

**RECOMMENDATION FOR APPOINTMENT  
BACK-UP INFORMATION**

**NAME:** Gwen Best  
**ADDRESS:** Plano, TX  
**POSITION:** Executive Assistant  
**DEPARTMENT:** Institutional Research, CHEC

***SELECTED EXPERIENCE***

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Collin College	05/16-05/18	Executive Assistant
Collin College	04/03-04/16	Assistant to Associate Vice President

***EDUCATION***

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
Southern University and A&M College	2005	B.S., Computer Science