

Belmond-Klemme Community School District
Minutes of the Regular Meeting of the Board of Directors

Held in the Belmond-Klemme High School Library
411 Tenth Avenue Northeast, Belmond, Iowa 50421

Thursday, December 16, 2021 – TENTATIVE - UNAPPROVED

The Board of Directors for the Belmond-Klemme Community School District met for a regular board meeting at the above date in the Belmond-Klemme High School Library at 7:00 P.M. Board President Rick McDaniel called the meeting to order.

President McDaniel asked for the roll to be called. The Board Secretary called the roll. Present for the meeting were Rick McDaniel, Michelle Murphy (by zoom), Sharon Barkema, Gary Berkland, Ryan Meyer, Heather Ridgway, and Jim Swenson. Also, present were Superintendent Dan Frazier, and Board Secretary Thelma Martinez. President McDaniel determined that a quorum was present.

President McDaniel asked for a motion to approve the agenda. Director Barkema moved to approve the agenda; seconded by Swenson. Motion carried 7/0.

President McDaniel asked for a motion to approve the consent agenda items:

- Minutes of the Regular Board Meeting from November 16, 2021;
- Financial Statements;
- Bills;
- School Board Policies:
 - Review of School board Policies 100 through 104, School District
 - Second and Final reading of Revised Policy 407.2 Licensed Employee Contract Release
 - Second and Final Reading of Revised Policy 407.6 Licensed Employee Early Retirement

- Contract with SilverStone Group LLC;
- Transfer of Funds to Cover Safety Equipment – Resolution Authorizing Transfer of General Fund to Student Activities Fund for Protective Gear

WHEREAS, participation in athletic and other school co-curricular activities furthers the skills, development, character, and growth of our students, and

WHEREAS, the safety of our student athletes is of paramount importance to the district, and

WHEREAS, student activity funds are insufficient to cover the costs of refurbishing or purchasing protective and safety gear required by the Athletic Associations for students participating in those activities, and

WHEREAS, the Iowa Legislature authorizes school boards to use school general funds for these purposes consistent with the enactment of HF 564 during the 2017 Legislative Session, effective for the school year beginning July 1, 2016, and subsequent school years,

BE IT THEREFORE RESOLVED, by the Board of Directors of the Belmond-Klemme Community School District, as follows:

That the Board of Directors hereby directs the Board Treasurer to transfer \$ 4,663.37 from the general fund to the student activity fund for expenditures that occurred between July 1, 2021, and November 30, 2021, for protective and safety gear required for athletic competition.

This resolution passed and approved this 16th day of December 2021.

Rick McDaniel, President, Board of Directors of Belmond-Klemme Community School District.

- Contracts for Special Education Students Tuitioned Into and Out of the District;
- Employment: Personnel Resignations and Recommendations
 - Accepted the resignation of Jessica McFall as a para-educator in Jacobson Elementary.

- Assigned Emily Schon as a para-educator in Jacobson Elementary working with special education with terms of employment at entry level in accordance with the master contract (beginning wage \$14.68 per hour) at 7.25 hours per day.
- Assigned Delores Montez as a para-educator in the junior-senior high school working with English Learner students with terms of employment at entry level in accordance with the master contract (beginning wage \$14.68 per hour) at 7:25 hours per day.
- Re-assigned Kami Heideman as a para-educator in Jacobson elementary working with special education. She be re-hired at her previous wage with her leave-balance and other benefits replaced.
- Transferred Scott Meyer to the position of activities driver/helper in the bus barn and assistant to Transportation Director Jon Swenson. With terms of employment at Step A, Year 1 of the contracted wage scale for an hourly wage of \$22.72 for three hours a day minimum, but more if needed. The position is to come with full benefits.
- Accepted the resignation of Janyne Lowenberg as para-professional/librarian in Jacobson Elementary effective February 1, 2022.

Moved by Berkland; seconded by Murphy. Motion carried 7/0.

Reports

Superintendent Frazier mentioned the base interest bargaining training; updated the board with the increase prediction of the state revenue. He also, mentioned working with NIACC to bring a College transition counselor. Superintendent Frazier presented to the board the open enrollment and average teacher salary reports.

Principal Jensen mentioned the music concert, sport activities, and invited the board to visit the 3 nights of light event to see BK's decorated tree. Ms. Jensen also, mentioned the FFA food drive is serving 21 families this year, and reported on the ELL shelter workshop.

Principal Young mentioned the Christmas Concerts, the hour or code for elementary students, and the elementary fundraising for Belmond-Klemme PTO. Mr. Young also, reported about the new student council at Jacobson Elementary.

School Finance

- I. Excess Costs of Limited English proficient (EL) Program
Superintendent Frazier recommended the board move to approve the School Budget Review Committee (SBRC) application for a modified supplemental amount to cover our excess cost of \$64,208.96 for providing our LEP program for Fiscal Year 2021.
Moved by Berkland; seconded by Swenson. Motion carried 7/0.
- II. Modified Allowable Growth (On-time Funding)
School Budget Guarantee Resolution
WHEREAS, the code of Iowa Section 257.14 allows financial support to schools with declining enrollment so that the decline does not adversely affect a school's educational programs; and
WHEREAS, the Board of Directors of the Belmond-Klemme Community School district choose to support its educational programs to the best of their ability.
NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of the Belmond-Klemme Community School District will levy property tax for fiscal year 2022-2023 for regular program budget adjustment as allowed under section 257.14, code of Iowa.
Board Member introduced the resolution above and moved its adoption. The motion for the adoption of the foregoing resolution was duly seconded by Board Member and the roll being called, the following voted in favor thereof: McDaniel, Murphy, Barkema, Berkland, Meyer, Ridgway, and Swenson.
and the following voted against the same: None
whereupon said resolution was declared duly passed and adopted.
ADOPTED AND APPROVED THIS 16TH DAY OF DECEMBER 2021.
Rick McDaniel, President of the Board of Directors of the Belmond-Klemme Community School District.

- III. At-risk/Dropout Prevention Grant Application
Resolution Approving the District's At-risk and Dropout Prevention Programs and Funds
WHEREAS, Iowa code 257.11(4) provides funding for at-risk programs and alternative schools, and
WHEREAS, Iowa Code 257.38 calls for school boards to submit to the Iowa Department of Education comprehensive program plans for the programs and budget costs of the at-risk programs and alternative schools, and
WHEREAS, the Belmond-Klemme Community School District seeks to support its at-risk student population and prevent students from dropping out of school, and
WHEREAS, the Board of Directors of the Belmond-Klemme Community School district chooses to levy local property tax to implement the programs described in the District's comprehensive program plans,
BE IT THEREFORE RESOLVED, by the Board of Directors of the Belmond-Klemme Community School District, as follows:
That the Board of Directors hereby approves the district's at-risk and dropout prevention programs and funds for the 2022-2023 school year. This resolution passed and approved this 16th day of December 2021. Rick McDaniel, President of the Board of Directors of Belmond-Klemme Community School District.
Superintendent Frazier recommended renewing the At-risk/Drop-out prevention Grant Application at our maximum to maintain our existing program again next year at its current levels, currently estimated to be approximately \$218,544.
Moved by Swenson; seconded by Meyer. Motion carried 7/0.
- IV. School Budget Development Calendar
Superintendent Frazier suggested the board move to set at 7:00 P.M., Thursday, March 17, 2022, as the time and date for the annual budget hearing and to adopt the budget calendar.
Moved by Barkema; seconded by Meyer. Motion carried 7/0.
- V. Resolution Directing the Administration to Make Recommendations for Reductions in Programs and Positions and Reasons Therefor
WHEREAS, the financial condition of the school district dictates that the school board must reduce expenditures immediately, and
WHEREAS, this reduction in expenditure must include discontinuance of positions and discontinuance or curtailment of programs, and
WHEREAS, a determination must be made as to which teachers' contracts must be terminated and not renewed and which teachers may be placed on unrequested leave of absence without pay or fringe benefits in effecting discontinuance of positions,
BE IT RESOLVED, by the Belmond-Klemme Community School District Board of Directors, as follows:
That the School Board hereby directs the Superintendent of Schools and administration to consider the discontinuance of programs or positions to effectuate economies in the school district and reduce expenditures and make recommendations to the school board for the discontinuance of programs, curtailment of programs, discontinuance of positions, or curtailment of positions.
Director Berkland introduced the resolution above and moved its adoption. The motion for the adoption of the foregoing resolution was duly seconded by Director Barkema
PASSED AND ADOPTED by the following vote of the members of the Board of Directors of the Belmond-Klemme Community School District, City of Belmond, County of Wright, State of Iowa, this 16th day of December 2021.
Ayes: McDaniel, Murphy, Barkema, Berkland, Meyer, Ridgway, and Swenson.
Noes: None
Abstentions: None
Absent: None
APPROVE: BOARD OF DIRECTORS BELMOND-KLEMME COMMUNITY SCHOOL DISTRICT
Rick McDaniel President of the Board of Directors of the Belmond-Klemme Community School District
ATTEST: BOARD OF DIRECTORS BELMOND-KLEMME COMMUNITY SCHOOL DISTRICT
Michelle Murphy Vice-president of the Board of Directors of the Belmond-Klemme Community School District.

Employee Assistance Program Proposal

Business Manager Theresa Greenfield recommends the board move to approve a three-year contract for an employee assistance program with Employee & Family Resources of Des Moines with their plan of six visits for a price of \$21.60 per employee. Moved by Barkema; seconded by Meyer. Motion carried 7/0.

School Fleet Vehicle Purchase

Superintendent Frazier recommended the board move to approve the purchase of a 12-passenger van for \$42,638. Moved by Berkland; seconded by Meyer. Motion carried 7/0.

Iowa Association of School Boards Convention Reports

Board Members Ridgway and Berkland reported about the convention. They mentioned about recruiting and retaining teacher, best practice for board members, and National Alliance on Mental Illness (NAMI).

Board Comments and Future Agenda Planning

Director Berkland asked to add NAMI services to next board agenda.

Adjourn

Board President McDaniel asked for a motion to adjourn the meeting. With no further business there was a motion to adjourn moved by Barkema; seconded by Swenson at 8:30 P.M.

Rick McDaniel, Board President

Date

Thelma Martinez, Board Secretary

Date