



Proposal for Overnight/Extended Student Trips (Athletic)

Email Address	<i>zach.vroman@rimsd41.org</i>
Type of Trip	<i>State Tournament Boys Soccer</i>
Proposed Departure Date	<i>Nov 07, 2025</i>
Return Date	<i>Nov 08, 2025</i>
Proposer	<i>Zach Vroman</i>
School	<i>RIHS</i>
Position	<i>Head Coach</i>
Date By Which Response Is Needed	<i>Oct 31, 2025</i>
What is the major place to be visited or event to be attended?	<i>Hoffman Estates High School</i>
How is the trip related to the educational program of the District?	<i>N/A</i>
In what ways will the students benefit?	<i>Student-Athletes will participate in the state soccer championships</i>
In what ways will the District benefit?	<i>District will be highlighted and showcased to the rest of the state.</i>
How will the trip be evaluated to determine the extent to which these benefits were realized?	<i>Team Success</i>
Which students (grade, class, or organization) will be going?	<i>Boys Varsity Soccer Team</i>
How many students in total?	<i>25</i>
How many students are currently experiencing academic problems?	<i>0</i>
Which staff members will be in charge?	<i>Zach Vroman - Head Coach and two assistant coaches</i>
What previous experience has the staff member had in conducting overnight or extended field trips?	<i>Coach has held two other overnight trips as the head coach.</i>
What other staff members will be going?	<i>Two assistant coaches (Abbie Metz and Jesus Sosa)</i>
How many chaperones, in addition to staff members, will be going?	<i>1</i>

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What are their names and affiliations with the students?	<i>1 - Volunteer Coach Jason Smith</i>
How many days of school will be missed?	<i>1</i>
How will teachers be advised in advance that the students will be out of school?	<i>Email from Zach Vroman and announcement at school</i>
How will missed work be made up?	<i>Students will get all missing assignments from their teachers before or after the trip to complete</i>
What special assistance will be provided to students with academic problems?	<i>Students will work with teachers to catch up with any needs/assignments</i>
What is the destination?	<i>Hoffman Estates High School</i>
What will be the mode of transportation? What liability insurance does the carrier have?	<i>Unknown at this time</i>
Where will the group be housed and fed?	<i>Unknown at this time but players will be given meal money per diem</i>
What enroute or supplementary activities are planned?	<i>None</i>
What arrangements have been made for dealing with emergency situations?	<i>Healthy Roster app has parental contact for any emergencies as well as Remind contact information for the parents</i>
If tour guides are involved, what liability insurance do they carry?	<i>N/A</i>
What is the estimated total cost and cost per student?	<i>\$1700 (hotel and food per day) - \$72 per student</i>
What is the source of funds?	<i>Boys Soccer Development Fund</i>
How will the funds be collected and safeguarded?	<i>Zach Vroman will control the per diem to be handed out to each player</i>
How will any shortfall be made up or excess funds used?	<i>Head Coach will pay for shortfall and be reimbursed at a later date.</i>
What provision has been made for students who are financially unable to pay any necessary costs?	<i>Students do not need to contribute financially in any way</i>

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How will you communicate to parents prior to, during, and after the trip?	<i>Remind, Facebook Boys Soccer Homepage</i>
List telephone numbers at destination where group will be housed.	<i>Unknown as of now</i>
What information will be provided to the media and the community?	<i>Scores and statistics will be relayed to media and Facebook/Social Media</i>
Athletic Director Approval (Athletic trips only)	Approved by <i>Mike Emendorfer</i>
Principal approval	Approved by <i>Patricia Ulrich</i>
Superintendent/Designee approval	Approved by <i>Scott Vance</i> on Aug 18, 2025 14:27
Signature of School Board Representative	