



Geneva Community Unit School District 304
Donna V. Oberg - Assistant Superintendent - Business Services
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Memorandum

To: Kent Mutchler, Superintendent
CC: Board of Education
From: Donna Oberg, Assistant Superintendent – Business Services
Date: November 19, 2012
Re: Gifts, Grants and Bequests

In accordance with policy 7230, all gifts, grants or bequests having a value of more than \$500.00 shall be accepted by the Board of Education.

A parent at Geneva Middle School South has donated 300 pounds of plastic for the molder in the Tech Ed room.

Please ask the Board of Education at its regularly scheduled meeting on Monday, November 26, 2012, to accept the donation.