

Meeting Minutes

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1. Call to Order at 7:37 PM
 - 1.1. Pledge of Allegiance
 - 1.2. Roll Call (alphabetical order): Jodie Davy, Cari Dostal (arrived during 7.0 and before 7.1), Jamie Isane, Brent Olson, Carol Rhen and Jeramy Swenson
 - 1.3. Administration & Department Heads: Kevin Ricke, Striker Hasson and Stacey Warne
Shena Brandt not in attendance
2. Visitor Comments – None
 - Visitors Present (alphabetical order): Ryan Bergeron, Tracee Bruggeman,
Dan Carpenter, Kelly Grahn and Heidi Warne
 - 2.1. Listening Session: None
3. Recommendation to add and/or remove items to the agenda from Board Members or School Administrators
4. Approval of Agenda
 - 4.1. A motion was made by Member **Davy** to approve the agenda for the Regular School Board Meeting Monday, October 11, 2021, as presented. Seconded by Member **Rhen**. The **motion carried by a 5-Yes** and 0-No **vote**; Member Dostal not present for this vote.
5. Minutes
 - 5.1. A motion was made by Member **Swenson** to approve the minutes of the School Board Work Session held on Monday, September 13, 2021 as presented. Seconded by Member **Olson**. The **motion carried by a 5-Yes** and 0-No **vote**; Member Dostal not present for this vote.
 - 5.2. A motion was made by Member **Rhen** to approve the minutes of the Regular School Board Meeting held on Monday, September 13, 2021 as presented. Seconded by Member **Davy**. The **motion carried by a 5-Yes** and 0-No **vote**; Member Dostal not present for this vote.
6. Consent Agenda
 - 6.1. Pay Bills: A motion was made by Member **Davy** to approve the payment of bills check #**61391** through check #**61484** for a total of **\$65,285.50** as listed, and Purchasing Card electronic payments dated October 3, 2021 and Electronic Fund Transfers as submitted. Seconded by Member **Isane**. The **motion carried by a 5-Yes** and 0-No **vote**; Member Dostal not present for this vote.
7. Communications
 - 7.1. Financial Audit of Badger School District Fiscal Year 2021 (FY 21) prepared and presented by Brady Martz & Associates of Thief River Falls, MN.

Presenter: Tracee Bruggeman, Certified Public Accountant with Brady Martz & Associates, P.C. located in Thief River Falls, MN
 - 7.2. Buildings and Grounds: Bottle filler mounted in Elementary hallway; Boilers stand ready to test
 - 7.3. Superintendent
 - 7.3.a. Personnel Vacancies: Paraprofessional for Jr. High/Sr. High Special Education
Business Manager Accountant
FIRST Robotics Advisor One-Act Play Advisor
Jr. High Knowledge Bowl Advisor

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7.3.b. Seek School Bus Quotes: Our school district is currently seeking quotes from four Minnesota-based school bus sales companies: Hoglund Bus Company (Monticello, MN), North Central Bus & Equipment Inc. (St. Cloud, MN), Telin Transportation Group (Farmington, MN) and United Bus Sales (Big Lake, MN) using the state bid program to purchase a 77-passenger school bus with a target budget hopefully under \$95,000

7.3.c. Miscellaneous Items to be reported by Superintendent – attached

Attachments: (8)

- Misc Items to Report by Superintendent 11 Oct 2021
- Gretchen Lee is MN Assoc of Family & Consumer Sciences Teacher of the Year 2022
- MREA Annual Conference Nov 14-16
- MSBA Annual Conference Jan. 13-14 with Early Bird Sessions Jan. 12, 2022
- MN Liquid Asset Fund Proxy Vote
- 10-11-21 COVID Stats for Roseau County
- Quarantine 1-Page Pictograph
- Decision Tree 27 May 2021

7.3.d. Badger School District Budget to Actual Expenditure Report

As requested by Board in previous fiscal years; this document will be provided on a monthly basis.

Description: Budget consists of 4 fund balances:

| |
|-----------------------|
| 01 General Fund |
| 02 Food Service |
| 04 Community Services |
| 08 Scholarships |
| * see attached |

7.4. Dean of Students

7.4.a. Enrollment as of October 8

7.4.b. BGMR Gator Softball Spring 2021 Team Academic GPA recognized /ranked as Top #11 by National Softball Coaches Association

7.4.c. Dates of Interest – attached

7.4.d. Practice Fields Improvement Project(s) - letter soliciting help attached

7.4.e. Online College in the High School (OCHS) 12 Badger students registered/enrolled in 16 courses

7.5. Business Manager

8. Reports

8.1. Accept September Donations: A motion was made by Member **Swenson** to accept the following cash donations as listed in the description below. Seconded by Member **Rhen**. U.C. = The motion carried unanimously.

Description: \$100 to Class of 2023 from Badger Town & Country Organization

8.2. Accept Cash Report: A motion was made by Member **Dostal** to accept the cash report through September 30, 2021 subject to audit. Seconded by Member **Davy**. U.C. = The motion carried unanimously.

8.3. Accept First Quarter Budget Report: A motion was made by Member **Swenson** to accept First Quarter Budget Report subject to audit. Seconded by Member **Olson**. U.C. = The motion carried unanimously.

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9. Proposed Resolutions

- 9.1. Audit: A motion was made by Member **Rhen**, seconded by Member **Davy** to approve the Badger School District Fiscal Year 2021 Independent Financial Audit as prepared and presented by Brady Martz. **U.C.** = The motion carried unanimously.

Presenter: Tracee Bruggeman, Certified Public Accountant with Brady Martz & Associates, P.C. located in Thief River Falls, MN

- 9.2. Accept Business Manager Accountant Resignation: A motion was made by Member **Dostal** to accept resignation from Shena Brandt, Business Manager Accountant with last day employment being Friday, October 15. Seconded by Member **Rhen**. **U.C.** = The motion carried unanimously.

Description: Sincere thank you for 5.5 years of service and best wishes with a new career endeavor.

- 9.3. Approve Advertising for Business Manager Accountant: A motion was made by Member **Swenson** to approve advertising for a Business Manager Accountant. Seconded by Member **Davy**. **U.C.** = The motion carried unanimously.

- 9.4. Payroll-Related Accounting Outsourcing: A motion was made by Member **Rhen** to approve outsourcing payroll-related accounting services with Brady Martz (Grand Forks, ND office) as presented until the next Badger School Business Manager Accountant is hired and trained. Seconded by Member **Olson**. **U.C.** = The motion carried unanimously.

Description: Duration? If approved tonight, then anticipate from October 12, 2021 to at least February 1, 2022 (subject to change) Primary contact for us? Alisa Rakoczy is the anticipated outsourcing Associate with Brady Martz & Associates (Grand Forks, ND office). Alisa Rakoczy met with (job-shadowed) Shena Brandt here onsite Friday, October 8 to review services. Alisa Rakoczy works under the direction of Brian Opsahl, Certified Public Accountant, Shareholder of Brady Martz & Associates, P.C. (Grand Forks, ND office) Please note this is for payroll-related accounting services only within the prescribed terms and conditions in the attached document. Until the next Business Manager Accountant is hired and trained Badger School District will also need to explore outsourcing finance services, like payables/receivables partnering with Region One (Moorhead, MN). Are there any other schools in area outsourcing with Brady Martz? Yes - East Grand Forks, Fisher and Goodridge.

- 9.5. Approve Tractor Purchase: A motion was made by Member **Swenson** to approve purchasing a 58 engine hp and 48.3 PTO hp with front loader, box blade, snow blade and pallet fork for \$46,768.96 from Bobcat of Grand Forks, ND. Seconded by Member **Dostal**. **U.C.** = The motion carried unanimously.

Description: 6 quotes received from 5 equipment dealers and 1 private party.

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**** 9.6 TABLED – Terms & Conditions of Snow Removal Bid needs clarification ****

9.6. ~~Award Snow Removal Bid: A motion was made by _____,~~
~~seconded by _____ to award _____ the Snow Removal Bid for~~
~~2021-2022 academic year.~~

~~Vote: BE IT RESOLVED the motion carries or does not carry by a ____ Yes to ____ No vote.~~

~~Description: Only one bid received; bid may be for trucking only hauling away snow windrows
and snow piles only.~~

9.7. Second Reading & Adoption: A motion was made by Member **Dostal** to approve the Second Reading and adoption of the following policies with redline changes (except the tabled 806 Crisis Management Policy) as presented/amended. The first reading was at the August 9, 2021 School Board Meeting agenda item 9.4).

- 410 Family and Medical Leave Act;
- 413 Harassment and Violence;
- 414 Mandated Reporting of Child Neglect or Physical or Sexual Abuse;
- 415 Mandated Reporting of Maltreatment of Vulnerable Adults;
- 506 Student Discipline;
- 514 Bullying Prohibition Policy;
- 522 Student Sex Nondiscrimination;
- 524 Internet Acceptable Use and Safety Policy;
- 616 School District System Accountability;
- ~~806 Crisis Management Policy~~ table until November meeting

The motion seconded by Member **Davy**. U.C. = The motion carried unanimously.

Description: Contact information for several community resources needs to be updated prior to Second Reading in Crisis Plan.

10. Adjourn: Recommended motion: Member **Davy** moved to adjourn at 9:07 PM. Motion seconded by Member **Olson**. U.C. = The motion carried unanimously.

Upcoming Dates:

Regular School Board Meeting- November 8, 2021 @ 7:30 p.m. in the FCS Room.

Cari Dostal, Clerk

Jamie Isane, Chairperson
