

ISD 877 BOARD OF EDUCATION MEETING  
Monday, April 25, 2011  
Board Room  
7:00 p.m.

**MINUTES**

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1. CALL TO ORDER at 7:00 p.m. AND ROLL CALL by Chair Dave Wilson

Present: Patti Pokorney, Doug Olson, Sue Lee, Dave Wilson, Melissa Brings, Jeff Mattson, Rolf Mohwinkel, Lindsay Jacobs; Student Representative

2. PRELIMINARY ACTIONS

A. Pledge of Allegiance

B. Public Comment –

Boys Swim/Dive participants thanked the board for the opportunity to fundraise to keep the boys swim and dive program. Also provides an opportunity to meet new friends. Parents of son in swim team who live in Rockford also thankful for the program. Swim participant shared photo of his physical condition as he looked two years ago and how much healthier he is now. Parent - son joined because friends were involved and is also involved in lacrosse and very happy with these opportunities.

C. Approval of Agenda

Pokorney/Lee to approve with consent agenda addendum  
Motion carried – 7/0

3. COMMUNICATIONS

A. Student Council Report – Lindsay Jacobs - executive elections for next year have been held – President Carmen Huhn and Vice President Brea Miller. Michael Swearingen will be student representative for 2011-12. Preparing for Teacher Appreciation – “Couldn’t Survive Without You” is theme and will give survival kits. Will host breakfast on Friday. Preparing for student council elections in grades 8-12.

B. Proud of

1. Gloria Rose, Buffalo High School Counselor, who was named Central Minnesota High School Counselor of the Year.
2. Parkside Elementary students who raised \$4563 for the American Heart

Association through the Jump Rope For Heart event.

3. Discovery Elementary School students who raised \$3432 for the American Heart Association through the Jump Rope For Heart event.
4. BHS FACS Students who scored in the top 20% in the National Financial Capability Challenge - Anna Botzet, Beau Cappelen, Jonathan Danielson, John Eckstein, Delaney Freer, Michael Holmstrom (Perfect Score), Ashley Johnson, Erin Johnson, Emma Johnston, Courtney Keskey, Leah Koppi, Alex LaFave, Johnathon Lund, Bailee Mackedanz, Alina Miller, Lindsey Phillips, Alexis Prom, Louise Sorvala, Sarah Spande, Nick Styrbicky, Colton Thomas, Adam Van Muyden, Lacey Waldron, Kallie West and Maxwell Willard.
5. BHS Hoofprint Staff whose publication was announced as a National Pacemaker Award winner by the National Scholastic Press Association.
6. BHM Schools/Staff who were named an Energy Star Leader Top Performer for achieving a rate of 75 or greater in energy savings. The buildings performed in the top 25% nationwide. The District has avoided over 2.2 million dollars of energy costs since 2004.
7. The Buffalo Community Middle School MATHCOUNTS Team; Jack Larson, Sam Hamann, Nathan Pierre and Ryan Bowers, who placed 2<sup>nd</sup> out of 28 teams and 120 individuals in the state MATHCOUNTS competition. The Advisor is Steve Hermanson.

#### C. Board Calendar Dates

1. Friday, May 6 - District Staff Retirement Luncheon, Noon, Board Room
2. Monday, May 9 - Board Workshop, 4:30 p.m., Northwinds Elementary
3. Monday, May 23 - Board Meeting, 7:00 p.m., Board Room
4. Reschedule June 27 Board meeting to Tuesday, June 28, 7:00 p.m., Board Room

#### 4. CONSENT AGENDA

##### A. Personnel Consent Agenda

APPOINTMENTS - All appointments are contingent upon satisfactory completion of a criminal background check. Approve the following appointments:

1. Jennifer Berg, Special Education ESP at Northwinds Elementary effective march 30, 2011. This is due to student needs.
2. Neil Schlagel, short-term substitute Business Education Teacher at Buffalo High School effective April 11, 2011 and ending June 10, 2011. This is a replacement for Rebecca Karna.
3. Polly Laugen, short-term substitute Kindergarten Teacher at Hanover Elementary effective May 9, 2011 and ending June 10, 2011. This is a replacement for Bonnie Skoglund.
4. Alyssa Wolf, Special Education ESP at Northwinds Elementary effective

- March 30, 2011. This is due to student needs.
5. Sherri Ingvarsson, ESP at Parkside Elementary effective April 21, 2011. This is a replacement for Wendy Haas.
  6. Rick Toso, Administrator at Discovery Elementary effective July 1, 2011 and ending June 30, 2012.
  7. Thomas Janzen, 2<sup>nd</sup> Shift Custodian at Buffalo High School effective May 2, 2011. This is a replacement for Bruce Yeager.
  8. Ryan Hahn, Special Education ESP at Northwinds Elementary effective April 25, 2011. This is a replacement for Alyssa Wolf.

RESIGNATION/RETIREMENT – Approve the following resignations/retirements:

1. Mary Bonato, ECSE Speech Language Pathologist, retirement effective June 10, 2011.
2. Jane Dorn, Special Education Teacher at Hanover Elementary, retirement effective June 10, 2011.
3. Jack Brady, Teaching and Learning/Special Education Data Coordinator, retirement effective June 10, 2011.
4. Sharon Spaulding, Occupational Therapist, retirement effective June 10, 2011.
5. Ryan Rehnstrand, Special Education Teacher at Buffalo Community Middle School, resignation effective June 10, 2011.
6. Madeline Eicher, Orchestra Teacher at Buffalo Community Middle School, resignation effective June 10, 2011.
7. D'Arcy Holm-Bourdon, Special Education ESP, termination of position due to student leaving district, effective March 31, 2011.
8. Alyssa Wolf, Special Education ESP at Northwinds Elementary, resignation effective April 19, 2011.
9. Roberta McMurry, Special Education ESP at Tatanka Elementary, resignation effective June 10, 2011.
10. Judy Jacobson, English Teacher at Buffalo High School, retirement effective June 10, 2011.
11. Kim Coil, Kindergarten Teacher at Parkside Elementary, resignation effective June 10, 2011.

TRANSFER/CHANGE IN ASSIGNMENT - Approve the following transfer/change in assignment:

1. Wendy Haas, from Health ESP at Hanover Elementary to Special Education ESP at Northwinds Elementary effective April 11, 2011. This is a replacement for Deanna Folkerds.
2. Curt Johanson, Head Engineer, from Discovery Center to Buffalo Community Middle School effective on or about April 18, 2011. This is a replacement for Dan Manz.
3. Bruce Yeager, from 2<sup>nd</sup> Shift Custodian at Buffalo High School to Head Engineer at Discovery Center effective April 25, 2011. This is a replacement for Curt Johanson.

4. Michelle Norman, additional .667 FTE assignment as Special Education Teacher at Buffalo High School effective April 11, 2011 and ending June 10, 2011. This is a replacement for Barb Moll.
5. Ruth DeLacey, addition of 1.5 hours/day as Special Education ESP at Parkside Elementary effective April 11, 2011 and ending June 9, 2011. This is due to student needs.
6. Ed Cox, from Science Teacher at Buffalo High School to High Potential Services Coordinator effective July 1, 2011. This is a replacement for Laura Halldin.
7. Kimberly Hynnek, from 2<sup>nd</sup> grade to 1<sup>st</sup> grade Teacher at Tatanka Elementary effective August 29, 2011. This is due to looping.
8. Cynthia Mueller, from 1<sup>st</sup> grade to 2<sup>nd</sup> grade Teacher at Tatanka Elementary effective August 29, 2011. This is due to looping.
9. Melanie Olson, from 3<sup>rd</sup> grade Teacher to Grades 2-3 Quest Program Teacher at Tatanka Elementary effective August 29, 2011. This is a new position.
10. Nancy Anderson, from 1<sup>st</sup> grade to 2<sup>nd</sup> grade Teacher at Hanover Elementary effective August 29, 2011. This is due to looping.
11. Rebecca Hanson, from 1<sup>st</sup> grade to 2<sup>nd</sup> grade Teacher at Hanover Elementary effective August 29, 2011. This is due to looping.
12. Diane Heisel, from 1<sup>st</sup> grade to 2<sup>nd</sup> grade Teacher at Hanover Elementary effective August 29, 2011. This is due to looping.
13. Andrea Carlson, from 2<sup>nd</sup> grade to 1<sup>st</sup> grade Teacher at Hanover Elementary effective August 29, 2011. This is due to looping.
14. Jen Colgan, from 2<sup>nd</sup> grade to 1<sup>st</sup> grade Teacher at Hanover Elementary effective August 29, 2011. This is due to looping.
15. Nicole Meints, from 2<sup>nd</sup> grade to 1<sup>st</sup> grade Teacher at Hanover Elementary effective August 29, 2011. This is due to looping.
16. Carol Mullin, from 2<sup>nd</sup> grade to 1<sup>st</sup> grade Teacher at Hanover Elementary effective August 29, 2011. This is due to looping.
17. Catharine Deneen, from Special Education to 1<sup>st</sup> Grade Teacher at Northwinds Elementary effective August 29, 2011. This is a replacement for Barb Zachman.

LEAVE OF ABSENCE – Approve the following requests for leave of absence:

1. Nancy Eiyneck, Spanish Teacher at Buffalo High School, leave of absence effective April 21, 2011 and ending June 10, 2011.
2. Jarilyn Loberg, School Social Worker at Parkside, Discovery and Hanover Elementary Schools, leave of absence effective on or about May 23, 2011 and ending June 10, 2011.
3. Judy Loberg, ESP at Buffalo High School, leave of absence effective May 12, 2011 and ending June 9, 2011.
4. Joanne Thompson, Food Service Assistant at Buffalo High School, extension of leave of absence to end on or about April 21, 2011.

B. Check Disbursements - Payroll checks # 191939 through 192226, and 136326 through 137807, amounting to \$2,805,005.90. P-card disbursement checks 22804 to 23216, and 23220 to 23235, totaling \$128,783.69. Handwritten checks 146424 through 146430, Bill-pay wires 22803, and 23217 through 23219. Employee reimbursement checks 90002622 through 90002710, and Accounts Payable checks 150283 through 150502, and 1015 through 1039, for the period of March 28 – April 18 as follows:

01	GENERAL FUND	1,423,589.64
02	FOOD SERVICE	109,963.42
04	COMMUNITY SERVICE	27,823.78
05	CAPITAL OUTLAY	188,161.78
06	NEW BUILDING	.00
07	DEBT SERVICE	2,050.00
09	ACTIVITY FUND	16,034.76
16	ALTERNATIVE FACILITIE	.00
	TOTAL	\$2,220,293.38

C. Electronic Fund Transfers - A list of the electronic fund transfers occurring in the official depositories (for the period of Mar. 1 – Mar. 31) is as follows:

Date	Vendor & Purpose	Amount
3/01/11	Educators Benefit Consultants – Deferred Annuities	32,041.37
3/04/11	Delta Dental – Dental Insurance	17,016.55
3/06/11	BMO Corporate MasterCard – P-Card	128,562.09
3/07/11	Xcel Energy – Utility	9.27
3/07/11	Xcel Energy – Utility	1,922.31
3/07/11	Xcel Energy – Utility	2,891.41
3/07/11	Xcel Energy – Utility	2,598.69
3/09/11	Delta Dental – Dental Insurance	7,466.11
3/15/11	Xcel Energy – Utility	398.49
3/15/11	MN Dept. of Revenue – State Taxes	57,612.79
3/15/11	Chicago USA Tax Pmt – Federal Taxes	315,686.58
3/16/11	MN Dept. of Revenue – Sales Tax	1,936.00
3/16/11	Delta Dental – Dental Insurance	10,131.72
3/16/11	Educators Benefit Consultants – Deferred Annuities	31,858.17
3/23/11	Delta Dental – Dental Insurance	5,520.30
3/30/11	MN Dept. of Revenue – State Taxes	53,451.34
3/30/11	Chicago USA Tax Pmt – Federal Taxes	295,653.50
3/30/11	Delta Dental – Dental Insurance	8,183.13
3/31/11	Educators Benefit Consultants – Deferred Annuities	<u>31,858.17</u>
	Total	1,004,797.99

D. Minutes - March 28, 2011, Regular Meeting

E. Donations/Grants

1. \$1000.00 from Buffalo Lions for BHS All Night Graduation Party
2. \$50 from Wells Fargo Community Support Campaign - Jennifer Randall

Brings/Mattson to approve  
Motion carried 7-0

## 5. ACTION ITEMS

### A. Self-funded Activities, Scott Thielman

Information was presented at the April workshop. Recommendation is to approve Boys Swim and Dive and Nordic Ski for 2011-12. Deadline for payment is August 1<sup>st</sup> and donation amounts are set at \$7500 for Nordic Ski and \$10500 for Boys Swim and Dive.

Pokorney/Brings to approve

- Cooperation is key to the success of these self-funded programs.
- Acknowledged the work of Tom Bauman for this to be successful.

Motion carried 7-0

### B. Tennis Court Bid, Eric Hamilton

Recommendation is to accept low bid of \$436,077 by DMJ Asphalt. Have worked with this company in the past and are impressed with their work. City was involved. City will provide a transformer. Time frame is for a possible start date of May 15<sup>th</sup> and needs to be completed by August 15<sup>th</sup>.

Lee/Mohwinkel to accept bid from DMJ Asphalt

- Any notice to the public – signs will be posted. No summer school activities planned. Good to finally get this site addressed.

Motion carried 7-0

### C. Capital Facility Budget Approval, Eric Hamilton

Total Health and Safety is at \$192,650. Lease, Levy and Assessments are at \$797,866.82. Main gym sound system and new high school sign is included, lockers at the middle school and will stucco around windows at Hanover.

- Continued problem with effervescence in brick of added sections at the high school. Problem is with how brick was laid and doesn't allow air circulation. Company continues to work on solving the issue.
- Sound systems seem to need constant work – is this typical? They have a lifespan.

Pokorney/Brings to approve

- Any problem with maintaining style of lockers as we replace – No
- Szarke building – utilities are not part of the lease
- Diving board cost – paying for liability

- Complimented the work which takes place to get this budget in place.

Motion carried 7-0

D. Transportation Contract - American Student, Gary Kawlewski

Rates are kept the same for one more year. Lower rate is established for the all-day every-day kindy students as compared to half-day. Fuel clause is increased by \$.20. Every time the prices increase ten cents at the pump, it costs the district \$7500. Clarified some language regarding the transportation facility. Going forward, will look at ways to alleviate the issue of wait time at the middle school. Will look at start times, including a modified third tier system. Will study change to payment by route as compared to payment according to number of students. Plan to put the transportation contract out for bid some time next January or February.

Lee/Olson to approve one-year extension of current transportation contract.

Motion carried 7-0

E. Probationary Staff Resolutions, Moreen Martell

1. Discontinuance of Contracts of the following teachers, substitute teachers, acting incumbents, yearly, and out-of-licensure contracts pursuant to the provisions of their individual contracts. The superintendent is directed to inform these staff members of their discontinuation and to express the district's thanks for their services: Debra Bestland (licensure), Krista Kern (long-term substitute), Jim Kocher (long-term substitute), Eric Cagle (long-term substitute), Shari Trussoni-Cusick (long-term substitute)

Brings/Lee to approve

Motion carried 7-0

2. Termination and Nonrenewal of Teaching Contract of Probationary Teachers

The following contracts will end at the close of the current 2011-12 school year: Michael Hernandez, Jennifer Koch, Dan Dehmer, Michael Yanko, Corissa Richie, Melissa Miller, Katherine Nelson

Pokorney/Olson to approve

Motion carried 7-0

6. REPORTS - none

7. COMMITTEE REPORTS

- Brings – SEE legislative update, DTLC will look at Science standards and teacher licensure, encouraged to thank legislators for keeping education funding secure

- Lee – DTLC, Foundation porkchop dinner was successful and had lots of volunteers
- Pokorney – NWSISD legislative update
- Mohwinkel – worked at ECFE Family Fair – impressed by attendance

#### 8. SUPERINTENDENT'S REPORT

- Safe Schools – WrightChoice Program has received many positive comments and has been well received. Working with other students in the county and using the transportation system of the Wright Technical Center. Working on sustainable funding for the program.
- Mock crash will take place at the high school parking lot on Thursday, April 28<sup>th</sup>.
- ADEDK – have enough students enrolled for one section at each elementary building.
- STEM site visits – 6-9 Tatanka staff along with the superintendent and director of teaching and learning made a site visit to an elementary STEM school.

#### 9. OTHER

Olson/Mattson to adjourn at 8:00 p.m.

Respectfully submitted,

Melissa Brings, Clerk  
ISD 877 Board of Education