

Unofficial Minutes
Board of Directors Meeting
January 22nd, 2007

These are minutes of the Morrow County School District Board of Directors regular meeting of January 22nd, 2007 held at the Irrigon Elementary School library in Irrigon, OR.

BOARD MEMBERS PRESENT:

Ken Matlack, Nancy Vander Does, Craig Miles, Bill Kuhn, Pat McNamee.

BOARD MEMBERS ABSENT:

Barney Lindsay, Berto Hernandez

STAFF MEMBERS PRESENT:

Mark Burrows, Wade Smith, Rhonda Lorenz, Julie Ashbeck, Dirk Dirksen, BJ Wilson, Daye Stone, Matt Combe, John Sebastian, Tom Crane, Phyllis Danielson, Jack Thompson, Joel Chavez and Thad Killingbeck

OTHERS PRESENT:

MCEA – Marilyn Post & Judy Brown ; OSEA – no representation;
ESD – no representation; Public Forum – no representation

Call to Order

Chairman Craig Miles called the regular board meeting to order at 7:19 pm in the library at Irrigon Elementary School in Irrigon, OR; a quorum was established; and the Pledge of Allegiance was recited. This meeting followed the joint meeting of the Heppner, Irrigon and Boardman Community Education Committees.

Delegations

Marilyn Post & Judy Brown (MCEA) were present – they extended best wishes to the board and thanked them for their service to the district and the countless hours they put in to make MCSD the best district in the state. They were presented with cards & gift certificates in honor of School Board Recognition month. No representation from OSEA or the ESD

2.C. Consent Agenda - The consent agenda was approved after removing items #4 & #6 until after Mr. Smith's report:

Motion:	On a motion by Pat McNamee and a second by Ken Matlack, the Consent Agenda was approved as presented, following the removal of #4 and #6:
A.	Approved minutes of regular, executive and work session of December 11 th , 2006
B.	Approved financial report
C.	Resignations: Ray Davis, head girls basketball coach at IHS; Dieter Waite, assistant volleyball at HHS; Dean Peck, head football coach at RHS
D.	Employment: Cynthia Skillings, 2 hour assistant cook at HHS, replacing Theresa Rushing
E.	Termination: Ana Rosa Madrigal, ELL assistant at SBE
F.	Transfer: Janet Wilson, from SpEd 1 on 1 assistant at HES, to ELL assistant at SBE
G.	Extra Duty Contracts: Michelle Morgan, head girls basketball coach at IHS; Amy Tolar, asst girls basketball coach -IHS
Ayes	Kuhn, Miles, Vander Does, Matlack, McNamee
Noes	n/a
Motion passed	

3.A Reports & Presentations - Superintendent

- 1. School Board Award:** Chairman Miles presented the school board award to the staff of A.C. Houghton Elementary School for being named an Exceptional School. Principal John Sebastian also showed off the flag that will be displayed in his school that came from the Department of Ed.

3.A Reports & Presentations – Superintendent & Board

2. **OSBA Governance Committee:** Craig Miles reported on the OSBA Governance Committee and the proposed regionalization of the state based on student population. He stated that Eastern Oregon may gain something in the area of regional representation on the OSBA board, and that the Portland area would have 3 seats on the board. He also noted that only a few members of the committee were willing to talk about vote-by-mail elections.
3. **Work Session:** Superintendent Burrows reported that Shannon Priem from OSBA will be coming to a work session prior to the February 12th board meeting to go over the Communications Audit, a part of the Bridges project that the district is participating in. That work session will begin at 6:00 pm at Sam Boardman Elementary School.
4. **Statement of Assurances:** Mr. Burrows gave the annual report to the community that the district is in compliance with Chapter 581, Division 22 Standards as set by the Oregon Department of Education.
5. **Crown Paper:** Declared a potential conflict of interest between administrative assistant, Jan Huddleston and Crown paper salesperson, Mark Huddleston (Jan's husband). Crown Paper is a district vendor for several maintenance services and supplies. Ms. Huddleston has nothing to do with the vendor orders, except entering the PO's as they come in from the schools. All processing and payment is done through the bookkeeping department.
6. **Student Participation:** Mr. Burrows reported that the secondary principals have reported numbers of their high school students who are participating in extra-curricular activities. There are 430 students participating in at least one activity across the three county high schools. This represents two thirds of the student population.
7. **Resolution for Public Information Requests:** Reported that the board will be asked to adopt a resolution on how the district will process and charge for public information requests, noting that several requests come from out-of-region or out-of-state entities looking for malfeasance, where there is none. The process and fees are in line with what other districts in the region are doing.
8. **MCS D Policy Online:** Noted that the entire MCS D policy is now online, with most updates completed. There are a few language clean-up policies left to do, but for the most part they are finished. Policy changes will continue to be presented as the district receives sample policy from OSBA. They can be viewed at www.morrow.k12.or.us – then click on District Resources – then on Policies
9. **Graduation Requirements:** Superintendent Burrows reported that the state has voted to change graduation requirements that will take place from 2012-2014. The three biggest changes are additional credits for math, science and foreign language/arts/professional-technical. Board member, Kuhn, asked what it would require in the way of staffing to implement these changes.
10. **School Board Recognition:** Superintendent Burrows read a proclamation honoring all members of the school board in recognition of Board Member Appreciation month. Each board member was presented with a gift certificate on behalf of the district. Cake and coffee were served to honor the board.

The meeting was recessed at 7:45 pm to celebrate and have refreshments in honor of the Board. Chairman Miles reconvened the meeting at 7:57 p.m..

3.A Reports & Presentations – Superintendent & Board

11. Geography Bee: AC Houghton TAG coordinator, Marilyn Post reported on the Geography Bee and showed pictures of the winning students. Ms. Post shared a couple of sample questions and noted that the students do a lot to prepare for the competition. A thank you note will be sent on behalf of the board to the top winner.

12. Energy Audits & Retrofits & PACE Grant: Assistant superintendent, Wade Smith reported on the energy audit and retrofits, and the successful grant that the district received in the amount of \$52,800 from the OR Dept of Energy. The grant will be used to contract with NW Engineering Services for energy work to be done at WRE and IES. With the retrofit and balancing, the district anticipates a savings of \$5000 per year, per building. The installation of a wet-sprinkler system for the RHS multipurpose room will be realized from the successful grant being awarded from PACE for capital improvement safety projects. The board approved resolutions to accept unanticipated revenue in the amount of \$52,800 & \$3000.

Motion:	On a motion by Bill Kuhn and a second by Nancy Vander Does, Resolution 2006-07-09 was approved to Accept Unanticipated Revenue in the amount of \$52,800 (Dept of Energy grant) and \$3000 (PACE grant)
Ayes	Miles, McNamee, Matlack, Kuhn, Vander Does
Noes	n/a
Motion passed	

13. TAG Field Trip: Mr. Smith presented the TAG field trip request for students to travel to Seattle March 8th through the 11th. They will be visiting with college recruiters, the Seattle aquarium, museums and art centers. The following action was taken:

Motion:	On a motion by Ken Matlack and a second by Pat McNamee, the board approved a field trip to the Seattle area for district TAG students. The students will report back on their trip at the April meeting.
Ayes	Miles, McNamee, Matlack, Kuhn, Vander Does
Noes	n/a
Motion passed	

14. Main Street Program: Assistant principal, Chris Davis (IHS) presented the Main Street program being implemented at Irrigon High School, which is similar to the Junior High Accountability and ZAP programs at RHS & HHS. The program began mid-semester and to date is successful.

Board members commented on several items of interest that were submitted in the principal reports, specifically noting the Rock Climbing Wall; a motivational speaker/assembly at HHS; counselors in the schools and the ACH attendance raffle.

4. Unfinished Business – None at this time.

5. **New Business**

A. Adopt Resolution 2006-07-09

Motion:	Bill Kuhn moved and Nancy Vander Does seconded to adopt Resolution 2006-07-09 dealing with the procedures for processing requests for public information. This process is in line with how other districts are handling these requests.
Ayes	Miles, McNamee, Matlack, Kuhn, Vander Does
Noes	n/a
Motion passed	

B. 1st Reading of Misc. Policies: Several policies were presented as a first reading with action to be taken in February: BBF – Board Member Ethics; BDD-Board Meeting Procedures; BFD – Board Policy Implementation; BJ – Board Memberships; District Organizational Chart; CCC-Hiring of Licensed Administrators; CCG – Licensed Evaluation – Administrators; CCL – Administrative Staff Development; KBA & KBA-Form -- Public Records; KGB – Public Conduct on District Property.

C. Annual Statement of Assurances: Superintendent Burrows read aloud the following annual statement to the public: “I have reviewed or caused to be reviewed, State Standards as outlined in Chapter 581, Division 22, of the Oregon Administrative Rules, and hereby certify that the District is in compliance with the Standards for Elementary and Secondary Schools.” s. Mark Burrows, Superintendent

Chairman Miles read the announcements and then recessed the meeting at 9:02 p.m.. At 9:09 pm, Executive Session was opened under ORS 192.660(2)(b)(f) to discuss personnel and records exempt. At 9:45 pm, Chairman Miles closed executive session, returned to open session and immediately adjourned.

Respectfully submitted:

Julie Ashbeck, Board Secretary

Craig Miles, Chairman of the Board

Date Approved: _____