



# Wharton County Junior College

## Proposed Agenda Item Board of Trustees Meeting

Complete this form and submit it to the Office of the President by noon on Friday, 11 days prior to the Tuesday evening meeting of the Board of Trustees. If this form does not provide enough space, you may use an expanded version *as long as you follow the format specified below.*

Date of Board Meeting: April 21, 2020

Date of This Proposal: April 14, 2020

### SUBJECT:

Information Item.

### RECOMMENDATION:

Seek sealed proposals from college bookstore companies to manage and distribute class textbooks and study materials to students.

### BACKGROUND/RATIONALE:

The College has used Barnes & Noble College Booksellers for over 25 years. The last time the College solicited proposals for bookstore operations was 2010. In an effort to evaluate different delivery methods and operational processes, and to seek innovative ways to possibly deliver better service and value to our students, while also securing the best possible revenue stream for the College, we are requesting permission to publicly seek sealed proposals from providers. The estimated WCJC payments made to the bookstore are largely reimbursements for student financial aid and scholarships.

**Estimated Cost & Budgetary Support (how will this be paid for?):** Estimated \$800,000.00

Unrestricted Operating Budget for 2020 - 2021

### RESOURCE PERSON(S) [name(s) and title(s)]:

Bryce D. Kocian, Vice President of Administrative Services  
Philip Wuthrich, Director of Purchasing

### SIGNATURES:

Originator

Cabinet-Level Supervisor

4-14-20

Date

04/14/2020

Date

### PRESIDENT'S APPROVAL:

4-14-20

Date