

Administration Reports

November 2018

Sam Boardman Elementary

Morrow County School District has asked each building to “Maintain strong financial management plan that supports staying current with infrastructure and providing innovative learning opportunities for students”. In order to meet this goal Sam Boardman Elementary has established a goal to maintain budget parameters and be fiscally responsible by using the budget to improve instruction, create new opportunities to increase family involvement and student attendance, and search out STEAM opportunities for all students.

Sam Boardman has a tradition of family involvement and continues to make a connection with our community. This year we have implemented three parent nights. The first will be a family craft night in December, with a theme based on the book *Polar Express*. In February, we will have our traditional reading night during Dr. Seuss week. OMSI will be visiting our school April 1st for a math science expo, which will be a great event for all ages. All of these activities are based on the premise of parent involvement.

Our main focus for goal three is in the establishment of our Friday School program. Traditionally we have held an after school program twice a week. This year we have consolidated these days to 15 throughout the year. Although there are fewer days we were able to increase the time served, which will increase our overall student contact time. We found over the years that our after school program was too long of a day for our students. The community support for this transition has been tremendous and we have been able to offer a plethora of classes. These classes range from sewing, cooking, football, music, science, word play and a variety of math centered activities to name a few.

Finally, I would like to share my appreciation for all that the PTO does for our school. They have assisted and completed the new playground project and are ready for their next goal of school supplies for all of our students. All of the activities and events that we hold at SBE are made possible only through a collaborative community approach.

Windy River Elementary

Windy River Elementary will maintain budget parameters and be fiscally responsible. Our budget will be used to maintain a current After School program, 6th grade Outdoor School, and current electronic devices. Future endeavors will focus on searching ways that will engage students through a STEAM focus.

Financial management plan in these categories:

Innovative learning opportunities for students - we have continued to use resources to purchase books for our library, books for our OBOB teams, supplies for our teachers, and supplies for our goal of improving the climate of the school. To do this we have been implementing Conscious Discipline, designing bulletin boards, purchasing shirts, and other rewards for students. Students will earn rewards by committing to become a self-manager and earning Paw Power cards. They can then use their cards to “purchase” rewards.

This year has been the beginning of our new Friday School. This has led to many learning opportunities for students. Lastly, we had Outdoor School in September. The 6th grade class went to OMSI’s Camp Gray in Newport and to the Newport Aquarium. We stayed for 3 days and 2 nights. Students studied different ecosystems. They learned about orienteering with using a compass. They dissected their own squid, went on hikes, bird watched, and practiced problem solving in teams. Students were presented problems with community groups and their rights to the ocean/harbor/beach.

Current with infrastructure - this year we have purchased some new cameras and radios for safety purposes. We have also done some electrical work in our office and an adjoining room. This has helped us to better serve our students. In addition, we have purchased a new sound system and microphone for use in the gym during our assemblies. These assemblies have better enabled us to implement Conscious Discipline and grow as a school family.

Riverside Jr/Sr High School

Riverside Jr/Sr High School has been working hard this year to continue to provide innovative learning opportunities to students. Our Leadership/Broadcast Journalism class has increased this year by over 10 students, and it has provided students with the opportunity to learn how to record and edit film, as well as setting up and conducting an interview.

We have also been able to grow our Agriculture offerings this year by adding one more class section. We now have a separate junior high and high school class. In the junior high class, there are currently 26 students, and the high school class has 14. In total last year, we had 24 students in our school participating in this program. With the help of some community partners, as well as the building budget, we have been able to purchase tables, chairs, curriculum and many other supplies needed for the program. Along with the growth of the Agriculture classes, our FFA students have been participating in more local competitions, and four of our high school members just went to the FFA National Convention. This was the first group of students to participate in this activity as part of the Riverside FFA chapter.

Our school has also continued to work with GEAR UP to provide opportunities to continue helping students prepare for life after high school. As part of this program, we continue to provide after school study hall for any students who need help, and we also offer this on Friday's. During parent phone calls, and at conferences, we are able to communicate this to families and there has been a growing number of students attending the study halls.

A.C. Houghton Elementary

This year at AC Houghton our goal is to maintain a strong financial management plan. We have worked really hard at making sure classrooms have the technology they need to support student learning. Almost every classroom is equipped with 1-1 chrome books or iPads. Most of our classrooms have interactive promethean boards for teachers and students to use. The staff is using innovative ideas when presenting lessons with the students along with implementing Conscious Discipline. To support our technology, we have incorporated coding classes at our Friday school program. Friday school focuses on STEAM - science, technology, engineering, art, and math.

So far this year, we have had OSU extension program provide a learning experience with our Friday school students. We hope to have an Artist in Residence visit again in the spring. Meanwhile, our 3rd grade students had the opportunity to attend The Wizard of Oz play and had a fabulous experience. Lastly, we are excited for an assembly this month presented by the Oregon Coast Aquarium on Whales. At ACH we are always looking at different ways to bring in innovative learning while maintaining financial stability.

Irrigon Elementary School

Irrigon Elementary School Administrators have been looking at innovative learning aspects that are built into the daily lessons the students are receiving. We are also holding our annual reading day "Turkey Trot" on November 20th, which is full of reading based activities. We are excited to start the busyness of the Holiday season and look forward to sharing the greatness of our teachers and students this year!

This school year the administrative team has been conducting classroom best practice walk abouts. These are classroom observation walk throughs that are to give teacher's feedback on their lesson being taught, but in a non-evaluative way. The feedback is positive criticism that will help our teachers grow as educators. These classroom observations also hold the administrator responsible for standards being taught and how they are being taught in each of the classrooms. Our teachers are enjoying the feedback, make changes if needed and have a chance to feel successful with what they are doing in the classroom. I'm excited to see how these progress throughout the school year. Administrators have also been given the opportunity to meet with the DO once a month to discuss, best practices being used in the classrooms, data, standards, pacing guides, and building focus. These meetings have helped me to keep a focus on our school vision with lesson instruction/delivery, data, and standards based teaching.

When we look at innovative learning, a lot comes to mind, such as the after school program and Lego robotics, but what about the innovative learning throughout the day? Starting with our Core instruction in math and reading, we have

stations that students rotate through that have a focus on standards that they are missing in that subject. Most of the stations are student lead with a hands on activity for the students to engage with. In a typical classroom, you would see 4-5 stations set up with different standards being addressed. This is a new way of teaching and more of an innovative way to teach CORE subjects. We also have our students rotate to different classrooms that will help them fill their “academic holes”. The student data is looked at each week and adjustments are made with the results. Our teachers are also taking the science and social studies grade level standards and teaching the students using hands on methods that address each of the standards. I have noticed that we have plants growing as an activity to learn about plants, soil, life cycle, and what is needed for a plant to survive. Our 5th grade team just finished up a social studies project using pumpkins as a blank globe. They had to scale out the equator and important parts of a globe, as well as the continents, oceans, and locations of each. With looking at our student needs, it is evident that they need a differentiated instruction and innovative ways of learning.

Seems like after October 31st the holiday season in our school flies by. With that said, we would like to remind you that we have our annual “Turkey Trot” this month and we are extremely excited to have our students participate in the reading events. This event is always a hit and starts off our Thanksgiving break on a fun note.

Please stay tuned for updates in regards to the instructional leadership meetings. We are excited to grow as administrators and make our school vision clear to our staff, school board, and outside partners. We will also have more innovative learning/teaching opportunities throughout the year to present to the board and I think you will all be excited to hear what they are!

Irrigon Jr/Sr High School

Where has the time gone? How did the first quarter fly by so fast? Here at Irrigon Jr/Sr High School, we just completed our Fall conferences and had many families stop by Thursday night and Friday morning. Our students and coaches have wrapped up Fall sports, where our athletes experienced some firsts for our school. Our football team finished with a 4-5 record, and during the season defeated both Stanfield and Weston-McEwen for the first time in school history. On an even greater note, our girls volleyball team finished 2nd in the conference and made it to the playoffs for the first time in school history. Our girls volleyball team had an even greater accomplishment, as they were recognized as the top 3A volleyball team academically with a combined GPA of 3.91. Congratulations to those girls for being true scholar-athletes!

In our continual pursuit to find innovative learning opportunities for our students, we have continued to think outside the box, as well as lean on the strengths of our teaching staff to create those opportunities. One way that our district has attempted to provide opportunities across our district is to utilize Canvas online courses, taught by our teachers, to students in all of our communities. An example of this is IJSHS teacher Aaron Byers offering a Creative Writing course. His online course has students from all three communities working on a course that they would not normally be able to access. Another opportunity that our students have been able to become involved in is the SPURS mentor program. This mentor program is organized by Community Counseling Solutions and pairs up high school age mentors with primary elementary students. Our students work at A C Houghton for about 1 hour on a daily basis, 1 on 1 with a specific student. The mentors go through an interview process and are selected and placed with those individual students. Through this program, our students learn a variety of skills during their mentorship time with the students.

Heppner Elementary

I’m going to focus this report on the innovative learning opportunities for students at HES for the fall of 2018. Beginning with all classrooms, we are focusing on small group instruction. Specifically, with district and outside coaching, we have been developing and strengthening our ‘Math Centers’. All grades K-6 are involved in this along with intensive coaching for a couple of staff members who are becoming our building coaches.

We continue to use the technology available in our building including the Activ Panels in each classroom and Chromebooks that are available to all students. These are used in interactive lessons by students and teachers. The chromebooks are especially useful in supporting the Math Centers mentioned. With them students can work

independently on the standard based curriculum that is at their academic level while the teacher works with a small group. All students use this technology and have opportunities to work in the small group with the teacher.

After school, innovative learning includes the partnership with the Chess for Success program starting on November 7, 2018. We are also beginning the Ozobot Evo's Club afterschool program in partnership with the Oregon Trail Library District also beginning on November 7, 2018. This program is specifically for 3rd through 6th grade and will involve simple coding and programming.

Speaking of coding and programming, the Lego Robotics group has been meeting regularly and are preparing for their competition coming up in the first part of December. They have been meeting regularly from the beginning of the school year. Their task is to not only program the lego robots but to also solve a problem in our society. With Mrs. Piper's support, this team of 4th through 6th grade students will compete in The Dalles against other teams from our area.

Heppner Jr/Sr High School

With the first quarter of the school year completed, we have a current enrollment of 168 students with an attendance percentage of 94.8% at Heppner Junior/Senior High School. As October came to a close we participated in "Red Ribbon Week" which is the annual drug awareness program put on by our student body officers under the direction of Mrs. Payne.

The Mustang Boys and Girls Cross Country teams performed well this year with the boy's team placing 2nd at the district meet and 3rd at the state meet held in Eugene on Saturday, November 3rd. Our Volleyball team recently completed a successful season with a 3rd place finish at the district tournament but lost their first round state play-in game to Portland Christian, who ended up being this year's state 2A champion. The Mustang Football team finished the regular season as the league champions, but lost a hard fought 1st round state play-off game to Kennedy.

The remainder of this month's report revolves around MCSD Goal 3 "Maintain a strong financial management plan that supports staying current with infrastructure and providing innovative learning opportunities for students". A couple of innovative learning opportunities that we are excited to highlight at HJSHS this month include; the Heppner FFA Food Backpack program, the HJSHS FBLA T-shirt design and production program and the HJSHS ASB recycle program.

What is the Heppner Backpack Food Program? The Heppner Backpack Food Program provides a weekend supply of nutritious food for children, commonly for low-income families, to help replace the school meals that children miss during their weekend or extended breaks from school. Each weekend food bag contains enough food for three breakfasts, three lunches, three snacks, one can of vegetables, and one can of fruit. All food is nonperishable. We invite your help finding children/families who will benefit most from participating in this program. The program is coordinated and facilitated by Mrs. Dickenson along with HJSHS FFA and Agriculture students who help to sign children up, pack food bags weekly, write grants, and organize fundraising and donation drives to help keep the program running. The program is currently funded through generous gifts from the National FFA Foundation, Heppner Jr/Sr High School ASB, Heppner FFA Chapter, Willow Creek Valley Economic Development Group, Wilco Co., DPR Construction, and many other gracious "anonymous" community donors.

What is the HJSHS FBLA T-Shirt Design and Production Program? This is a student led program coordinated and facilitated by Mrs. Collins that designs and produces t-shirts and hats for various groups and organizations. They also do special requests for members of the business community and even miscellaneous items for special events. Our community has always supported our schools and they like to show their school spirit by buying shirts and hats. What better way to capitalize on this area than for the FBLA members to produce those shirts and hats? With the way this program has started off, it could be extremely profitable for many years to come. Every HJSHS FBLA student will benefit from this venture as they are learning marketing skills, creativity, organization, and entrepreneurship all while making money for our FBLA program. It will also be nice to not have to worry as much about fund raising for registrations and competitions associated with sending our students to Oregon Leadership Institute, State and National FBLA competitions, etc.

What is the HJSHS ASB Recycle Program? This is a HJSHS ASB student led program that is coordinated and facilitated by Mrs. Payne, where students collect and recycle cans/bottles with the proceeds going toward ASB sponsored community/school related activities and events.

Management's Discussion and Analysis

MCSD – Maintenance & Facilities Update – November 2018

Tremco Roofing has completed both roofing projects at Riverside Jr/Sr High School.

McKinstry will train six-eight of our custodial staff on how to clean unit ventilators that are inside most classrooms in the district. The training will be done at Irrigon Jr/Sr High where eleven units need to be cleaned this year. After the training, the custodial staff will work as a team and clean other units throughout the district. This will save thousands of dollars each year and allow our system to be more efficient and increase the longevity of the units.

With winter weather approaching, our Lead Maintenance Team, Chad, Tom and Kelly have blown out the sprinkler systems in our communities. Wildcat Electric and Wight's Electric are upgrading three parking lots with LED bulbs and fixtures to improve safety at night.

Staff Incident/Accidents Report:

Date	School	Incident
10/16/2018	IES	Employee slipped on small whiteboard, fell on knee. No medical attention needed.
10/24/2018	WRE	Employee slipped on gym floor, fell on hip and knee. No medical attention needed.
10/30/2018	SBE	Employee tripped over a student, fell on wrist, went to the doctor.

Financial Report Talking Points:

- Audit will be finalized in December, and then will be able to roll beginning fund balances to the new year.
- All payroll expenditures have not been encumbered, but will be correct by December.
- Estimate of membership and revenue is due in December, which is the time to correct 18/19 and Estimate for 19/20.