

Purchase Request #7
Regular Board Meeting December 10, 2019
Consideration of Approval to
Contract for Roofing Services

ADMINISTRATION RECOMMENDATION/REPORT

The District President recommends the Board of Trustees approve the purchase of roofing services from Finesse Construction, LLC for the student housing complex.

BACKGROUND

This request is for the replacement of the roofs at the student housing complex, which are original to the buildings. The existing standing seam metal roof received significant hail damage and is being addressed by a pending insurance claim. There are currently minor roof leaks and interior damage is a concern. Exterior downspouts and gutters are damaged and also show evidence of hail damage and need replacing.

Reference number (REF) 4246 was issued to track the volume of spend for roofing services. Tracking of spend volume is accomplished through the Purchasing Department's eProcurement system. The system is set to automatically notify the contract owner when 85% of the approved expenditure is reached, which triggers the contract owner to analyze current and future spend.

Before the transfer of ownership of Student Housing to the College, the vendor was contacted to evaluate the roof and an agreement for the repair was signed by the Student Housing Foundation, which is exempt from competitive bidding, prior to the District purchasing the student housing.

When the property transfer was made, the proceeds from the insurance claim were assigned to the College. However, the claim itself was not assigned to the College. Our administration is working with the Student Housing Foundation and the adjuster to finalize the assignment of the claim, and to finalize the claim itself.

IMPACT OF THIS ACTION

Based on assessments and testing, all seven (7) buildings totaling 60,000 sq. ft. of standing seam roof, gutters, and downspouts need to be replaced due to the amount of hail damage. If the roof is not repaired, there is an increased risk of interior damage to new finishes, as well as potential mold issues.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

This purchasing request is for spend authorization of \$1,100,000 which will be paid with insurance proceeds or out of the building fund as a last resort.

RESOURCE PERSONNEL

Jason Parry

Executive Director of Facility/Construction

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