

LYON COUNTY SCHOOL DISTRICT  
**TRAVEL REQUEST**

**NOTE: See LCSD Board Policy GBCF: Work-Related Travel for all requirements.**

Name(s) of Attendees Ryan Cross

SCHOOL Fernley High School

NAME OF CONFERENCE: National Elementary and Secondary Education Act Conference (Title 1)  
(Do Not Use Acronyms)  
(ATTACH conference program information and provide website address)

CITY/STATE OF CONFERENCE: Denver, Colorado


DATE OF DEPARTURE: 2/9/2026 DATE OF RETURN: 2/13/2026

Training/Travel/Conference is (check all that apply):  
Mandated by the state ☐ Mandated by the district ☐  
Needed for certification/licensing ☐ Related to the District Performance Plan ☒ Related to our School ☒  
Performance Plan ☒ Related to a specific program/course ☐ Other ☒

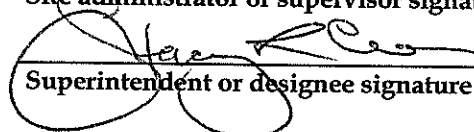
**Provide a detailed description below of the focus of the conference, and how attending will have a positive impact on climate, culture, and student learning.**

The 2026 National Elementary and Secondary Education Act (ESEA) Conference in Denver, themed "Cultivating Communities for Student Success", focuses on strengthening connections between schools, families, and communities to ensure every student thrives. The conference brings together educators, administrators, and federal program leaders from across the country to share effective practices for coordinating and integrating ESEA programs such as Title 1. Sessions emphasize collaboration and innovative strategies to support under-served learners, including those in rural, migratory, and homeless populations. We will gain insight into how to maximize federal resources, align initiatives, and implement evidence-based practices that improve academic outcomes for all students. Attending the ESEA Conference positively impacts school climate, culture, and student learning by fostering alignment, inspiration, and collaboration among staff. We will return with new strategies to strengthen inclusive, student-centered environments and to build a culture of belonging and shared responsibility. Exposure to national best practices encourages innovation, reflective practice, and data-driven improvement, leading to more effective use of resources and targeted supports for diverse learners. Ultimately, attendance at this conference will help us create stronger, more connected systems where every student feels valued and supported in their learning journey.

TRAVEL APPROVED: Date 11.5.25

  
\_\_\_\_\_  
Site administrator or supervisor signature

TRAVEL APPROVED: Date 11.5.25

  
\_\_\_\_\_  
Superintendent or designee signature

**District Office Use Only**

Received by District Office Date: \_\_\_\_\_

Board Approved: Yes ( ) No ( ) Date: \_\_\_\_\_

Please ensure that you read and comply with Lyon County School District Policy GBCF: Work-Related Travel when completing this form and submitting for reimbursable items. Properly mark the funding source of the travel.

**ESTIMATED EXPENSES**

If funded by a grant or other, specify grant/other name here: Title 1

BUDGET# 280.633.000.100.2113.560.10601.32.000  
 Registration Fees: Attendees 1 x 719 Reg. fee \$ 719.00

| District Office | Grant | School Site | Other |
|-----------------|-------|-------------|-------|
|                 | ✓     |             |       |

BUDGET# 280.633.000.100.2113.560.10601.32.000  
 Travel By: Air \$ 519  
 (Air, district car, private car for personal convenience, etc.)

|  |   |  |  |
|--|---|--|--|
|  | ✓ |  |  |
|--|---|--|--|

BUDGET# 280.633.000.100.2113.560.10601.32.000  
 Lodging: Room rate \$ 269 x 4 nights \$ 1076

|  |   |  |  |
|--|---|--|--|
|  | ✓ |  |  |
|--|---|--|--|

(Use GSA ratings for lodging and meals [www.gsa.gov](http://www.gsa.gov) ATTENDEE WILL OWE DIFFERENCE if applicable) lodging receipts must be obtained and sent to District Office upon return.

Meals: Breakfast \$ 23 x 4 days \$ 92  
 Lunch \$ 26 x 4 days \$ 104  
 Dinner \$ 38 x 4 days \$ 152  
 Incidental \$ 5 x 4 days \$ 20

|  |   |  |  |
|--|---|--|--|
|  | ✓ |  |  |
|  | ✓ |  |  |
|  | ✓ |  |  |
|  | ✓ |  |  |
|  |   |  |  |
|  |   |  |  |
|  |   |  |  |

Substitutes: # of Days 0 x \$ 0 /day

Other transportation fees: (i.e. car rental, taxi, shuttle, parking, mileage to/from airport, etc.) \$ 100

Other Miscellaneous expenses: (attach explanation) \$ 2782  
 TOTAL EXPENSES

|  |   |  |  |
|--|---|--|--|
|  | ✓ |  |  |
|  |   |  |  |
|  |   |  |  |

**\*\*FAILURE TO COMPLETE ANY PART OF THIS FORM WILL RESULT IN THE FORM BEING RETURNED AND/OR TRAVEL DENIED.**

## Conference Information

Conference Dates & Times: 2/10/26 (8:00am)-2/12/26 (4:15 pm)

Name of where conference/training is being held  
(i.e. Hotel, School, College, Convention Center): Colorado Convention Center

## Airline Information

*Note: Conference registration and travel arrangements will only be made after school board approval. Only airfare, lodging, and conference registration are eligible for payment prior to traveling. All other expenses will be reimbursed after travel per LCSD Policy GBCF: Work-Related Travel.*

Attach your preferred and most economical flight schedule (i.e. Southwest, Delta, United, etc.)

Date & Time you wish to DEPART: 2/9/26 at 2:35 PM

Date & Time you wish to RETURN: 2/13/26 at 7:55 AM

List any special notes here:

Are you renting a car? ☐ Yes ☒ No How many days?

Note: Car insurance should be declined as the district insurance provides adequate coverage.

## Lodging Information

Note: Lodging must be made by Attendee or Site for purchase order payments only. No district office credit card charges.

Lodging  
GSA (Per Diem Rate) : 165

All travelers agree to share lodging as appropriate?

☒ Yes ☐ No

Register under what name(s)?

Ryan Cross

Name, Address, Phone number of  
lodging establishment:

Embassy Suites 1420 Stout St Denver, CO 80202

DEADLINE DATE : 12/1/2025

Code Information: Book through ESEA Conference Website

**NOTE:** Please furnish a copy of any information you have on the conference, workshop, training, etc. Please email travel request with SIGNATURES to Superintendent's office for approval.



# NATIONAL ESEA CONFERENCE

FEBRUARY 10-12, 2026 | DENVER, CO & ONLINE

**Bill to:** Ryan Cross  
Fernley High School  
rcross@lyoncsd.org  
Fernley, Nevada 89408

**Invoice #** 7H0T  
**Date** 11/24/2025  
**Expires** 12/24/2025

| <u>Item</u>                     | <u>Description</u>  | <u>Amount</u>   |
|---------------------------------|---|---|
| Standard In-Person Registration | In-Person Registration Purchased on or after November 1, includes all sessions listed on the 2026 Conference schedule                                 | \$719.00  |
| Le Meridian:<br>Standard King   | Ryan Cross<br>4 nights<br>check in: 02/09/2026<br>check out: 02/13/2026<br>Roommate(s): Jennifer Amber Cross<br>confirmation number not yet available | \$1,396.00<br>(\$1,208.00 plus<br>\$188.00 taxes<br>+ fees) |
| Total:                          |   | \$2,115.00  |

| <u>Payments</u>               | <u>Amount</u> |
|-------------------------------|---------------|
| 11/24/2025 Credit Card (6323) | \$2,115.00    |
| Total applied:                | \$2,115.00    |

**Status: No Payment Due**

**Balance Due: \$0.00**

**Make checks payable to: ESEA Network** (EIN: 05-0487084)

Ship to address: ESEA Network, 532 N. Franklin St, Fort Bragg, CA 95437

[Check Payment Instructions & W9 Form](#)

|        |          |        |         |
|--------|----------|--------|---------|
| Dept   | 2/9      | Return | 2/13    |
| Reno   | 9:00 AM  | Denver | 3:35 pm |
| Arrive |          | Arrive |         |
| Denver | 12:10 pm | Reno   | 5:00    |
| 11A    |          | 8F     |         |

FEB 9 - 13  
✈ RNO → DEN

# Trip & Price Details

[✈ Price](#) [Passengers](#) [Seats](#) [Payment](#) [Confirmation](#)[✈ Flight](#) [Modify](#)

✈ **Mon 2/9** # 4185  
**RNO** → **DEN**  
2:35 PM 5:45 PM 2 hr 10 min [Nonstop](#) [Choice Preferred](#)

Base fare  
1 Passenger(s) **\$455.22**

Taxes and fees **\$64.74**

Flight total **\$519.96**

or from \$51/mo\*  
with flexpay [Learn more](#)

1 Passenger | [Reserve your seats when booking](#)

✈ **Fri 2/13** # 4291  
**DEN** → **RNO**  
7:55 AM 9:30 AM 2 hr 35 min [Nonstop](#) [Choice Preferred](#)

1 Passenger | [Reserve your seats when booking](#)

## Helpful Information:

- All fares and fare ranges are subject to change until purchased and are per person for each way of travel.
- For more information regarding Cash + Points, visit [Southwest.com/rterms](https://southwest.com/rterms)

## ✈ Upgrade Flight

### Upgrade to Choice Extra



All the benefits of Choice Preferred and:

- ✓ **NEW** Choose an Extra Legroom seat at booking<sup>15</sup>
- ✓ **NEW** Group 1-2 boarding<sup>16</sup>
- ✓ Two free checked bags<sup>2</sup>
- ✓ 14x Rapid Rewards® points per dollar<sup>3</sup>
- ✓ Premium drink<sup>13</sup>

\*Please read the [fare rules](#) associated with this purchase.

Prices shown per passenger, per one-way.

☐ Upgrade departing trip for \$46

☐ Upgrade returning trip for \$45

☐ Upgrade both for \$91

[Apply upgrade](#)



U.S. General Services Administration

# FY 2026 per diem rates for Denver, Colorado

Meals and incidental expenses (M&IE) rates and breakdown

| Primary destination  | County                                | M&IE total | Breakfast | Lunch | Dinner | Incidental expenses | First and lastday of travel |
|----------------------|---------------------------------------|------------|-----------|-------|--------|---------------------|-----------------------------|
| Boulder / Broomfield | Boulder / Broomfield                  | \$80       | \$20      | \$22  | \$33   | \$5                 | \$60.00                     |
| Denver / Aurora      | Denver / Adams / Arapahoe / Jefferson | \$92       | \$23      | \$26  | \$38   | \$5                 | \$69.00                     |



U.S. General Services Administration

## FY 2026 per diem rates for Denver, Colorado

Daily lodging rates (excluding taxes) | October 2025 - September 2026

| Primary destination  | County                                | 2025 Oct | Nov   | Dec   | 2026 Jan | Feb   | Mar   | Apr   | May   | Jun   | Jul   | Aug   | Sep   |
|----------------------|---------------------------------------|----------|-------|-------|----------|-------|-------|-------|-------|-------|-------|-------|-------|
| Boulder / Broomfield | Boulder / Broomfield                  | \$173    | \$125 | \$125 | \$125    | \$125 | \$125 | \$125 | \$173 | \$173 | \$173 | \$173 | \$173 |
| Denver / Aurora      | Denver / Adams / Arapahoe / Jefferson | \$215    | \$165 | \$165 | \$165    | \$165 | \$165 | \$215 | \$215 | \$215 | \$215 | \$215 | \$215 |





# ATTENDEE GUIDE

Hosted by, NAESPA - the National Association of ESEA State Program Administrators

This year's theme:

## CULTIVATING COMMUNITIES

*for  
Student Success*

**FEBRUARY 10-12, 2026  
DENVER, COLORADO  
AT THE COLORADO  
CONVENTION CENTER  
*and* ONLINE**

**JOIN COLLEAGUES FROM  
ACROSS THE NATION  
FOR A DYNAMIC AND  
TIMELY PROFESSIONAL  
DEVELOPMENT EXPERIENCE.**

**THIS IS YOUR CHANCE TO  
ENGAGE, LEARN, AND GROW  
WITH EXPERTS IN THE FIELD –  
YOU WON'T WANT TO MISS IT!**

A supportive community is a place where individuals feel valued, heard, and empowered to thrive, fostering connection and acceptance regardless of background or identity. This community effort, aimed at student success, is exemplified in both rural and urban schools, where school leaders cultivate a community within the school that extends into the larger town or regional community. These communities work together to overcome barriers to student success. Drawing from my personal experience as a high school dropout, it was this sense of community in a Print Shop class, led by a supportive teacher and aided by community-based organizations, that facilitated my graduation and college attendance. In these communities the students feel seen, heard, and valued by the teachers, parents, counselors, administrators, and others, who collectively work to address barriers. Federal programs, such as the ESEA programs are the bridges that connect people to resources that overcome gaps or barriers preventing student success. They are crucial for cultivating communities for student success.

- Jason Miller, NAESPA President-Elect

**"I LEARNED SO MUCH AND HAD AN AMAZING TIME. THIS CONFERENCE WAS  
INVALUABLE AND I AM SO EXCITED TO PUT INTO PRACTICE WHAT I'VE LEARNED!"**

- 2025 National ESEA Conference Attendee



# WELCOME!

## A DUAL APPROACH

The 2026 National ESEA Conference offers two meaningful ways to engage:

**Join us in Denver** - where in-person sessions, valuable networking, and shared experiences take center stage.

**Prefer to attend remotely?** Register virtually to access live-streamed sessions, on-demand content, and interactive opportunities—from wherever you are.

No matter how you attend, you'll receive the same powerful content and connect with a nationwide community of educators committed to student success.

*"THIS IS A FANTASTIC CONFERENCE AND THE HYBRID/ VIRTUAL FUNCTION IS OUTSTANDING. VIDEOS WERE AVAILABLE TO REVIEW IMMEDIATELY AND THE QUALITY WAS TOP NOTCH."*

-2025 National ESEA Conference Attendee

## SESSION FORMATS

We're pleased to offer four types of sessions, which allow both the in-person and virtual audience access to each and every session on the schedule.

**Hybrid Lecture** sessions are presented in-person in Denver, while simultaneously live-streamed to the virtual audience. Lecture sessions are recorded for later viewing by all audiences. (60 minutes)

**In-Person Workshop** sessions involve an interactive component, with the presenter(s) in-person in Denver. In-person workshop sessions are recorded for later viewing by all audiences. (60 minutes)

**Hybrid Workshop** sessions are presented in-person in Denver, while simultaneously live-streamed to the virtual audience. Workshop sessions involve an interactive component, with the audience seated at round tables. Workshops are recorded for later viewing by all audiences. (60 minutes)

**Sponsored** sessions take place in-person in Denver. Presented by our commercial partners, these sessions may include references to products and services of interest to the ESEA community. Sponsored sessions follow the same formats referenced above. (60 minutes)

## HEALTH & SAFETY

The health and safety of our attendees, presenters, and exhibitors is our highest priority. All in-person conference participants must be willing and available to adhere to any and all health and safety requirements in place at the time of the Conference as specified by the Association, Show Management, the host venue, or any governmental authority. We look forward to seeing you in Denver!

# CONFERENCE SCHEDULE

Times shown are listed in Mountain Standard Time  
(local time Denver, CO)

## MONDAY, FEBRUARY 9

12:00 PM – 9:00 PM - Badge Pick Up

"FROM MOTIVATIONAL  
SESSIONS TO HANDS-  
ON LEARNING, THE  
CONFERENCE PROVIDED AN  
EXCELLENT OPPORTUNITY  
TO REFLECT, GROW, AND  
CONNECT WITH LIKE-  
MINDED PROFESSIONALS. I  
LEFT FEELING ENERGIZED,  
MORE KNOWLEDGEABLE,  
AND EXCITED TO  
IMPLEMENT WHAT I'VE  
LEARNED. IT WAS A TRULY  
VALUABLE EXPERIENCE."

- 2025 National ESEA  
Conference Attendee

## TUESDAY, FEBRUARY 10

7:00 AM – 5:00 PM - Badge Pick Up

8:00 AM – 9:30 AM - Opening Keynote

9:15 AM – 4:45 PM - Exhibit Hall Open

9:30 AM – 10:30 AM - Explore the Exhibit Hall

10:30 AM – 4:00 PM - Concurrent Sessions

4:15 PM – 5:30 PM - Sponsored Sessions

## WEDNESDAY, FEBRUARY 11

7:45 AM – 5:00 PM - Badge Pick Up

8:00 AM – 9:15 AM - Keynote

9:15 AM – 3:00 PM - Exhibit Hall Open

9:30 AM – 12:15 PM - Concurrent Sessions

12:15 PM – 1:15 PM - Explore the Exhibit Hall

1:15 PM – 4:00 PM - Concurrent Sessions

4:15 PM – 5:15 PM - Sponsored Sessions

## THURSDAY, FEBRUARY 12

8:45 AM – 3:30 PM - Badge Pick Up

9:00 AM – 10:15 AM - Keynote

10:30 AM – 4:15 PM - Concurrent Sessions

Schedule subject to change.

Complete schedule with session details will be available in fall 2025.

# REGISTRATION OPTIONS

Virtual and In-Person Registrations are priced the same.

|           | INDIVIDUAL                               | GROUP PACKAGE<br><small>Mix &amp; Match in-person and virtual registrations</small> |
|-----------|--|---|
| 2025      |  |   |
| JUNE      |  |   |
| JULY      |  |   |
| AUGUST    | <b>\$649</b>                             | <b>\$609</b> <small>EACH</small>  |
| SEPTEMBER | <b>EARLY BIRD</b><br>June 3 - October 31 | <b>GROUP RATE</b><br>(10 or more people)<br>June 3 - October 31                     |
| OCTOBER   |  |   |
| 2026      |  |   |
| NOVEMBER  |  |   |
| DECEMBER  | <b>\$719</b>                             |   |
| JANUARY   | <b>STANDARD</b><br>Starting November 1   | No Group Packages available after October 31  |
| FEBRUARY  |  |   |

## EVERY REGISTRATION INCLUDES:

- 100+ sessions over three days
- Keynote presentations
- 3-month subscription to all session recordings
- Conference Guide
- Downloadable session materials
- Individual attendance record
- Option to earn graduate-level extension credits
- Virtual Exhibitor Directory

## EACH IN-PERSON REGISTRATION INCLUDES ALL THE ABOVE PLUS:

- Attendee-to-attendee networking in-person
- Printed Conference Guide
- Conference App
- Exhibit Hall access for two days
- Lodging at special attendee rates

## PURCHASE EARLY FOR THE BEST PRICE!

### GROUP REGISTRATION

We're excited to offer a special group discount for ten or more attendee registrations purchased together. Both in-person and virtual registrations may be included in the group of at least ten. This enables schools, districts, or other groups to save on registration costs, pay for multiple attendees in one easy step, and have the flexibility to assign individual attendee names and choose the types of registration, closer to the event.

For group packages of 10 or more attendees, a coupon code will be emailed to the purchaser's account as soon as payment is processed. When they're ready to register, each attendee in your group will enter the coupon code in their account Dashboard at checkout to activate their registration.

### CONTINUING EDUCATION

Attendees may earn up to two graduate-level extension credits (GLECs) for attending a majority of Conference sessions. First, register for the Conference, then [enroll here](#) through the University of San Diego. (Extra \$79 fee applies, enrollment open June 3, 2025 through March 31, 2026.)