

Browning Public Schools  
**Board Agenda Request**  
Meeting to Be Held: April 24, 2024



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- Recognition:**    Students                       Staff                       Parents  
**Information:**    Building Report       Old Business               Superintendent's Report  
**Action:**         Resignation                       Hiring                       Contract Service Agreements  
                     Travel Out-of-State               Travel In State               Approvals  
                     Termination                       Legal Matters               Other:  
                    This action request pertains to  Elementary (only)       High School/District Wide
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**Date:**      April 16, 2024

**To:**        Corrina Guardipee-Hall  
                    Superintendent

**From:**    Jennifer Wagner  
**Title:**     Browning High School Principal

**Subject:** **CSA: Cultural Consultant to Assist BHS Science Students Build Wind Fence 2023-2024**

**Description:** CSA for Tyrell Fenner to assist Abigail Marshall and BHS Environmental Science students create and support with installation in building a wind fence for the sports complex.

**Financial Impact:** Not to Exceed **\$1,800.00**

**Funding Source (Budget/grant, etc.):** [226.60.150.1700.582](#)

**Attachment(s):** CSA and Documentation

**Approval:** Superintendent's Office/Finance/Personnel as applicable (Initial) \_\_\_\_\_

**Comments:** \_\_\_\_\_

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**Board Action:**    N/A (Info)     Approved     Denied     Tabled to: \_\_\_\_\_

Dear Ms. Wagner,

We are requesting funding for the compensation of Tyrel Fenner in his work as a Cultural Consultant throughout the Spring 2024 semester. Below is a brief description of the project he will be involved in, his qualifications, and a timeline of the activities he would be supporting and # of hours required for each activity.

### Project Description

BHS Environmental Science students will be participating in a class research project comparing designs for wind and trash fencing that will be installed around the school and in the community. This project is based on a student idea for how we could best apply science towards improving the community, and is aligned with a number of ongoing efforts. BHS received a \$5,000 grant to support this project and students will be collaborating with various community groups to compare different types of fencing: "industrial" fencing made with UV-resistant purchased netting and treated posts, natural/traditional woven willow fencing, and living fencing using native trees and shrubs.

### Consultant Qualifications

Tyrel Fenner is approved as a Cultural Consultant by the Board and possesses a unique knowledge and skill set that would be invaluable to guiding this project. He is an expert and pioneer in the use of natural materials in fencing for snow, wind and stream stabilization. As a researcher with Piikani Lodge Health Institute, he led a pilot project to install demonstrations of different snow fences at BHS with Jimi Champ's VoAg classes and later supported my Advanced Biology classes in conducting monitoring of these fences and other snow science activities. In addition, he led the installation of similar fencing projects in other locations around the community and conducted follow-up monitoring. He has presented on these projects extensively, both locally and at larger state and national conferences.

In addition to his technical expertise, Tyrel is a powerful youth mentor. He has a diverse background as a Native Scientist and is effectively able to communicate his experiences for a teenage audience. Outside of fencing and snow science projects, Tyrel has led activities with the "Summer Field Science" program at BHA and cross country ski trips for BHS students. In both instances, I was impressed with Tyrel's ability to communicate complicated ideas for a high school audience, his openness in sharing his personal journey, and his skill at engaging a large audience in hands-on science.

### Consultant Duties and Timeline

We are proposing a total of 36 hours for Cultural Consulting work. Below the proposed list of activities that Tyrel would be supporting and the approximate time frame. It is difficult to set specific dates upfront given the nature of student-led and community-based projects, but we will be diligent about tracking hours and providing progress updates.

Dates	Activities	# of Hours
Late Feb- Early Mar	- Intro classroom presentations on previous work - "Tour" and field sampling of BHS snow fence project	4 (2 classes x 2 days)
Weeks of 3/11 & 3/18	- Presentation on fence design elements and materials - Helping students to develop and test in-classroom models	8 (2 classes x 3 days)
Early April	- Data collection and sampling around BHS and Browning to identify prospective sites for fence installation	6 (1 full or 2 half field days)
Mid-late April	- Reviewing and providing feedback on student research design presentations	2 (2 classes x 1 day)
Late April- early May	- Consultant on fence site planning and permitting process - Collecting fencing materials	8 (2 meetings, 1 field day)
Mid-late May	- Support in final fence installation	8 (1 full or 2 half field days)

Please let me know of any questions or concerns, or if I can provide any additional information.

Thank you for considering,

Abigail Marshall

BHS Science Department  
[abigailm@bps.k12.mt.us](mailto:abigailm@bps.k12.mt.us)

Browning Public Schools  
**CONTRACT SERVICE AGREEMENT**  
(406) 338-2715 • (406) 338-2708

**Date:** April 16, 2024

**Board Approval:** 4/24/24

**Contractor:** Tyrell Fenner

**Phone:** \_\_\_\_\_

**Address:** Box Browning, MT 59417  
P.O. Box or Street Address City State Zip

**Type of Project/Service** (be specific): 18 hours of cultural consultant work collaborating with Ms. Marshalls class and School Maintenance department where wind fence will be built.

**Contracted Dates:** Hours will be split with remaining days left of school to complete the wind fences (to be complete by June 3, 2024)

Rate per hour/per day: \$100.00/day x 18 days = \$1,800.00  
Per Diem/per day: \_\_\_\_\_ x \_\_\_\_\_ # of Days = N/A  
Mileage: xxx miles @ \_\_\_\_\_ per mile = N/A  
Other costs (explain): \_\_\_\_\_ = \_\_\_\_\_  
**Total Project Cost = \$1,800.00**

**Contract to be paid from:**  
226.60.150.1700.582

**Independent Contractor:**

- Submit invoice on completion  
 Other \_\_\_\_\_

**Employee:**

- Submit timesheet through payroll

The above terms and conditions constitute an agreement by and between the contractor and the Browning Public Schools for the contractor to render services, as indicated. In the event of non-completion of services or other unforeseen problems, this agreement shall be changed accordingly.

\_\_\_\_\_  
**Contractor's Signature**

\_\_\_\_\_  
**Principal/Supervisor**

\_\_\_\_\_  
**SSN/Federal ID Number/EIN**

\_\_\_\_\_  
**Superintendent**

An Independent Contractor must provide Browning Public Schools with a Federal ID Number, State Contractor License or sign an Independent Contractor's Exemption Application Affidavit waiving their rights under the Worker's Compensation Insurance and Unemployment Insurance for employees.

**White – Contractor**

**Yellow – Business Office**