

Minutes of Regular Meeting

March 12, 2024

The Board of Education

Unity School District

A Regular Meeting of the Board of Education of Unity School District was held Tuesday, March 12, 2024, beginning at 6:00 PM in the Unity School District Board Room.

1. **6:00 PM** Call to Order/Notice of Meeting/Roll Call
Members Present: Debbie Ince-Peterson, Ryan Peterson, Pat Kastens, Victoria Studtmann, Andrea Jerrick, Mike Haroldson
Admin. Team Present: Supt. Zachary Fugate
Members Absent: Jeromy Cox
2. Approval of the Agenda
Motion by Victoria Studtmann to approve the agenda.
Second by Ryan Peterson.
Motion carries by unanimous voice vote.
3. Consideration to Suspend Regular Session and Convene Closed Session for the Purpose of WI § 19.85 (1)(c) in considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.
 - a. Roll Call
 - b. Approval of Closed Minutes, February 13, 2024 - Regular Board Meeting
 - c. Personnel §19.85(1)(c)
 - d. Adjourn Closed Session
 - e. Convene Regular Session
4. Possible Action on Recommendation(s) From Closed Session
No action taken.
5. Residents' Requests to Speak/Address the Board (Max. of 3 min. Items must be germane to the agenda. Any written comment must be submitted by email to zfugate@unity.k12.wi.us by NOON on Tuesday, March 12, 2024. Such comments will be provided to the Board of Education for consideration and review.) (Board Policy 187 - Public Participation at Board Meetings)
No comments received.
6. Board of Education Member Update
 - a. Board Planning Session Discussion
7. **Information**
 - a. Submitted Reports
 - 1) Administrative Reports
 - a. Elementary Principal Report - *Dr. William DeWitt*
 - b. Middle School Principal Report - *Mr. Shaun Fisher*
 - c. High School Principal Report - *Mr. Nicolas Been*
 1. Leadership Development of Coaches and Student Athletes - *Mr. Cory Nelson*
 - d. Special Education Director Report - *Ms. Elizabeth Jorgensen*
 - e. Finance Director Report - *Ms. Kara Holden*
 - b. District Administrator's Report - *Mr. Zachary Fugate*
 - 1) Update on Strategic Planning Process - *Mr. Zachary Fugate*
8. **Consent Agenda**
 - a. Approval of Board of Education Meeting Minutes, February 13, 2024 - Regular Board Meeting
Motion to approve of Board of Education Meeting Minutes, February 13, 2024 by Ryan Peterson.
Second by Pat Kastens.
Motion carries by unanimous voice vote.
 - b. Approval of Board of Education Meeting Minutes, February 29, 2024 - Policy and Programming Committee Meeting
 - c. Approval of Board of Education Meeting Minutes, March 7 - Audit Committee Meeting
Motion to approve of Items 8.b-8.c by Victoria Studtmann.
Second by Andrea Jerrick.
Motion carries by unanimous voice vote.

- d. Approval of Elementary/Middle School/High School Activity Accounts
Motion to approve the February 2024 Activity Accounts by Victoria Studtmann.
Second by Ryan Peterson.
Motion carries by unanimous voice vote.
- e. Approval of Vouchers
Motion to approve the February 2024 Vouchers by Victoria Studtmann.
Second by Mike Haroldson.
Motion carries by unanimous voice vote.
- f. Acceptance of Bank Balances - *Ms. Kara Holden*
Motion to accept the February 2024 Bank Balances by Pat Kastens.
Second by Ryan Peterson.
Motion carries by unanimous voice vote.
- g. Personnel
 - 1) Consideration and Approval of Various Hires, Retirements, and Resignations, including but not limited to:
 - a. Retirement, Joni Jensen - District Title 1 Teacher
Motion to approve the Retirement of Joni Jensen - District Title 1 Teacher by Ryan Peterson, with thanks and gratitude for her years of Unity service.
Second by Pat Kastens.
Motion carries by unanimous voice vote.
 - b. Resignation, Kendra Bjorge - Elementary Teacher
Motion to approve the resignation of Kendra Bjorge - Elementary Teacher by Victoria Studtmann.
Second by Andrea Jerrick.
Motion carries by unanimous voice vote.
 - c. New Hire, Sawyer Westra- High School Track Assistant Coach
Motion to approve the New Hire of Sawyer Westra- High School Track Assistant Coach, by Ryan Peterson.
Second by Andrea Jerrick.
Motion carries by unanimous voice vote.

9. **Action Agenda**

- a. Consideration and Approval of the 2024 Prom Proposal - *Mr. Nicolas Been*
Motion to Approve the 2024 Prom Proposal by Andrea Jerrick.
Second by Victoria Studtmann.
Motion carries by unanimous voice vote.
- b. Consideration and Approval of the 2024 Summer School Proposal - *Dr. William DeWitt*
Motion to Approve the 2024 Summer School Proposal by Ryan Peterson.
Second by Mike Haroldson.
Motion carries by unanimous voice vote.
- c. Consideration and Approval of Recommendation for District Auditors - *Ms. Kara Holden*
Motion to Approve Kerber Rose as the District Auditor by Ryan Peterson.
Second by Andrea Jerrick.
Motion carries by unanimous voice vote.
- d. Consideration and Approval of the 2024-2025 CESA 11 Shared Services Contract - *Mr. Zachary Fugate*
Motion to Approve the 2024-2025 CESA 11 Shared Services Contract, with the ability to make changes by Pat Kastens.
Second by Mike Haroldson.
Motion carries by unanimous voice vote.
- e. Consideration and Approval of the following Board Policies and Administrative Rules: - *Mr. Zachary Fugate*
 - Board Policy 840 - Gifts, Bequests, and Scholarships
 - Board Policy 851 - Advertising in Schools
Motion to Approve Board Policies 840 and 851 by Ryan Peterson.
Second by Mike Haroldson.
Motion carries by unanimous voice vote.

10. Adjourn

Motion to adjourn by Pat Kastens.
Second by Victoria Studtmann.
Motion carries by unanimous voice vote by 7:27 p.m.