

LOCAL EMERGENCY PLANNING COMMITTEE (LEPC)

DRAFT - MEETING MINUTES

Wednesday, June 5, 2024 - 1:00 p.m.

Howard Male Conference Room

The Alpena County Local Emergency Planning Committee (LEPC) met on Wednesday, June 5, 2024, at 1:00 p.m. in the Howard Male Conference Room.

MEMBERS PRESENT:	Alpena County Commissioner	Burt Francisco
	Alpena County Commissioner (sitting in for Commissioner Robin Lalonde)	Brenda Fournier
	Director of EM and E911 Services	Kim Elkie
	Deputy Director of EM and E911 Services	Al Rapson
	NE Mich Medical Control	Nick Harrison
	Alpena City Fire Department	Andy Marceau
	Alpena County Sheriff	Erik Smith
	Michigan State Police	John Grimshaw
	Alpena Public Schools	Lee Fitzpatrick
	Alpena County 911 Lead Dispatcher	Rory Sherwood
	Alpena City Police	Eric Hamp
	Alpena County Road Commission	Ryan Brege
	Alpena County Fire Representative	Hanna Trelfa
	Public Health Representative, District 4	Nic Modrzyński
	Private Citizen at Large	Edna Sorensen
	City of Alpena Elected Official	Mike Nowak
MEMBERS ABSENT:	MyMichigan Medical Center	Austin Conway (excused)
OTHERS PRESENT:	County Board Assistant	Kim MacArthur
	Alpena CRTC	Steve Barber
	Salvation Army	Prezza Morrison
	Montmorency Emergency Mgt. Director	Mike Karll
	Holcim Representative	Lisa Strbik

Commissioner Burt Francisco called the meeting to order at 1:00 p.m.

APPROVE AGENDA: Chair Francisco reported Base Civil Engineer Major Hylko was unable to attend today's meeting so the agenda item for PFAS Update will be rescheduled. Motion to approve the modified agenda was made by Captain Andy Marceau and supported by Nick Harrison. Motion carried.

APPROVE MINUTES: Motion was made by Lt. John Grimshaw and supported by Edna Sorensen to approve the minutes from the LEPC meeting held April 30, 2024. Motion carried.

INFORMATION ITEM: Director of Emergency Management and E911 Services Kim Elkie provided an overview of the Local Emergency Planning Committee's mission to prepare off-site response plans for chemicals that are kept in inventory with our surrounding industry partners. Each material has a threshold and if inventory is above the threshold, even for one day, a response plan must be created. These reports are turned in for reimbursement for hazardous material funding from the state each year.

OLD BUSINESS

Holcim Off-Site Response Plan: Director Elkie presented Holcim's Off-Site Response Plan for review. It is not clear why Holcim needs a response plan as nothing has changed.

Deputy Director Al Rapson reported Page 3-Building Information was updated. Discussion was made on the definition of a Knox Box. A Knox Box is a metal box on the side of a building that only the Fire Department has access to that contains the keys to the building. Holcim does not need a Knox Box as there is always someone in the building. This plan has been reviewed by the City Fire Department.

Lt. Grimshaw asked Director Elkie to reach out to EGLE to get clarification on why Holcim is on the list of required facilities to have an off-site response plan and was not before.

Discussion was made on Mutual Aid Box Alarm Systems (MABAS).

Motion was made by Edna Sorensen and supported by Andy Marceau to recommend approval of Holcim's Off-Site Response Plan, pending further information as to why Holcim is required to have a response plan with Alpena County Emergency Management, as presented.

ACTION ITEM #1: The Committee recommends approval of Holcim's Off-Site Response Plan as presented.

NEW BUSINESS

Besser Off-Site Response Plan: Deputy Director Rapson reported there were two changes made to the plan. The date was updated along with Besser now having a Knox Box. Captain Marceau reported under "Facility Information" Alpena Township Fire Department needed to be changed to Alpena City Fire Department. Deputy Director Rapson will make the change.

Motion was made by Rory Sherwood and supported by Mike Nowak to recommend approval of the Besser Off-Site Response Plan as presented. Motion carried.

ACTION ITEM #1: The Committee recommends approval of the updated Besser Off-Site Response Plan as presented.

Frontier Off-Site Response Plan: Nothing has changed with Frontier's Plan. Discussion was made on whether Frontier had a Knox Box. Motion was made by Ryan Brege and supported by Brenda Fournier to table approval of Frontier's Off-Site Response Plan pending further information. Motion carried.

DIRECTOR'S UPDATE: Director Elkie reported a training was held at Holcim last week and she appreciates the community partners (both industry and fire and law partners) that allow them to take part in these opportunities.

Director Elkie is continuing to work with Lt. deCastro on the mission statement.

Discussion was made on the next meeting date. Currently, the next meeting is scheduled in September. Director Elkie proposed moving the meeting to October as today is the 4th meeting for the fiscal year and meets the annual requirements. Holding off until October will give the Committee their first meeting for the next fiscal year.

Discussion was made on keeping DPI on the agenda to be aware of any potential concerns.

Director Elkie reported they attended the Homeland Security Conference in Grand Rapids last month in which they held a Statewide LEPC meeting. Many of the things presented; this Committee is already doing. Discussion was made to invite the new representative of the Statewide LEPC Homeland Security to a future meeting.

The meeting adjourned at 1:36 p.m.

Burt Francisco, Chair

Kim Elkie, Director of Emergency Management
and E911 Services

kvm