

**Unofficial Minutes
Board of Directors Meeting
September 12, 2005**

These are minutes of the Morrow County School District Board of Directors regular meeting of September 12, 2005, held in the library at Heppner High School in Heppner, OR at 7:00 pm.

BOARD MEMBERS PRESENT: Ken Matlack, Barney Lindsay, Craig Miles, Berto Hernandez, Bill Kuhn, Nancy Vander Does, Pat McNamee.

BOARD MEMBERS ABSENT: n/a

STAFF MEMBERS PRESENT: Mark Burrows, Wade Smith, Rhonda Lorenz, Julie Ashbeck, John Sebastian, Dirk Dirksen, Ron Anthony, BJ Wilson, Daye Stone, Thad Killingbeck, Jack Thompson, Phyllis Danielson, Matt Combe. Jack Johns & Joel Chavez were absent.

OTHERS PRESENT: MCEA – Dave Fowler; OSEA – No representation; ESD – Mike Palmblad; Public – Roster

Call to Order

Chairman Craig Miles called the regular board meeting to order at 7:00 pm at the Heppner High School library in Heppner, OR; a quorum was established; and the Pledge of Allegiance was recited.

Changes/Additions to the Agenda -- none

3.0 Consent Agenda

Motion:	On a motion by Bill Kuhn and a second by Nancy Vander Does, the Consent Agenda was approved as presented:
A.	Approve minutes of August 25, 2005; Joint CEC Minutes of August 30, 2005
B.	Approve Financial Report
C.	Resignations: Susie Stillman, 3.5 hour general ed assistant at ACH; Becky Sanchez, ESL ed assistant at WRE
D.	Employment: Brandi Sweeney, SpEd 1:1 ed assistant at HES; Jeanne Collins, additional .5 FTE temporary contract to meet increased student population at HHS
E.	Extra Duty Contracts: Forrest McKinnis – DART Coordinator at MEC; Jennifer Cox – DART Coordinator at WRE; Jake McElligott – DART Coordinator at IES; Jay Rogers – TAG Coordinator at RHS; Lisa Constantine – ELL Coordinator at IJSH; Colleen Cunningham – ELL Coordinator at ACH; Forrest McKinnis – ELL Coordinator at MEC; Laura Rowe – ELL Coordinator at IES; Theresa Proctor-Reece – ELL Coordinator at WRE; Ron Prindle – ELL Coordinator at RHS; Maryann Elguezabal – ELL Coordinator at HES/HHS; Robert Marshall – Head Football Coach at IJSH; Ray Davis – Asst Football Coach at IJSH; Blaine Ganvoa – Asst Volleyball Coach at IJSH; David Westenskow – Hd. Boys Soccer Coach at IJSH; Danica Harjo – Head Girls Soccer Coach at IJSH; Erich Harjo – from Asst Wrestling Coach at IJSH to Head Wrestling Coach at IJSH; William Coltrin – Asst Football Coach at IJH.
F.	Approved Contract Adjustment for Superintendent Mark Burrows
G.	Attendance Variance for Samantha Contreras (K) to attend AC Houghton from Umatilla School District
H.	Attendance Variance for Kyle Garcia to Attend IJSH from Umatilla High School.
Ayes	Lindsay, Kuhn, Miles, Hernandez, Matlack, Vander Does, McNamee
Noes	n/a
Motion passed	

Minutes (Continued)

4.A Reports & Presentations - Superintendent

1. **Start of School:** Mr. Burrows reported on the start of the 2005-06 school year. He mentioned that Heppner student population is up where Boardman population is down at this time. He further noted that at this time, the 10 day drop has not yet occurred. He is expecting more Alt Ed students by the end of the month. Mr. Burrows voiced his concern about the rising cost of fuel and the impact that this will have on transportation costs.
2. **Staffing:** Mr. Burrows reported on staffing, recruitment and retention, noting that he has recently met with officials from BMCC about the possible partnership to offer AP courses to our district high schools. This partnership will not only allow students more academic choice, but will better utilize staff and lend itself to lower student-teacher ratios. Mr. Burrows noted that he believes that a committee should be formed to study acceptable student-teacher ratios and develop policy. Licensed staff should be included from primary, upper elementary, middle level and high school as well as board members and patrons.
3. **Boardman Track:** Mr. Burrows reported that he has met with the Committee representing the Riverside High School track, and have agreed that RHS budget will support paving one-half of the containment area this year with the remainder of the project to be budgeted for and completed in the 2006-07 school year.
4. **Safety Grant:** Superintendent reported that the ESD was not successful in obtaining the safety grant that they had applied for. Mr. Smith commented that the competition was great as this was a national grant.
5. **AYP Report:** Assistant Superintendent Wade Smith made a presentation on AYP vs. District Report Card for the district. The Power Point presentation showed the various sub-groups and how MCSD measured up. He further noted that Irrigon High School and Riverside High School were “exempt” this year due to the splitting of RHS and the opening of IJSH. He also noted that the district far exceeds the rest of the state in graduation rates and attendance rates.
6. **Best Practices Staff Development:** Mr. Smith reported on the district’s full commitment to Best Practices Staff Development this year. He noted that a core group of teachers will be trained in SIOP instruction and then will train their respective staff throughout the year in an effort to standardize quality instruction practices throughout the district.
7. **Inservice Survey:** Assistant Superintendent Smith presented results of the ESD survey on the beginning inservice activities.
8. **Technology Report:** Bob Silva, ESD Technology Department, was available to report on the summer activity in the district, noting also that there are now 2 permanent staff assigned to MCSD, with other staff available as needed. Mr. Silva also noted that with the in-district survey, many staff requested more technology offerings and are interested in the incorporation of technology into lesson plans.

5. Unfinished Business

A. Policy IKE– Promotion & Retention of Students

Motion:	On a motion by Bill Kuhn and a second by Berto Hernandez, the board accepted as a second reading and adopted Policy IKE– <u>Promotion & Retention of Students</u>
Ayes	Lindsay, Kuhn, Miles, Hernandez, Matlack, Vander Does, McNamee
Noes	n/a
Motion passed	

6. New Business

A. **Policy GCBDB – Early Return to Work – Rescind Existing Policy & Replace with New Policy GCBDB – Employee Light Duty – Early Return to Work:** This policy change is being recommended at the request of our current workers comp insurance carrier (SAIF) and will enable employees to be able to get back to work sooner. This was accepted as a first reading.

B. **Ratify OSEA Memorandum of Understanding – Alt Ed Job Description & Pay Scale Adjustment**

Motion:	On a motion by Ken Matlack and a second by Pat McNamee, the board unanimously ratified the OSEA Memorandum of Understanding relating to the Alternative Education Job Description requiring CDL's upon request, and the associated pay scale adjustment.
Ayes	Lindsay, Kuhn, Miles, Hernandez, Matlack, Vander Does, McNamee
Noes	n/a
Motion passed	

C. **Policy DJB – Sale & Rental of Equipment to Students:** The board accepted this policy as a first reading with action to be taken at the October meeting. This is a new policy dealing with student/parent purchasing of equipment from various vendors.

Chairman Miles read the Announcements noting that the Heppner-Lexington CEC has been cancelled for September 19th due to a lack of a quorum on that committee.

There being no further business to come before the board, Chairman Miles recessed the meeting at 8:25 p.m.. At 8:40 pm the board entered into Executive Session under ORS 192.660(2)(b)-discipline. At 9:43 the board closed Executive Session and adjourned the regular meeting immediately.

Respectfully Submitted:

Julie Ashbeck, Board Secretary

Craig Miles, Chairman of the Board

Date Approved: _____