



Geneva Community Unit School District 304
Donna V. Oberg - Assistant Superintendent - Business Services
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Memorandum

To: Kent Mutchler, Superintendent

From: Donna Oberg, Assistant Superintendent – Business Services

Date: February 18, 2015

Re: FY 2016 Bus Lease for Special Education Transportation Purposes

This year was the first year the District has leased buses for Special Education transportation. The lease for the 4-27 passenger buses was a one year lease. I would like to extend this lease for another year as we are still evaluating the number of routes for our District to transport rather than outsourcing. Some routes are not cost effective for the district to provide transportation with our buses and drivers. These four routes were identified for this year at a cost savings to the district of approximately \$49,000. I will give the Board a report in June on the actual savings to the District. I would like to continue these routes for next year.

I am recommending a 1 year lease plan for the 2015-2016 school year. During that year, it will be determined how we will proceed with transporting our Special Education students for future years.

Recommendation:

I recommend that the Board of Education approve a one-year lease plan at an annual payment of \$33,360 for FY 2016.