

**Purchase Request #5
Regular Board Meeting December 10, 2019
Consideration of Approval to Contract for
Inspection and Repair of Fire Alarm Systems**

ADMINISTRATION RECOMMENDATION/REPORT

The District President recommends the Board of Trustees approve a contract to purchase inspection and repair of fire alarm systems services from Red Hawk for the District.

BACKGROUND

This service provides code required inspections and repairs of the fire monitoring equipment.

Invitation to bid (ITB) Number 4275 was issued to procure inspection and repair of fire alarm systems. Four (4) responses were received and evaluated by a team consisting of District Facility Plant Operations Managers who determined the bid submitted by Red Hawk would provide the best value to the District. The bid submitted by Red Hawk was determined to be both responsible and responsive to all solicitation requirements.

IMPACT OF THIS ACTION

The systems are integral to our life safety protection plans of students, faculty, and staff. These services ensure occupant safety, as well as, keep the District in compliance with the local fire code and insurance requirements.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

This purchasing request is for spend authorization of \$200,000 for three (3) years, which is budgeted in the District Facility Plant Operations departments' FY20 operating budget and subsequent year's budgets subject to Board approval. This contract was combined with inspection and repair services of the fire sprinkler systems and portable fire extinguishers previously so there is no historical data specific to this service available. The combined FY19 spend was \$173,158.

MONITORING AND REPORTING TIMELINE

The term of contract will be three (3) years beginning January 1, 2020 through December 31, 2023.

RESOURCE PERSONNEL

Jason Parry

Executive Director of Facilities & Construction

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