

Applicants					
No.	Name (Alphabetical by Last Name)	Date Application Received	Minimum Requirements Met?	Date Interviewed	Final Ranking
	McDonald, Katie	7/28/16	yes	10/14/2016	
	Running Crane, Marinda	10/14/16	yes	10/14/2016	

Interview Committee			
Name	Title	Name	Title
Tony Wagner	Director of Student Activities		
Everett Armstrong	BMS Athletic Coordinator		
Matthew Swenson	Napi Athletic Coordinator		

Recommendation: Recommendation is based upon Katie's previous coaching experience as a volleyball coach. Her role modeling skills, leadership skills and her proven ability working with youth as a teacher.

Pre-Employment Requirements	Date Initiated	Completed? (Y)es (N)o	Results Received (Negative = OK)
Drug test	Already a district employee	Yes	Ok
Criminal background check	Already a district employee	Yes	Ok
TB documentation	Already a district employee	Yes	Ok

Salary: \$860.00	Placement: Exp: 0	Contract Days: TBD
-------------------------	--------------------------	---------------------------

Prepared by: Sherie Blue Date **11/1/2016** Approved by: _____ Date: _____