

Date: November 15, 2021
To: Pana CUSD #8 Board of Education
From: Mr. Jason J. Bauer, Superintendent
Subject: **Superintendent's Report and Board Actions for November 15, 2021
Regular Board Meeting.**

BOARD AGENDA NOTES

2 Consent Agenda Items – Please contact me or Heather Phillips prior to the meeting if you have any questions with any of these items. There were no FOIA requests since the last regular meeting.

- A. Reading/Approval of Minutes
- B. Approval of Bills and Payroll
- C. Treasurer's Report
- D. FOIA Request

Action: Motion to approve the Consent Agenda inclusive of payables totaling \$360,686.58 and payroll totaling \$1,145,547.20 for a total payables and payroll of \$1,506,233.78.

3 Visitor, Teacher & Support Staff Considerations (there are no requests at this time)

4 Committee Reports

- A. Facilities – Did not meet this month. Next Meeting: Thursday, December 9, 2021 @ 5:00 p.m. – Pana Unit Office
- B. Finance – Did not meet this month. Next Meeting: Thursday, January 13, 2022 @ 6:30 a.m. – Pana Unit Office
- C. Curriculum – Did not meet this month. Next Meeting: Wednesday, December 8, 2021 @ 5:30 p.m. – Pana High School Library
- D. Policy – Did not meet this month. Next Meeting: Monday, December 13, 2021 @ 5:00 p.m. – Pana Unit Office
- E. Pana Education Foundation – Mark Beyers will provide a recap of the October 20th meeting. Next Meeting: Wednesday, November 17, 2021 @ 7:00 a.m.
- F. Strategic Plan – Did not meet this month. Next Meeting: TBD
- G. Technology – Did not meet this month. Next Meeting: Wednesday, December 1, 2021 @ 5:30 p.m. – Unit Office

H. I.D.E.A.S. – Did not meet this month. Next Meeting: TBD

5 Administrative Reports

A. **Principals** – The building principals will be in attendance. They have submitted reports for you to review.

B. **Curriculum and Instruction** – Mr. Donahue will be in attendance to provide an update on the Title Grants and provide some curriculum updates. He will also talk about the school report cards which will come up later in the meeting under the Superintendent Report. He will need a motion to approve the following ESSA Reports: ESEA Performance Report, ESSA Title I Comparability Report, NCLB/ESSA Monitoring Instrument. One motion will suffice for all three.

1. ESSA Reports – ESEA Performance Report, ESSA Title I Comparability Report, NCLB ESSA Monitoring Instrument – Mr. Donahue will need a motion to approve the ESSA Reports.

Action: Motion to approve the following ESSA Reports: ESEA Performance Report, ESSA Title I Comparability Report, and the NCLB ESSA Monitoring Instrument.

C. **Building and Transportation** – Jeff Stauder will provide an overview of his report.

D. Superintendent's Report/Board Action

1. Personnel Recommendations.

Action: Motion to approve the Superintendent's personnel recommendations as reviewed and presented from the executive session notes. **This will be done after executive session if one is needed.**

2. Tentative 2021 Tax Levy Report – Due to EAV estimates last year that were lower than originally projected we saw the EAV increase at a lesser rate. Last year the EAV increased to \$122,511,803 as opposed to the \$123,869,427 that was originally projected. This year based on the early projections that we received from each of the County Assessor Offices we are projecting that the EAV will be \$131,847,486, which is a 6.44% increase. This projected growth is beneficial when considering the additional dollars it will generate while potentially not increasing the tax rate.

The Total 2020 Tax Extension (minus Bond & Interest) for Christian, Shelby, and Montgomery Counties was **\$5,395,074**. The aggregate 2020 Levy, excluding the Bond & Interest Levy can be **\$5,664,828** (105%) or less. Any increase in excess of 105% would require a Truth-In-Taxation Hearing. In real dollars this would be a **\$269,754** increase.

Due to the higher EAV this year, I am making the recommendation to increase this year's tax levy by 6.99%. This will mean that a Truth-In-Taxation Hearing will be necessary in December. There is always an outside chance that this could change later if the early EAV projections provided by the County Assessor offices were off by a substantial dollar amount. Although a Truth-In-Taxation Hearing is very likely to take place, it should be noted that the overall tax rate of the District will decrease by \$0.05. The projected tax rate for the 2021 Levy is \$4.89 compared with \$4.94 a year ago.

I am recommending a **6.99%** increase with this year's levy and the recommended increase amounts to **\$377,105** in new dollars. If the projections hold true this would translate into **\$238,059** new dollars for the Education Fund, **\$46,678** for the Operation and Maintenance (Building) Fund, and **\$18,670** for the Transportation Fund. This would be a total increase of **\$303,407** in our three main operating funds.

We are still mindful of our restricted funds and what is levied in the Social Security/IMRF Fund (Fund 50). These are restricted funds and can only be used for certain purposes. We are projected to make it through FY 22 without having to use a portion of our EBF money to supplement either Social Security and/or IMRF.

The projected TIF dollars for the school district are included in the document. With next year's tax collection we are close to having recouped just over \$200,000.

I will take some time some time to review the numbers in the 2021 budget levy worksheet. Please feel free to ask any questions or stop me during the presentation if you are unsure of something or have questions. I am only asking you to approve the levy report that I have submitted for you to review at the meeting and that I will be using to put the Levy in final form for our December board meeting.

Action: Motion to approve the review of the District's Tentative Levy Report.

3. Review 2020-2021 District Electronic Report Card – Mr. Donahue will spend a brief amount of time going over the District Electronic Report Card. Due to school districts taking the state assessment at different times this past year, the report card will be updated at a later date with those results. The link to the report card website is: illinoisreportcard.com. The report card is also scanned and available for viewing in your packet.

Action: No Action Necessary

4. School Board Members Day Resolution – November 15th (Today) is the actual day, but I wanted to take the opportunity to recognize all of you for your dedication to public service. The time that you freely give, hard work, and willingness to work together for the betterment of children of Pana CUSD #8 is much appreciated. Thank you for your professionalism and service during these unprecedented times.

Action: Motion to approve November School Board Members Day Resolution.

5. 2022 School Board Meeting Dates – We have already discussed this at a prior meeting, but we will need a motion to make it official. Unless there has been a change in thought process, we will keep the 3rd Monday of the month as our regular monthly meeting date with the exception of those months in which the 3rd Monday is a school holiday (typically January and February) and in those special cases in which a meeting would need to be held on the 4th Monday of the month. Meetings in September and June could potentially be held on the 4th Monday for budget display requirements (if applicable).

Action: Motion to accept the 2022 regular board meeting dates & times schedule.

6. NPT Special Education Report – I will provide an overview of the October 26th meeting. Our next meeting is Tuesday, November 23rd.

Action: Information only

6 Executive Session (Optional)

- A. Discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District, student discipline, litigation, and collective negotiating matters.
- B. Employment/Compensation Resignation Recommendations

Action: Motion to enter executive session for the discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District, student discipline, student concerns, litigation, and collective negotiating matters, as well as employment/compensation resignation recommendations.

Action: Motion to approve executive session minutes as read.

Action: Motion to approve the Superintendent's personnel recommendations as reviewed and presented from the executive session notes.

7 Communications

- A. Alliance Legislative Report
- B. Capitol Watch
- C. AIRSS – Association of Illinois Rural and Small Schools
- D. Other Board Correspondence

8 Board Member Considerations

- A. Board Member Considerations
- B. Strategic Planning Session
- C. Other Board Member Considerations

9 Adjournment

Action: We will need a motion to adjourn the meeting.